LEARWOOD MIDDLE SCHOOL

2019-2020

Dear students,

We are thrilled to have you as a part of the Learwood Family, and are excited to begin another year of learning at Learwood Middle School! As you go through your years at Learwood, you will encounter many exciting changes. We expect you to take on more responsibilities, and we will help you learn how to do that. You will be expected to be in class on time and be ready to learn. You will be expected to demonstrate pride in your appearance, your schoolwork, and accept responsibility for your actions and behaviors. We also expect you to take care of each other as family. Remember, we are always here to help you.

As your academic workload increases, so will your opportunities to grow socially. Research has shown that students who are involved in extracurricular activities are more successful academically in school. At Learwood, you will find many fun academic, athletic, leadership, and social activities in which you can participate.

Our school is committed to pride in excellence, and our goal is to be the "best" school we can be. We need your cooperation as we continue to move toward our goal. It takes a team (student, parent, school, and staff) to help you be successful. Your parents can help by reviewing the homework planner section on a regular basis to keep informed and involved with your education. Let's all do our job well.

Mostly, enjoy your time here at Learwood Middle School. Take pride in your school and yourself, be involved, and strive for excellence, so that you can create some great memories of your time at "The Wood".

Sincerely,

Dr. Vishtasp Nuggud

Learwood Middle School
340 Lear Road
Avon Lake, OH 44012
Office: (440) 933-8142
Attendance(440)930--8295

Dr. Vishtasp Nuggud—Principal
Mr. Michael N. Okuma—Assistant Principal

Principa	Dr. Nuggud	2913
Assistant Principal	Mr. Okuma	2914
8th Grade Counselor	Mr. Kaiser	2912
7th Grade Counselor	Mrs. Schanz	2979
School Secretary	Mrs. Staley	2915
School Secretary	Mrs. Vogel	l2916
Office Assistant	Mrs. Corbin	2918
School Nurse	Mrs. Busch	2901
Head Cook	Mrs. Vidumsky	2923
Head Custodian	Mr. Brandt	2924

LEARWOOD STAFF AND VOICEMAILS

Mrs.	Castrilla	2202	Mrs.	Marsala	2501
Mrs.	D'Andrea	2721	Mrs.	Melott	2406
Mr.	Ewald	2105	Ms.	Modock	2505
Mrs.	Farney	2507	Ms.	Moffat	2504
Mr.	Fitch	2704	Mrs.	Moreck	2203
Mrs.	Mitchell	2604	Mr.	Myers	2233
Mr.	Gomez	2602	Mrs.	Mitchell	2604
Mr.	Grumbos	2702	Mr.	Peepers	2301
Mr.	Henderson	2503	Mr.	Perry	2703
Mr.	Herman	2402	Mr.	Pontoli	2103
Mr.	Johnson	2920	Mrs.	Randazzo	2502
Mrs.	Kapalko	2506	Mrs.	Augustine	2134
Mrs.	Carson	2208	Mr.	Rocco	2404
Dr.	Ku	1217	Mr.	Scarvelli	2201
Mrs.	Kulikowski	1542	Mr.	Schiros	2136
Mrs.	E. Lee	2606	Mrs.	Simmerly	2130
Mrs.	S. Lee	2229	Mrs.	Smith	2138
Mr.	Lynch	2237	Mr.	Soltis	2306
Mrs.	Fleming	2919	Mrs.	Swislocki	2231
Mr.	Marlow	2132	Mrs.	Walters	2204
			Mr.	Warren	2228

2019-2010

JULY
*23 Fall Sports Parent Meeting 7:00 PM

AUGUST

14 7th Grade Locker/Schedule Day 8:30-11:00 (A-G)
14 7th Grade Locker/Schedule Day 12:00-2:30 (H-O)
15 7th Grade Locker/Schedule Day 8:30-11:00 (P-Z)
16 8th Grade Locker/Schedule Day 8:30-11:00 (A-L)
16 8th Grade Locker/Schedule Day 12:00-2:30 (M-Z)
21 **First Day of School**
26 Washington D.C. Meeting 7:00 PM @ PAC
30 SouperBowl @ Avon
28 School Picture Day Individual/Panoramic
30 Fall Sports Pictures 3:15 PM
31 Fall Sports Pay to Participate Fees Due

