

**AVON LAKE CITY SCHOOL DISTRICT**  
**ORGANIZATIONAL BOARD OF EDUCATION MEETING**  
**AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



**JANUARY 9, 2024**

6:15 p.m. Organizational Meeting

**WELCOME**

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- A. Roll Call
- B. Call to Order by President Pro Tempore Michael Sherban
- C. Pledge of Allegiance

**OATH OF OFFICE**

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- A. Oath of Office to New Board Member

**NOMINATION FOR THE OFFICE OF PRESIDENT**

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- A. Elect Office of President and Administer Oath of Office

**NOMINATION FOR THE OFFICE OF VICE PRESIDENT**

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- A. Elect Office of Vice President and Administer Oath of Office

**SET DATES, TIMES AND LOCATION OF MEETINGS**

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- A. Set Dates, Times and Locations of Regular Meetings for 2024

All meetings start at 6:00 p.m. in the L.A.K.E. Center of Avon Lake High School

- February 20, 2024
- March 19, 2024
- April 16, 2024
- May 21, 2024
- June 18, 2024
- August 20, 2024
- September 17, 2024
- October 15, 2024
- November 19, 2024
- December 17, 2024

B. Set Date, Time and Location of Organizational Meeting for 2025

This meeting starts at 6:00 p.m. in the L.A.K.E. Center of Avon Lake High School

January 7, 2025

**TREASURER'S CONSENT ITEMS**

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A. To adopt the following resolutions:

Whereas, the Avon Lake Board of Education is authorized to borrow money if such is necessary prior to the next regular scheduled meeting. This shall include borrowing between funds on a temporary basis.

Whereas, the Avon Lake Board of Education is desirous of conserving funds wherever possible, be it resolved that the Treasurer be authorized to invest funds per Board Policy, File DFA-R

B. Tax Collections – Advance

To authorize the Treasurer to request advance payments of funds derived from taxes from the County Auditor during the year 2024 as authorized under Section 321.134 of the Ohio Revised Code

C. Authorization for Payment of Bills

To authorize the Treasurer of the Avon Lake Board of Education to pay bills as they are presented, provided that funds are available

D. Security Substitution

To authorize for depository bank(s) to substitute securities on a continuing basis for the Avon Lake Board of Education in accordance with our Investment Policy, File DFA-R

E. ORC 5705.412 Certificate

To process and include an ORC 5705.412 certificate for each contract as required by statute

F. Authorization to Advance, Return Advances or Transfer Funds

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds, if necessary, prior to the next regularly scheduled Board meeting

G. Authorization to Bid, Open and Tabulate Bids

To adopt the following resolution:

To authorize the resolution for the preparation of plans, specifications and related information, advertisement for, opening, tabulation and evaluation of bids and preparation and provision to the Board for its consideration of recommendations for the award of contracts as appropriate, all pursuant to section 3313.46 of Ohio Revised Code

H. Authorization to Credit Interest to Various Funds

Authorize the Treasurer to credit interest to the following funds: 001 General Fund; 006 Food Service Fund; 007 Meiners Special Trust Fund; 007 Medders Special Trust Fund; 007 Al Buckeye Special Trust Fund; 007 ALYBF Special Trust Fund; 007 Loretta A. Clark Memorial Scholarship Fund; 401 Auxiliary Service Fund;

- I. Designate Public Records Official  
To authorize to appoint the Treasurer of the Avon Lake Board of Education as the District’s designated Public Records official that includes elected officials James Stobe, Michael Sherban, Kendra Gardiner, Jenefer Machovina and Gail Soinski Opaskar
- J. Appoint an OSBA Delegate and Alternate Delegate
- K. Appoint a Legislative Liaison for OSBA and a Student Achievement Liaison for OSBA
- L. Appoint a JVS Representative
- M. Appoint a Member for the West End Redevelopment Commission (City of Avon Lake)
- N. Authorization to Approve Charges that Exceed Board Policy  
To authorize the Treasurer to approve charges that exceed Board Policy credit card purchase limitations when there is a benefit to the district (i.e. charge of the annual worker’s compensation premium and true-up)
- O. Authorization to Approve the Signature of the Treasurer  
To authorize the signature of the Treasurer, or facsimile thereof, to be used on all checks and warrants
- P. Meeting Compensation  
Resolve to set Board Member compensation to \$125 per meeting, effective January 1, 2024
- Q. 2024 Ohio School Boards Association Membership  
Resolve to approve membership in the Ohio School Boards Association for the calendar year 2024
- R. Appoint 2 Members to the Finance Committee
- S. Authorization to Provide Bank Information to the Lorain County Auditor  
Resolve to authorize Treasurer, Autumn Reed to make any changes on behalf of the subdivision to the bank account where funds will be electronically deposited by the Lorain County Auditor

