

AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AVON LAKE HIGH SCHOOL L.A.K.E. CENTER



OCTOBER 10, 2023

6:00 p.m. Finance Update
 6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
 Members Absent: Mrs. Machovina

C. Pledge of Allegiance

127-23 AMEND AGENDA

A. Approval to Amend Agenda

Treasurer's Consent Items

E. Resolution Approving Payment in Lieu of Transportation

To approve an addendum to the Resolution Approving Payment in Lieu of Transportation that was originally passed on 09/12/2023 and add the following students to the Board of Education Resolution for Declaring Transportation to be Impractical for the 2023-2024 school year

New for 2023/2024 School Year

| <u>Student Name(s)</u> | <u>School(s) Selected and Grade(s)</u> | <u>Parent(s)/Guardian(s)</u> |
|------------------------|--|------------------------------|
| 2. Zain D | Birchwood School Gr 08 | Samer D |
| 3. Manuel D Y | Birchwood School Gr 01 | M D A |
| 4. Emma R | Open Door Christian Academy Gr 03 | Brent R |
| 5. Madison A | St. Bernadettes Gr 02 | Grant A |

G. Addendum to Master Service Agreement with Rachel Wixey & Associates, LLC

To approve an Addendum to the existing Master Service Agreement with Rachel Wixey & Associates, LLC effective October 6, 2023

Superintendent's Consent Items

B. Certified Personnel

Change in Contract-Administration

| Last Name | First Name | From | To | Effective Date |
|-----------|------------|---|---|----------------|
| Scanlan | Julie | Assistant Principal at Troy Intermediate School, .50 time, \$44,000 | Assistant Principal at Troy Intermediate School, .80 time, \$70,400 | 10/09/2023 |

Employment-Certified Staff

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Salary |
|-----------|------------|--------------------|--------------------------------------|----------|-----------|----------------------------------|--------------------|
| Kallil | Olivia | Intervention Tutor | 5.75 hours per day / 5 days per week | Westview | 2023-2024 | 10/09/2023 10/09/2023 | Level I-0, \$23.80 |

Additional Compensation-Certified Staff

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Rate of Pay |
|-----------|-------------|----------------|------------------|----------|-----------|----------------|------------------|
| Bresnahan | Marieugenia | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Gastrilla | Kristin | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Eisaman | Madeline | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Kaiser | Michael | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Lee | Emily | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Marlow | Kevin | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| McClain | Courtney | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Simmerly | Deborah | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Schanz | Linda | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Smith | Janna | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |
| Wells | Nicole | PBIS-Committee | 1 hour per month | Learwood | 2023-2024 | | \$28.45 per hour |

Leave of Absence-Certified Staff

| Last Name | First Name | Building | Start Date | Return Date |
|-----------|------------|----------|------------|-------------|
| Springer | Brooke | Westview | 08/23/2023 | 09/14/2023 |

C. Classified Personnel

Employment-Classified Staff

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Salary |
|----------------------------------|----------------|------------|------------|----------|----------|----------------|----------|
| Support Staff Substitutes | | | | | | | |
| Linder | Danka Mladenka | Substitute | N/A | District | N/A | 10/10/2023 | Sub Rate |

Leave of Absence-Classified Staff

| Last Name | First Name | Building | Start Date | Return Date |
|------------------------|------------|-------------------------|------------|--------------|
| Haynes | Natalie | Transportation | 09/06/2023 | 10/18/2023 * |
| Martin | Theresa | District/Pupil Services | 10/03/2023 | 11/28/2023 |
| Ross | Denise | High School | 08/21/2023 | 10/09/2023 * |
| * Return date adjusted | | | | |

Motion By: Mr. Jantz Second By: Mr. Sherban
 Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
 Motion Carried

SPECIAL PRESENTATIONS

A. JVS Update

Charles Froehlich, JVS Representative

B. Food Service Update

Andrea Sokolow, Food Service Supervisor
Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

State law in Ohio requires each school district board of education and each chartered non-public school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages that may be sold on the premises of its schools. Additionally, the board or governing authority must specify the time and place each type of food or beverage may be sold. The standards specified for beverages and food are minimum standards. Local districts and schools may adopt higher standards.