SEPTEMBER

2 **Labor Day ~No School**
4 Open House. Grade 8: 6:00 PM. Grade 7: 7:15 PM
12 PTA Meeting 9:00 AM
26 All Pro Parent Kick-Off 7:15-7:45 AM
28 Homecoming Game

OCTOBER

4 Fall Pep Rally
9 PTA Meeting 9:00 AM
9 Parent Conferences 3:30-7:00 PM
10 Parent Conferences 7:00 AM–3:00 PM No School
11 NEOEA Day ~ No School
15 PSAT Test 8th grade only
16 ALL Winter Sports Parent Meeting 6:00 PM
22 Luggage drop off for Wash D.C 3:30-6:00
23-25 Washington D.C. Trip for 8th Grade
25 End of 1st Quarter
31 All Pro Parent meeting 7:15-7:45 AM

NOVEMBER

1 Staff Develop. Day No School
8 Picture Retake Day 8-10 AM
11 Veterans Day Breakfast Program
14 PTA Meeting 9:00 AM
15 Student Dance 7:00-9:00 PM
21 All Pro Parent meeting 7:15-7:45 AM
26 Staff Volleyball Game
27-29 Thanksgiving Break ~ No School

DECEMBER

6 All Winter Sports pictures 3:15 PM
14 All Winter Pay to Participate Fees due
23 Winter Break (School Resumes 1/6/20)

JANUARY

6 Return to School
7 College Credit (formerly PSEO) Mtg. 6:00 PAC
9 PTA Meeting 9:00 AM
17 End of 2nd Quarter
20 Martin Luther King Day ~ No School
23 Candid/Group/Activity Picture Day
30 All Pro Parent meeting 7:15-7:45 AM

FEBRUARY

4 All Spring Sports parent Meeting 6:00 PM
7 Student Dance 7:00-9:00 PM (PTA) FEBRUARY
13 PTA Meeting 9:00 AM
13 Parent Conferences 3:30-7:00 PM
14 Teacher In Service Day ~ No School
17 Washington's Day ~ No School
27 All Pro Parent meeting 7:15-7:45 AM

MARCH

5 Parent Conferences 7:00 AM–3:00 PM No School
6 Conference Comp Day NO SCHOOL
12 PTA Meeting 9:00 AM
26 All Pro Parent meeting 7:15-7:45 AM
27 End of 3rd Quarter
27 Spring Sports Pictures 3:15 PM

APRIL

3 Student Dance 7:00-9:00 PM
4 Spring P2P Fees Due
9 PTA Meeting 9:00 AM
9 Pep Rally
10-17 Spring Break (School Resumes 4/20/20)
30 All Pro Parent meeting 7:15-7:45 AM

MAY

14 PTA Meeting 9:00 AM
22 Field Day and School Talent Show
25 Memorial Day ~ No School

JUNE

3 Last Day of School. 11:00 AM dismissal

CLASSROOM RULES

While each teacher will establish rules of conduct for his/her classroom, you should be on time and prepared to work. You should pay attention to your teachers' directions and not create a disturbance that would interfere with the learning of others. You should show respect for your teachers and fellow students at all times.

All staff has the following expectations for students:

1. Students will maintain a positive learning environment so that teachers may teach and students may learn.
2. Students will treat **ALL** staff with respect and follow their directions in a respectful manner.
3. Students will come to class prepared, on time, and with their planner.
4. Students will keep hands, feet, objects and unkind remarks to themselves.
5. Students will not bring distractions to class.
6. Students will not bring backpacks to class.

Classroom rules are designed to provide the best learning environment for everyone in the classroom. If a student chooses to misbehave, then he/she chooses to accept all consequences for his/her actions.

VALUABLES

Students are encouraged to not bring large amounts of money or wear expensive watches or jewelry to school. Please do not leave purses, money, jewelry, electronics, or any item of value in the classroom, on lunch tables, or anywhere unattended. If you lose an article, please check with the lost and found located in the office or cafeteria.

LOCKERS

Lockers will be issued at the beginning of the year. Your locker should be locked at all times. A wise person will not tell anyone their combination. Each student is responsible for keeping his/her own locker clean, both inside and out. Students are NOT to share lockers. School lockers are property of the school extracurricular activities.
district, with use granted by the district. Students shall have no expectation of privacy with regards to any contraband, dangerous objects or substances placed within such lockers. School officials may search lockers at any time if there are reasonable grounds to suspect a violation of school rules. Party and tape decorations are not permitted in or on lockers.

