



## Registration Requirements PreK – 12

1. **Birth Certificate, U.S. Passport or Visa** (we do not accept 1-20 Student Only Visas)
2. Two proofs of residency - **Parent/Guardian name and Avon Lake address** need to be on all proofs.

The **first** Proof of Residency **MUST** be:

- Lease/rental agreement signed by landlord and renter
- Signed purchase agreement indicating closing date
- Construction contract signed by all concerned parties
- Homeowner mortgage statement or coupon
- Homeowner deed

The **second** Proof of Residency may be one of the following:

- Homeowner or tenant insurance statement/bill
- Property tax bill
- Most recent pay stub
- Recent utility bill (choose only one of the following: Electric, Water, Gas, Cable Television). Telephone and car insurance statements/bills will not be accepted.
- Current bank statement
- Letter/email for verification of utility service (for use if utility bill has not yet been received)

If entering using a month-to-month lease, you will be required to provide proof of residency each school year.

3. If living with or in a home owned by a relative/friend, a **notarized** "Families Residing with Relatives or Friends" affidavit must be completed. Home owner (relative/friend) will need to submit affidavit along with home owner's two proofs of residency (as outlined on the form itself).
  - *Notarization can be obtained at a bank or the Avon Lake Public Library*
4. Valid Driver's License/Picture I.D.
5. Guardianship Papers, *if applicable*
6. Custodial Papers, *if applicable*
7. **Completed** Immunization Record