Each board or governing authority assigns staff to make sure that the district or school meets the nutrition standards in state law. The staff prepares an annual report regarding the district's or school's compliance with the standards. Completion of this survey fulfills the district or school's requirement to report to the Ohio Department of Education its compliance with state law. The board or governing authority must schedule an annual presentation on the report at one of its regular meetings and report the date of the annual presentation into this survey.

Avon Lake City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.

C. Curriculum & Instruction Report

Dr. Jack Dibee, Jr., Assistant Superintendent
ODE School Report Card
MAPS Testing Fall 2023
Dyslexia Screening
Building A Legacy Update

***VISITORS/PUBLIC PARTICIPATION**

A. Reception and Recognition of Visitors/Public Participation

128-23 APPROVAL OF REVISION OF MINUTES

To approve the following item from the Minutes of August 9, 2022

#88-22 Superintendent's Consent Items, Consent Item A, Employment, Mentors

Dana Eckert, Mentor, Erieview Elementary School FROM Year 1, \$2,199 TO Year 2, \$2,307

To approve the following item from the Minutes of September 12, 2023

#114-23 Superintendent's Consent Items, Consent Item C, Supplemental Contracts

Dana Eckert, Mentor, Erieview Elementary School FROM Year 2, \$2,330 TO Year 3, \$2,445

#114-23 Superintendent's Consent Items, Consent Item I, Grade 8 Trip to Washington, D.C.

To remove the following sentence from the agenda item due to the stipends being paid to the chaperones and school nurse: "There will be no cost incurred by the Avon Lake City Schools Board of Education."

Motion By: Mr. Sherban

Second By: Mrs. Gardiner

Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe

Motion Carried

129-23 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Regular Meeting - September 12, 2023

Special Meeting - September 22, 2023

Special Meeting - #1 on September 28, 2023

Special Meeting - #2 on September 28, 2023

Motion By: Mr. Jantz Second By: Mr. Sherban
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

130-23 TREASURER’S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer’s report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

C. Amend Appropriations

To amend Appropriations for FY 2024 as needed

D. Approval of Then and Now Purchase Orders

To approve Then and Now purchase orders as presented by the Treasurer as needed

E. Ohio Bureau of Criminal Investigation VECHS User Agreement

To approve the Ohio Bureau of Criminal Investigation VECHS User Agreement for purposes of performing FBI/BCI background checks at the District Office

F. YMCA of Greater Cleveland Facility Rental Agreement

To approve an agreement with the YMCA of Greater Cleveland, French Creek Branch, for the Avon Lake High School Swim Team to utilize the swimming pool for practice for the 2023-2024 season

Motion By: Mr. Jantz Second By: Mrs. Gardiner
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

131-23 TREASURER’S DISCUSSION/ACTION ITEMS

A. Set Date for Special Board of Education Meeting

To set the date for a Special Board of Education meeting for November 28, 2023, at 6:30 PM at the Avon Lake High School L.A.K.E. Center to approve the 5-Year Forecast

Motion By: Mrs. Gardiner Second By: Mr. Sherban
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

132-23 SUPERINTENDENT’S CONSENT ITEMS

A. Friend of the Schools

To approve the following donation to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

Lake T Apparel

Donation of \$250 to the Avon Lake City School District

B. Certified Personnel

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following certified personnel recommendations:

Employment

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Salary |
|-----------|------------|--|------------|----------|-----------|----------------|----------|
| Carter | Gail | Grade 5 Teacher - Long-Term Substitute | N/A | Troy | 2023-2024 | 10/09/2023 | Sub Rate |

Resignation

| Last Name | First Name | Position | Building | Effective Date |
|-----------|------------|--------------------------|----------|----------------|
| Castrilla | Kristin | Resident Educator Mentor | Learwood | 2023-2024 |