ATTENDANCE POLICY

The faculty and administration of Learwood Middle School strongly believe that consistent attendance and punctuality are important factors in pursuit of a high school education and diploma. Students are urged to make appointments outside of school hours. If students are absent they are not to be on the school grounds. When a student is absent, parents or guardians are requested to call the Attendance Office before 8:30 a.m. on the day of the absence. Please call the Attendance Office at 930-8295 to report absences 24 hours a day.

Ohio law requires attendance each day that school is in session. Regular attendance and punctuality are necessary for academic progress and success. In addition, regular attendance helps students learn responsibility as well as

value the education opportunities provided in the District.

Absences from school are considered either excused, unexcused or unexcused with credit. A total of 7 unexcused/unexcused with credit absences are allowed each semester, before a student is considered to be in violation of Board policy. An unexcused with credit absence is defined as an absence due to personal illness or injury not requiring medical attention and documented with a parent note to school.

Students must be in attendance for five (5) full consecutive periods a day to attend any school events on or off school grounds.

EXCUSED ABSENCE

Excused absences from school are not counted in the number of accumulated absences and include:

1. Personal illness with a doctor's note
2. Medical appointment with written note from doctor's office or other proof of attendance.
3. Parents are encouraged to make appointments after school hours.
4. Court appointments with written proof
5. Death of a relative
6. School approved field trips or extracurricular activities;
7. Extenuating circumstances warranting individual consideration by the building administrator

Absences due to reasons indicated above will not be counted in the total accumulated absences. Students are responsible for making up missed work.

When your child is absent from school, in addition to the phone call, he/she must bring a note from home stating the reason for the absence. The written note is kept for our records and must include:

1. Present Date
2. Dates of the days absent
3. Reason for being absent
4. Parent's signature

Please give the child's full name if different from the parent's name.

SAMPLE NOTE:
August 31, 2019
John Doe was absent from school on Monday, August 30, 2018, because of illness.
Mrs. A. Doe

PERSONAL ILLNESS

Avon Lake City Schools understand that parents use their best judgment as to whether their child should attend school when suffering a personal illness. We appreciate this due diligence as it benefits the health of all others in the school. Many if these illnesses do not warrant a visit to the doctor's office and therefore will not have a doctor's note. For this reason, up to 28 hours (per semester) of personal illnesses without a doctor's note could be considered excused absences at the discretion of administration, dependent on circumstances, so long as those absences were called into the attendance office and followed up with a parent note upon the student's return to school.

PLANNED ABSENCE FROM LEARWOOD MIDDLE SCHOOL

Absence due to a set of circumstances judged by the administration to constitute good and sufficient cause for excused absence from school may be approved for up to hours 64 hours (combined total) per year at administration's discretion, dependent on circumstances, for students considered to be in good standing. At the high school level, no more than 28 consecutive hours at a time will be excused without prior approval from administration.
Reasons for such absence may include college visitations, retreats, participation in non-school athletic events, or family matters/trips out of town. These absences, while excused, are still counted in the student's total accumulated absences by school law.

Requests for a planned absence must be submitted 5 school days prior to the anticipated absence. The student will get a form from the attendance office and must give it to his/her classroom teachers for signatures indicating they are aware of the impending absence. At that time, it is the student's responsibility to check for assignments with each teacher.

UNEXCUSED ABSENCE

A student's absence is unexcused when he/she misses school for a reason other than the six reasons stated above. The following are unexcused absences in accordance with Ohio attendance laws: truancy, suspension, trips not approved and excused in advance, shopping, hunting, fishing, baby-sitting, oversleeping, attendance at games, birthday or other celebrations, gainful employment.

Unexcused absence from school and/or classes include:

1. Out of school suspension or expulsion;
2. Truancy from classes and school;
3. Student absences without a parental note stating the reason for the absence;
4. Absence due to personal illness or injury not requiring medical attention.

Unexcused absences are counted in a student's accumulated absences as defined in the Board policy on excessive absences.

While out of school suspensions or expulsion are counted in a student's seven accumulated absences as defined in the Board Policy on excessive absence, they may not put a student over the limit for loss of credit.

Students have **48 hours** to change an unexcused absence to excused and unexcused with credit with documentation. Students with unexcused absences are expected to make-up the missed work.