**SUPERINTENDENT’S CONSENT ITEMS**

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- A. To grant the authority to the Superintendent of Schools/designee to approve requests for eligibility of released students and sign appropriate OHSAA forms for this purpose
- B. To appoint the following as Board Legal Counsel:

Bricker Graydon	Roetzel & Andress
Chester L. Sumpter & Associates	Squire Patton Boggs
Dooley Gembela McLaughlin Pecora	Weston Hurd LLP
Gingo & Bair Law, LLC	
- C. To grant the authority to the Superintendent of Schools/designee to approve the payment of expenditures necessary to further a valid public purpose

- D. To grant the authority to the Superintendent of Schools/designee to execute all grant applications for Federal and State programs
- E. To grant the authority to the Superintendent of Schools/designee to approve activities/budgets presented by school activity advisors
- F. Home Instruction Tutors  
To authorize certified staff employed at Avon Lake City Schools to be employed as Home Instruction Tutors on an as needed basis during the 2024-2025 school year. Level of compensation for teachers will be the staff development rate of pay for the 2024-2025 school year, and level of compensation for tutors will be Level I-0 of the Teacher's Salary Schedule for the 2024-2025 school year
- G. Board of Education Designees in the absence of the Superintendent, Joelle Magyar  
To approve Dr. Jack Dibee Jr. and Dr. Ned Lauver to act as Designees for the Board of Education  
  
To approve Dr. Jack Dibee Jr. to be the designated representative for ALEA purposes and Dr. Ned Lauver to be the designated representative for OAPSE purposes, and to grant authority to Joelle Magyar to execute all non-contractual MOU's with the named unions
- H. Surplus Property Disposal  
To direct the sale of personal property items identified as surplus. The Board will not require formal notification on the sale of individual items of a current value of less than \$1,000 pursuant to a reasonable method as determined by the Superintendent and consistent with Board Policy.
- I. Attendance at Professional and/or In-service Meetings  
To grant authority to the Superintendent to excuse teachers and other school employees for attendance at, and provide all approved expenses for, professional and/or in-service meetings in 2024
- J. Non-Salary Remuneration  
To grant authority to the Superintendent to approve expenditures for those fringe benefits and other forms of non-salary remuneration not prohibited by statute, per formal opinion OAG81-052 clarifying the issue of non-salary remuneration for public employers
- K. Project Applications  
To grant the Superintendent or her designee authority to file applications for all projects considered desirable for the Avon Lake City School District
- L. Purchasing Agent  
To designate the Superintendent or her designee as the purchasing agent for the Avon Lake City Schools for 2024
- M. Hire Personnel and Accept Resignations  
To authorize the Superintendent to hire personnel and accept resignations on behalf of the Board, prior to final Board approval, and to authorize the Treasurer to pay newly hired personnel, prior to final Board approval

N. Appointment of Staff to Positions for the 2024 School Year

To appoint the following staff for 2024 staff positions:

1. Title IX Hearing Officer: Special Education Supervisor and Director of Pupil Services
2. Anti-Harassment Grievance Officer: Special Education Supervisor and Director of Pupil Services
3. 504/ADA Compliance Officer: Assistant Superintendent and Director of Pupil Services
4. Civil Rights Coordinator: Assistant Superintendent and Director of Pupil Services
5. Homeless Liaison: Director of Pupil Services
6. Suspension Appeal Officer, as designee for the Board: Assistant Superintendent

**SUPERINTENDENT’S DISCUSSION/ACTION ITEMS**

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A. Ohio Schools Council Governance Policy Change Resolution

The Board of Education of the Avon Lake City School District hereby grants the Superintendent of Avon Lake City School District the authority to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum.

**ADJOURNMENT**

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