Additional Compensation

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Rate of Pay |
|-----------|------------|--------------------------|--|-------------|-----------|----------------|------------------|
| Collins | Kevin | Athletic Faculty Manager | 40 days / nights over the fall, winter and spring sports seasons | District | 2023-2024 | N/A | \$4,000 |
| Goodman | James | Gifted WEPs | 5 hours | High School | 2023-2024 | N/A | \$28.45 per hour |

Leave of Absence

| Last Name | First Name | Building | Start Date | Return Date |
|-----------|------------|----------|------------|-------------|
| Esterburg | Kerry | Troy | 09/20/2023 | 01/02/2024 |

C. Classified Personnel

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following classified personnel recommendations:

Employment

| Last Name | First Name | Position | Hours/Days | Building | Contract | Effective Date | Salary |
|-----------|------------|--------------------------------|--------------------|----------|-----------|----------------|------------------------------|
| McKenzie | Meredyth | Lunch Monitor | 2.25 hours | Redwood | 2023-2024 | 10/02/2023 | Level 0, \$14.83 per hour |
| Rohlke | Brenna | Secretary | 7 hours / 220 days | Learwood | 2023-2024 | 09/25/2023 | Level 0, \$19.88 per hour |
| Tomczyk | Malgorzata | Instructional Paraprofessional | 5.75 hours | Erievew | 2023-2024 | 09/27/2023 | Level 0 BA, \$15.83 per hour |

Support Staff Substitutes

| | | | | | | | |
|-------------|----------|------------|-----|----------|-----|------------|----------|
| Bridenbaker | Lisa | Substitute | N/A | District | N/A | 10/03/2023 | Sub Rate |
| Conrad | Diana | Substitute | N/A | District | N/A | 10/04/2023 | Sub Rate |
| Drottar | Dale | Substitute | N/A | District | N/A | 10/09/2023 | Sub Rate |
| Durso | Alison | Substitute | N/A | District | N/A | 09/06/2023 | Sub Rate |
| Harmon | Alison | Substitute | N/A | District | N/A | 09/14/2023 | Sub Rate |
| Kamps | Kathleen | Substitute | N/A | District | N/A | 09/18/2023 | Sub Rate |
| Markusta | Diana | Substitute | N/A | District | N/A | 08/21/2023 | Sub Rate |

Resignation

| Last Name | First Name | Position | Building | Effective Date |
|----------------------------------|------------|-------------------|----------------|----------------|
| Bacho | Pamela | Lunch Monitor | Redwood | 09/13/2023 |
| Support Staff Substitutes | | | | |
| Carson | Kandice | Substitute Nurse | District | 09/21/2023 |
| Hanchosky | Stephanie | Substitute Driver | Transportation | 09/12/2023 |

Retirement

| Last Name | First Name | Position | Building | Effective Date |
|-----------|------------|--------------------------|----------|----------------|
| Oster | Tina | Administrative Assistant | District | 03/01/2024 |

Change in Contract

| Last Name | First Name | From | To | Effective Date |
|-----------|------------|---|--|----------------|
| Jaekin | Ann Marie | Bus Driver, Transportation, 4 hours, Level 1, \$23.28 per hour AND Assistant Cook, Learwood, 3.5 hours, Level 3, \$15.67 per hour | Bus Driver, Transportation, 4 hours, Level 1, \$23.28 per hour | 09/22/2023 |
| Markutsa | Diana | Assistant Cook, Learwood, 3 hours, Level 2, \$15.39 per hour | Assistant Cook, Learwood, 3.5 hours, Level 2, \$15.39 per hour | 10/03/2023 |

Leave of Absence

| Last Name | First Name | Building | Start Date | Return Date |
|------------------------|------------|-----------------------------|------------|--------------|
| Post | Todd | Redwood | 09/06/2023 | 11/06/2023 |
| Sapienza | Diane | Transportation/ Westview | 09/06/2023 | 10/09/2023 * |
| * Return date adjusted | | | | |

D. Supplemental Contracts

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following supplemental contract recommendations:

Supplemental Contracts

| Last Name | First Name | Position | Building | Effective Date | Salary |
|-------------------------------|------------|-----------------------------------|-------------|----------------|-----------------|
| Athletic Supplementals | | | | | |
| Pashayan | Donald | Head Coach, Lacrosse, Girls | High School | 2023-2024 | Year 1, \$5,108 |
| Warner | Ron | Assistant Coach, Basketball, Boys | High School | 2023-2024 | Year 1, \$5,121 |
| Webster | Brandon | Head Coach, Softball | High School | 2023-2024 | Year 6, \$5,737 |
| Volunteers | | | | | |
| Brickley | Robert | Coach, Varsity Football | High School | 2023-2024 | Volunteer |
| Kerns | Matthew | Coach, Freshman Football | High School | 2023-2024 | Volunteer |

E. Increase Rate of Pay for Support Staff Substitute Employees

To increase the rate of pay for support staff substitute employees:

| Position | From | To | Effective Date |
|--|---------|---------|----------------|
| Delivery Driver | \$12.00 | \$13.00 | 10/11/2023 |
| Assistant Cook | \$12.00 | \$13.00 | 10/11/2023 |
| Lunch Monitor | \$12.00 | \$13.00 | 10/11/2023 |
| Custodial Aide | \$12.00 | \$13.00 | 10/11/2023 |
| Custodian | \$12.00 | \$13.00 | 10/11/2023 |
| Special Education Instructional Paraprofessional | \$12.50 | \$13.50 | 10/11/2023 |
| Special Education Non-instructional Paraprofessional | \$12.50 | \$13.50 | 10/11/2023 |
| Study Hall Monitor | \$12.00 | \$13.00 | 10/11/2023 |
| In-School Probation Monitor | \$12.00 | \$13.00 | 10/11/2023 |
| Campus Monitor | \$12.00 | \$13.00 | 10/11/2023 |
| Media/Computer Lab Assistant | \$12.00 | \$13.00 | 10/11/2023 |
| Media/Library Assistant | \$12.00 | \$13.00 | 10/11/2023 |
| Secretary | \$12.00 | \$13.00 | 10/11/2023 |
| Office Assistant | \$12.00 | \$13.00 | 10/11/2023 |
| Seasonal/Summer Worker | \$12.00 | \$13.00 | 10/11/2023 |

F. Model UN Trips

To approve the following Model United Nations Conference trips for the 2023-2024 school year:

Wednesday, December 6, 2023 and Thursday, December 7, 2023

Hosted by the Cleveland Council on World Affairs at Lorain County Community College. There will be approximately 25 student participants and two staff chaperones in attendance.

Thursday, February 8, 2024 through Sunday, February 11, 2024

Hosted by the Model United Nations of the University of Chicago at the Hyatt Regency Chicago. There will be 20 student participants and two staff chaperones in attendance.

Friday and Saturday in late March or early April 2024 (exact date is TBD by conference hosts)

Hosted by Lake Erie International Model United Nations at Baldwin Wallace University. There will be approximately 20 student participants and two staff chaperones in attendance.

G. Indoor Track and Field

To recognize/sponsor Indoor Track & Field for students in the Avon Lake City Schools

Motion By: Mr. Jantz

Second By: Mr. Sherban

Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe

Motion Carried

133-23 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. RE-APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF AVON LAKE AND THE AVON LAKE CITY SCHOOL DISTRICT CONCERNING THE DEVELOPMENT OF NEW SCHOOLS AND RELATED IMPROVEMENTS

This Memorandum of Agreement ("Agreement") is made and entered into this ___st day of September, 2023 ("Effective Date") by and between the **Avon Lake City School District Board of Education** ("District"), a public school district and political subdivision under the laws of the State of Ohio and the **City of Avon Lake** ("City"), a political subdivision under the laws of the State of Ohio (hereafter collectively referred to as the "Parties").