MAKE-UP WORK FOLLOWING AN ABSENCE

Students with excused and unexcused with credit absences will be given adequate time to make up tests, quizzes and other academic work missed. The time frame for make-up work will be equivalent to the number of days absent. Work is due during the assigned period. It is the responsibility of the student to initiate contact with his/her teacher regarding academic work missed during the period of absence. For planned absences, students are to arrange make up work, homework, test and quizzes with the teacher prior to departure.

Unless there are extenuating circumstances related to illness or injury, long-range assignments, such as term papers, are expected to be turned in on the due date.

PROCEDURE FOR LEAVING THE BUILDING AND SCHOOL GROUNDS

To leave the building and/or school grounds for any reason, a student **must sign out via the Main Office**. For illness or emergency, only the parent or guardian listed on the emergency medical card or other emergency contact person listed will be notified. Parents or guardians must grant permission for a student to leave. If the parent cannot be reached, the student will be required to remain at school. Any student who leaves the building without administrative permission will be in violation of this policy and will be subject to disciplinary action.

Parents who will be out of town are required to notify the school in writing of the name and phone number of a contact person who will be responsible for the attendance of the student.

Students who are leaving school grounds for an appointment, out-of-town, etc. are to **bring a parent note indicating they are leaving** to the Main Office in the morning no later than 8:00 a.m. Upon returning from an appointment, the student must report to the **Main Office** before going to class. It is recommended that all appointments be made before school or after school. Verification of appointments is required before the absence will be excused. A student may not loiter, nor return to school on a day he/she is sent home from school.

RETURNING FROM AN ABSENCE OR APPOINTMENT

Following an absence or appointment students are expected to provide documentation to the main office and will receive an admit slip. Students are expected to present the admit slip to the teachers of the classes they miss.

STUDENT ATHLETES

A student athlete must be in attendance for five (5) full consecutive periods a day to be eligible to participate in athletic practice or interscholastic contests scheduled for that date. Exceptions to this policy are at administrator discretion. Friday attendance determines weekend eligibility.

TARDY

Accepting responsibility is an important part of learning, and the tardy policy reflects the belief that getting to school on time is a student and/or parent/guardian responsibility and a mandated school law. Students are expected to be in their first period class prior to the first period bell. Those students who are tardy to school will report to the office to sign in and to receive a pass. Excessive tardiness may result in disciplinary consequences.

1. Requested homework may be picked up the following day after school between 3:00 - 3:30 PM.
2. Please contact the building principal for extenuating circumstances.

POWERSCHOOL

Learwood Middle School uses a web based program to monitor your student's progress. PowerSchool is intended to be a communication tool for teachers, student, and parents. PowerSchool does not replace the students responsibility to accurately copy down daily assignments and test dates in their planner.

STUDY HALLS

Students must bring school work or reading material to study hall. Study hall teachers may

issue passes to the office, guidance office, and library only, and to the restroom in emergency cases. Other study hall procedures include:

1. Permission to work together must be obtained from the monitor.
2. Passes to work in another teacher room must be given at the beginning of the period to the study hall monitor.
3. Students are to have all study materials with them when they arrive.
4. Students may use electronic devices for teacher assigned activities.

DRESS CODE/STANDARDS OF APPEARANCE

Students shall appear in school and at school sponsored activities in dress that is clean, in good taste, and in a manner that will not tend to disrupt the school activity nor create a condition that would be adverse to the safety and health of the students. Student dress may be regulated if the administration deems said attire to be bizarre, offensive, disruptive or distracting to the educational process. Students may be sent home if a change of clothes is not available. Any time missed from class will be recorded as unexcused. Violations of these standards and guidelines shall be handled by the building principal and his/her designee who shall determine appropriate actions to be taken. Those actions may result in suspension or in recommendation for expulsion. The following guidelines shall constitute the Learwood Middle School student dress code.

