

District Registration 175 Avon Belden Road Avon Lake, Ohio 44012 www.avonlakecityschools.org

Theresa Martin Phone: (440) 933-0984 District Registrar Fax: (440) 933-7591

**Over the summer months** you will receive an email notifying you to complete your student's back-to-school forms via your <u>PowerSchool Parent Account</u>. All forms are to be completed **prior to the first day of school.** This is a one-stop shop for updating your child's emergency and medical information as well as signing off on the annual permission forms for school district policies.

## Preferred browsers for completing your forms are Chrome, Firefox, Edge or Safari

Once you have completed your forms, you have the opportunity to print a copy of your submission for your records. You will also have the opportunity to print your Emergency Medical Form throughout the year for use on field trips, sports, band, extracurricular activities, etc.

If you have more than one child in the school system, you only need one PowerSchool Parent Account. All of your children, regardless of building attendance, are to be added to your one account BEFORE you start completing the back-to-school forms.

If you have any questions about your PowerSchool Parent Account, please contact:

- Maria Szarek (440) 933-4829
- Theresa Martin (440) 933-0984