RECITALS

- A. the District is the owner of property at 32967 Redwood Boulevard, Avon Lake and commonly known as Redwood Elementary School Avon Lake, Ohio and consisting of the land and all equipment, improvements, rights, privileges, and easements belonging to or in any way appertaining thereto ("Redwood").
- B. the District is planning to seek approval of a bond issue at the November 7, 2023 General Election to make various school improvements including the construction of new elementary schools which will allow for more efficient school operations and consolidation of buildings.
- C. If the Electors of District approve the bond issue and related school improvements, the Redwood Elementary School site will no longer be needed for School purposes; and
- D. the District would like the property to continue as a community asset; and
- E. the City has long desired to improve its facilities for seniors and expand its recreation offices and believes the Redwood School can be converted into a senior center and recreation offices; and
- F. the District has authority through Ohio Revised Code § 3313.41 to sell property to a political subdivision on such terms as the parties shall agree subject to the terms and conditions hereinafter set forth and to be developed in a subsequent real estate purchase agreement to be finalized and executed by the parties.

NOW, THEREFORE, the City and District agree as follows:

1. **Redwood**. The District agrees to sell to the City for \$500,000 the Redwood School site under the following conditions: 1) the electors pass a bond issue in November, 2023, 2) the District completes the construction of new elementary schools and 3) the City agrees to develop a senior center and recreation offices at the Redwood site.
2. **Inspection/due diligence**. The City has the right to inspect and conduct due diligence at Redwood, so long as such actions do not disrupt school, until December 31, 2026.
3. **Timing**. The City will have an option to acquire "Redwood" until December 31, 2026 or for six months after the new elementary school is open whichever is later. The District shall provide a certificate of the County Board of Elections as notice to the City that one of the conditions in paragraph 1 has occurred.
3. **Related Improvements**. The District will maintain Redwood as a school until it is no longer needed for school district purposes. The District will repair major building systems as necessary for that purpose. However, the District will not make any major capital improvements once the bond issue has passed unless necessary for operations of the school.
4. **Conveyance**. The District will convey by quitclaim deed (the "Deed"), free and clear from all liens and encumbrances, except the following (collectively, the "Permitted Exceptions") (i) all real estate taxes and assessments, both general and special ("Taxes"), not yet due and payable; (ii) any title and survey exceptions which are not objected to by the City but which the District does not agree to cure or is not required to cure pursuant to the purchase agreement; (iii) zoning and building ordinances; (iv) those matters mutually agreed upon by District and City as set forth in the purchase agreement; when and if closing occurs, good, marketable, indefeasible, fee simple title to the Premises. The District will place a deed restriction on the property being transferred requiring its use as a senior center and recreation offices for 10 years.

5. Condition of the Premises. The District Premises shall be delivered free of all trash, debris, and parties in possession to the City at Closing.

6. Project. The City intends to develop a senior center and recreation offices at Redwood and to retain such senior center and recreation offices for at least 10 years.

7. Contingencies. The obligations of the parties as described herein are contingent upon:

- i. The passage of a levy satisfactory to the District.
- ii. The City’s satisfaction with its due diligence conducted on its behalf as to the subject property and proposed construction and use.
- iii. The execution of a Real Estate Purchase Agreement.

8. Entire Agreement. This Agreement sets forth all of the covenants, promises, agreements, conditions and understandings between the parties and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than those herein set forth.

9. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Ohio.

Motion By: *Mrs. Gardiner* Second By: *Mr. Jantz*
Ayes: *Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe*
Motion Carried

134-23 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual
To approve a Second Reading and Adoption of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

- | | | |
|----------|---|---|
| File CCA | - | Avon Lake City Schools Organizational Chart |
| File JED | - | Student Absences and Excuses |
| File KLB | - | Public Complaints About the Curriculum or Instructional Materials |

Motion By: *Mr. Jantz* Second By: *Mr. Sherban*
Ayes: *Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe*
Motion Carried

SUPERINTENDENT’S DISCUSSION ONLY

A. First Reading of Proposed Addition to the Avon Lake Board of Education Policy Manual
To approve a First Reading of the following proposed policy addition to the Avon Lake Board of Education Policy Manual:

- | | | |
|----------|---|-----------------|
| File JOA | - | Student Surveys |
|----------|---|-----------------|

135-23 ADJOURNMENT

Motion By: *Mr. Sherban* Second By: *Mrs. Gardiner*
Ayes: *Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe*
Motion Carried

Adjourned at: 7:24 PM

President of Board

Treasurer of Board