1. Students shall, at all times, wear some kind of shoes.
2. Skirts and shorts of appropriate size, length, fit and propriety are permissible. Holes in clothing are not permitted.
3. Leggings must be accompanied by an appropriate top that properly reaches the middle thigh.
4. Dark glasses are not to be worn unless prescribed by a doctor.
5. Hats/bandanas worn as head coverings may not be worn in the building.
6. Coats and outer garments not appropriate for indoor wear are to be kept in lockers and are not to be worn in classes.
7. Style of dress that exposes the midriff and cleavage is prohibited. This prohibition includes the exposure of the front, rear and sides of the waist. Tank tops, cut off shirts or any garment, which reveals undergarments, are not appropriate. No spaghetti straps or thin straps, bare backs, or revealing tops are allowed. No low cut armholes or necklines.
8. Garments advertising or displaying illegal and/or inappropriate activities for young people (reference to drugs, alcohol, tobacco, promiscuity,cults, or gangs) are not allowed.
9. Writing and /or symbols on garments should not be such as to literally, or by implication, be obscene or be such as to shock or affront the standards of common decency and propriety as determined by administration.
10. No items that may present physical danger are allowed (such as chains or spiked jewelry, etc).
11. No excessive or distracting use of make-up.
12. 12. Any style of dress, which, by standards of common decency and good taste, constitutes sexual exhibitionism, is prohibited.
13. Students representing the Avon Lake Schools at events outside the school setting may be required to meet specific dress and appearance patterns. Coaches and advisors with the building principal are responsible for establishing these patterns with their respective teams or clubs.

ELECTRONIC DEVICES

Students are not to operate any personal

electronic devices between 8:00 AM and 3:00 PM without staff permission. Violations of this policy will result in the confiscation of such items. Students should limit items brought to school to those items necessary for school activities. Students are responsible for securing /locking all personal belongings. Learwood is not responsible for lost or stolen items. Consequences include: warning for first/minor offence, teacher confiscation until end of the period. For second/major offence, device held in office until end of the day. For repeated offences parent pick up of device from the office after school in addition to disciplinary consequences.

Electronic devices can be used as "technology" during appropriate times as determined by the classroom teacher.
Technology is defined as a privately owned wireless and/or portable electronic hand held device that includes, but is not limited to, laptop and mobile computers, existing and emerging mobile communication systems and smart technologies (Smartphones) portable Internet devices (iPod touch, iPad, tablet PC, etc.), Personal Digital Assistants (PDAs), and handheld systems that can be used for: word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing.

All devices must be in silent mode while on school campuses and while riding school buses or school vehicles. Devices may not be used to cheat on assignments or tests, or for non-instructional purposes (such as making personal phone calls and text/instant messaging). They may be used to record video or photographic resources of persons on campus and must be done so with the written consent of the participant. No technologies may only be used to access files on computer or Internet sites which are relevant to the classroom curriculum including cell phones, mobile communication systems, and smart technologies may be used only with teacher permission in the classroom.

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the implicit right to use his laptop,cell phone or other electronic device while at school. then abused, privileges will be taken away. When respected, they will follow Avon Lake City School's Acceptable use Policy while using my personal technology in The district. I understand that any network resource including **@alstudent.org** emails are owned by Avon Lake Schools and are not private. Avon Lake City Schools has the right to access my information at any time on any device.

CELL PHONE POLICY

1. Students will HAVE to place their phones in the phone holder spot assigned to them as they enter the room.
2. Students will take a phone card as a reminder to pick up their phone
3. Students will turn in the phone card and take their phone at the end of the period
4. If a student needs to use his/her cell phone for class, s/he will ask the teacher for permission.
5. If a teacher requires a device for that class period, the teacher will allow the students to get their cell phone.
6. Failure to follow policy will lead to school consequences

ATHLETICS/ELIGIBILITY

A student enrolling in the seventh grade for the first time will be eligible for the first grading period regardless of the previous academic achievement. Thereafter, in order to be eligible, a student in grade 7 or 8 must be currently enrolled in school the immediately preceding grading period and received passing grades during that grading period in a minimum of five of those subjects in which the student received grades. A failing grade may not

preclude a student from participation.
All proper paperwork including physicals and emergency medical forms are due prior to participation.

Fall
Football - Volleyball - Cross Country - Cheerleading
Winter
Girls Basketball - Wrestling Boys Basketball - Cheerleading
Spring
Softball
Track and Field

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

Aggressive behavior toward a student, whether by other students, staff, or third parties, is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse, including any gestures, comments, threats, or actions, which cause or threaten to cause bodily harm or personal degradation. This also includes intimidation and harassment based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability, stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing. Any student who believes s/he has been or is the victim of aggressive behavior should immediately report to a staff member. The principal or his/her designee will contact the victim's parent(s) involved in a timely fashion in order to develop an appropriate action plan. Please refer to Board of Education Policy File: JFCF.

HALLWAY CONDUCT

1. Students are to walk at all times.
2. Students must have a hall visible pass at all times (one per person).
3. Students are not allowed to eat any type of food while in the halls.
4. No loud, boisterous noises or vulgar language will be accepted.
5. No public display of affection (i.e. holding hands, etc.) will be permitted.
6. Students are to avoid any type of physical contact with other students (i.e. bumping, tripping, trashing books, etc.).

CAFETERIA CONDUCT

Lunch should be a time of the day in which you should relax and talk with classmates. Students are responsible for keeping their tables clean. To accomplish this will take very little time. If food and dishes are kept on your tray, there will be a minimal chance of food being dropped on the table. If an accident should occur, ask a cafeteria worker for a cleaning cloth to wipe up spilled food.

1. Students are not permitted to leave the cafeteria without a pass. There is a sign out sheet for the use of the restroom.
2. Throwing food will not be tolerated. Throwing objects will result in disciplinary action.
3. Running, pushing, or horseplay is not acceptable.
4. Students are not to move from table to table without permission.
5. **No outside delivery of foods (i.e., McDonalds, pizza, etc.) is permitted.**
6. Students will not leave until their table has been dismissed by the lunch supervisor.
7. There will be no more than six(6) students at each table unless otherwise directed by luncheon staff. Each student will have an assigned seat.

LUNCH POINT OF SALE

Avon Lake City Schools has a point of sale system that allows students more time to enjoy their lunch and will gives parents the ability to monitor what their child is eating and to check

lunch account balances.
It's called a Point of Sale System, or POS, and schools across Ohio and the U.S have implemented POS debit accounts for lunchroom purchases with great success.
There are several major benefits to the POS System:

1. Students with food allergies can immediately be identified by Food Service staff through their personal account.
2. Parents can monitor what their child is buying and the food choices their child is making.
3. Students will have more time to enjoy their lunch since lunch lines won't be bogged down with students searching for money or lunch tickets.
4. Students who qualify for the free and reduced lunch program cannot be identified which can help boost school lunch participation and federal reimbursements.

Parents deposit money either weekly/monthly or on an annual basis into their child's lunch account for the purchase of lunch or a la carte lunch items.
Check or money order payments will be made using online at www.myschoolaccount.com with a credit card or a checking/savings account transfer. Please be advised of the following bank fees associated with making online payments: $1.50 flat fee for checking/savings account debit, 6% transaction fee for credit cards-Visa/MasterCard. Cash and checks will be accepted at the school buildings with no fee.
Our final goal is to eliminate the need for students to carry cash for lunch on a daily basis. Bringing cash to pay for lunch will delay the lunch lines.
Individual student accounts are set up with the student's identification number and photo. Students will memorize their ID numbers to access their lunch account.
No student will be denied a lunch. Students will be notified when their lunch account balance is low. Please keep track of your child's account and the amount of money available at www.myschoolaccount.com
We look forward to seeing your children in our cafeterias and enjoying a healthy and wonderful lunch. Please post the website address near your computer. If you have any questions or concerns, please contact Shannon FitzGerald, Dietitian/Food Service Supervisor at 440-930-8215 or shannon.fitzgerald@avonlakecityschools.org.

BUS REGULATIONS

The purpose of a school transportation system is to deliver students to and from school or authorized curricular/extracurricular events; therefore, conduct expected in the school is required on the bus and at loading points on and off school property. Riding the bus is a privilege. This privilege will be suspended for students who cannot abide by the rules and regulations prescribed by the Ohio Code and local transportation rules. All students will sign the rule sheet that states the expected behavior conduct while riding the school bus. Students are responsible and liable for damages that might result from malicious behavior (i.e. seat damages). Students are not permitted to ride on any unassigned bus. Due to limited seating, riding home with a friend is not permitted. Misconduct on the bus will result in the following steps:

1. Warning.
2. Detention.
3. Removal from bus.

Code of Conduct

Any of the following will be considered a breach of the Learwood Intermediate's Student.

Code of Conduct:

1. Insubordination and Disrespect

2. **Tardiness**
3. **Class Cutting**
4. **Truancy**
5. **Loitering**
6. **Minor Violations of Bus Conduct**
7. **Motor Vehicle Offenses**
8. **Distribution of Unauthorized Materials**
9. **Inappropriate Appearance**
10. **Electronic Devices**
11. **Failure to Complete Detention**
12. **In Halls Without Permission or Misuse of Hall Pass**
13. **Minor Disruption and/or Removal From Class**
14. **Leaving the Building Without Permission**
15. **Use of Inappropriate Language**
16. **Inappropriate Display of Affection**
17. **Other Misconduct**
18. **Tobacco**
19. **Gambling**
20. **Honor Violations**
21. **Injurious Behavior**
22. **Violating Acceptable Use Policy**
23. **Trespassing**
24. **Disobedience to Administrative Directive**
25. **Misuse of Facilities and Equipment**
26. **Misconduct Specified in Section III**
27. **Failure to Complete Minor Disciplinary Sanction**
28. **Repeated Minor Violations**
29. **Abusive, Harassing, Bullying, Cyber Bullying Behavior**
30. **Vandalism**
31. **Fireworks and Explosives**
32. **Assault**
33. **Fighting**
34. **Involvement with Weapons or Dangerous Instruments**
35. **Involvement with Alcoholic Beverages**
36. **Involvement with Drugs and/or Drug Paraphernalia**
37. **Theft or Possession of Stolen School or Private Property**
38. **Arson/Attempted Arson/Possession of Incendiary Devices**
39. **Disruption of School**
40. **Extortion**
41. **Making False Fire Alarms and Bomb Threats**
42. **Violation of Local, State or Federal Laws**
43. **Hazing**
44. **Violation of Board Policies or School Rules & Regulations**
45. **Sexual Harassment**
46. **Failure to Provide Evidence/Providing False Information/Lying**
47. **Sexual conduct**
48. **Repeated or Continued Violation of Minor conduct Rules**

DETENTIONS

Students may be assigned a detention before or after school, or during their lunch period for as a disciplinary consequence. The student is responsible for notifying parents and arranging proper transportation home. Missing an assigned detention period is considered a serious offense. Excuses from a detention period are made only by the principal or assistant principal when circumstances warrant it. This must be done prior to the day of detention. If detentions are not served, further discipline measures will be taken. Detentions will be served from 3:05 - 3:35 PM as assigned by teachers or the assistant principal. Detention will start promptly and no one will be admitted after 3:05 PM Students who are reporting to detention hall after school must go directly from their last period class. Detentions of any kind take precedence over all other activities. If you are absent on the day of an assigned detention, you will attend the next scheduled detention hall meeting.

SATURDAY SCHOOL

As an alternative to an out-of-school suspension, or an in- school suspension, a student may be assigned a Saturday School. During this time, the student will spend three hours at the high school. Saturday school begins

promptly at 8:00 AM and ends at 11:00 AM every Saturday morning at Avon Lake High School.

IN-SCHOOL INTERVENTION

As an alternative to out-of-school suspension, a student may be assigned in-school intervention. During this time, the student will spend the school day in the reflection room, and he/she will be required to complete all schoolwork assigned by teachers before being allowed to return the following day(s). The student must eat lunch in the probation area in the office, for which a school district may seek permanent exclusion, then the notice will contain that information.

STUDENT SUSPENSION

The superintendent, principal, assistant principal or other designated administrators may suspend a student from school for disciplinary reasons outlined in the student code of conduct. No period of suspension will be for more than 10 school days. Suspension may extend beyond the current school year if, at the time a suspension is imposed, fewer than 10 days remain in the school year. The superintendent may apply any or all of the period of suspension to the following year.
The superintendent may require a student to perform community service in conjunction with or in place of a suspension. The board may adopt guidelines to permit the superintendent to impose a community service requirement beyond the end of the school year in lieu of applying the suspension into the following school year.
The guidelines listed below will be followed for all suspensions, including those of in-school suspension.

1. The student will be informed in writing of the potential suspension and the reasons for the proposed action.
2. The student will be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions.
3. An attempt will be made to notify parent(s)/guardian(s) by telephone if a suspension is issued.
4. Within 24 hours, a letter will be sent to the parent(s)/guardian(s) stating the specific reasons for the suspension and including notice of their right to appeal such action.
5. Notice of suspension will be sent to the:
    a. Superintendent
    b. Treasurer
    c. Student's school record (but not for inclusion in the permanent record).
6. For which a school district may seek permanent exclusion, then the notice will contain that information.

SCHOOL DANCES

All Learwood students have the opportunity to attend the activity nights unless disciplinary issues restrict attendance. The activity nights are held on Fridays from 7:00-9:00 PM. The activities will be held in the gymnasium and cafeteria. Students are not permitted to bring students from other schools, nor are they permitted to leave early. School dress code applies during the activity night. Please dress appropriately. Students must be in attendance at school in order to attend the activity night. Rides are expected to be here promptly at the conclusion of the activity night.

CLASS TRIP ELIGIBILITY

Each year the seventh and eighth graders participate in class trips. These trips are a privilege extended to those students who have proven to be academically and behaviorally responsible. To be eligible to participate in this special activity, students will be expected to adhere to the behavioral and attendance requirements outlined in the Avon Lake

Board of Education Student Code of Conduct. Students may be eliminated from participation in the trip for the disregard for the expectations and requirements set forth in the Student Code of Conduct. It is our goal to have as many students participate in the trip as possible. However, we will need the assurance from students demonstrated by their conduct, behavior, and consistent attendance that they are trustworthy, responsible, and able to handle the vigorous pace and independence required for this activity.

HALL PASS

When you are late to class, you will be expected to provide a hall pass. You may also request a hall pass if you need to work on a special report in the library. Ask the teacher who gave you the assignment to issue you a hall pass. Student agenda will contain hall passes for the entire school year. You must use your agenda to leave a room for the restroom or locker visits. The teacher who grants permission will initial one of the blanks, ask you to sign out.

CLINIC PROCEDURE

A student (if able) will go to his/her class and check in with their teacher before asking to come to the office.
Only two students are able to be in the clinic at once due to space. If there are more than 2 students ill, an alternate location in the office will be utilized.

MEDICATION

It is the policy of the Avon Lake City School Board of Education to discourage the administering of any oral medication (prescription or non-prescription) to students by school personnel. We do, however, understand that the health needs of some students require that medication be taken during the school day.

For students who must take oral medication (prescription or non-prescription) at school, the following requirements must be met:

1. The parent must obtain a written order from a licensed health care provider requesting that oral medication be given at school. This order must include the name of the medication, the dosage, the time to be given, the reason for the medication and the possible side effects. Forms are available in the school office.
2. The medication is to be provided in the original container dispensed by the prescribing licensed health care provider or licensed pharmacist with the student's name, name of medication, when it is to be given, name of pharmacy and prescription number on container.
3. If either the medication or the licensed health care provider is changed, the above process must be repeated. The school principal must be notified of ANY change immediately.
4. New forms must be used each school year.

MEDICATION FORMS ARE AVAILABLE IN THE SCHOOL OFFICE. STAFF <u>CANNOT</u> ADMINISTER ANY MEDICATION WITHOUT THE PROPER FORMS.

FEES

Student fees for the 2019-2020 are:

Grade 7th		8th Grade	
Activity	$20.00	Activity	$20.00
Art	$10.00	Art	$10.00
Industrial Tech	$4.00	Industrial Tech	$4.00
Instructional License	$5.00	Instructional License	$5.00
Student Planner	$5.00	Student Planner	$5.00
ELA Resources	$17.00	ELA Resources	$20.00
Science Lab	$1.50	Science Lab	$1.50
Total:	**$62.50**	Total:	**$65.50**

Additional $20 Fee for Chinese Workbook Total: $90.50

GRADING SCALE

The grading scale for the 2019-2020 school year is as follows:

Grade	Grade Point
A+	4.0
A	4.0
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	.67
F	.00

DAILY SCHEDULE

Period	7th Gr. Schedule	8th Gr. Schedule
HR	8:48-8:53	8:00-8:05
1	8:00-8:45 Essentials	8:05-9:00 CORE
2	8:48-9:48 Homeroom and Core	9:03-9:58 CORE
3	9:50-10:36 Essentials	10:02-10:57 CORE
4	10:39-11:34 CORE	11:00-11:45 Essentials
5	11:37-12:32 CORE	11:48-12:28 L/S
6	12:35-1:15 L/S	12:30-1:15 Essentials
7	1:18-2:02 Essentials	1:18-2:13 CORE
8	2:05-3:00 CORE	2:16-3:00 Essentials

SCHOOL MAP