

**AVON LAKE CITY SCHOOL DISTRICT**  
**REGULAR BOARD OF EDUCATION MEETING**  
**AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



**OCTOBER 10, 2023**

- 6:00 p.m. Finance Update
- 6:30 p.m. Treasurer's Report and Superintendent's Report

**WELCOME**

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- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

**AMEND AGENDA**

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- A. Approval to Amend Agenda, if Applicable

**SPECIAL PRESENTATIONS**

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- A. Food Service Update  
Andrea Sokolow, Food Service Supervisor  
*Certification of Standards Governing Types of Foods and Beverages Sold on School Premises*

State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages that may be sold on the premises of its schools. Additionally, the board or governing authority must specify the time and place each type of food or beverage may be sold. The standards specified for beverages and food are minimum standards. Local districts and schools may adopt higher standards.

Each board or governing authority assigns staff to make sure that the district or school meets the nutrition standards in state law. The staff prepares an annual report regarding the district's or school's compliance with the standards. Completion of this survey fulfills the district or school's requirement to report to the Ohio Department of Education its compliance with state law. The board or governing authority must schedule an annual presentation on the report at one of its regular meetings and report the date of the annual presentation into this survey.

Avon Lake City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.

B. Curriculum & Instruction Report

Dr. Jack Dibee Jr., Assistant Superintendent  
*ODE School Report Card*  
*MAPS Testing Fall 2023*  
*Dyslexia Screening*  
*Building A Legacy Update*

**\*VISITORS/PUBLIC PARTICIPATION**

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A. Reception and Recognition of Visitors/Public Participation

**APPROVAL OF REVISION OF MINUTES**

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**To approve the following item from the Minutes of August 9, 2022**

**#88-22/Superintendent's Consent Items, Consent Item A, Employment, Mentors**

Dana Eckert, Mentor, Erieview Elementary School FROM Year 1, \$2,199 TO Year 2, \$2,307

**To approve the following item from the Minutes of September 12, 2023**

**#114-23/Superintendent's Consent Items, Consent Item C, Supplemental Contracts**

Dana Eckert, Mentor, Erieview Elementary School FROM Year 2, \$2,330 TO Year 3, \$2,445

**#114-23/Superintendent's Consent Items, Consent Item I, Grade 8 Trip to Washington DC**

To remove the following sentence from the agenda item due to the stipends being paid to the chaperones and school nurse: "There will be no cost incurred by the Avon Lake City Schools Board of Education."

**APPROVAL AND SIGNING OF MINUTES**

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A. Approval of Minutes

Regular Meeting - September 12, 2023  
Special Meeting - September 22, 2023  
Special Meeting - #1 on September 28, 2023  
Special Meeting - #2 on September 28, 2023

**LIAISON REPORTS/INFORMAL BOARD DISCUSSION**

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**TREASURER'S CONSENT ITEMS**

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A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

C. Amend Appropriations

To amend Appropriations for FY 2024 as needed

D. Approval of Then and Now Purchase Orders

To approve Then and Now purchase orders as presented by the Treasurer as needed

E. Resolution Approving Payment in Lieu of Transportation

To approve an addendum to the Resolution Approving Payment in Lieu of Transportation that was originally passed on 09/12/2023 and add the following students to the Board of Education Resolution for Declaring Transportation to be Impractical for the 2023-2024 school year

New for 2023/2024 School Year

<u>Student Name(s)</u>	<u>School(s) Selected and Grade(s)</u>		<u>Parent(s)/Guardian(s)</u>
2. Zain D	Birchwood School	Gr 08	Samer D
3. Manuel D Y	Birchwood School	Gr 01	M D A
4. Emma R	Open Door Christian Academy	Gr 03	Brent R
5. Madison A	St. Bernadettes	Gr 02	Grant A

F. Ohio Bureau of Criminal Investigation VECHS User Agreement

To approve the Ohio Bureau of Criminal Investigation VECHS User Agreement for purposes of performing FBI/BCI background checks at the District Office

G. YMCA of Greater Cleveland Facility Rental Agreement

To approve an agreement with the YMCA of Greater Cleveland, French Creek Branch, for the Avon Lake High School Swim Team to utilize the swimming pool for practice for the 2023-2024 season

**TREASURER'S DISCUSSION/ACTION ITEMS**

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A. Set Date for Special Board of Education Meeting

To set the date for a Special Board of Education meeting to approve the 5-Year Forecast

**TREASURER'S DISCUSSION ONLY**

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**SUPERINTENDENT'S CONSENT ITEMS**

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A. Friend of the Schools

To approve the following donation to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

Lake T Apparel

Donation of \$250 to the Avon Lake City School District

## B. Certified Personnel

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following certified personnel recommendations:

### Employment

Last Name	First Name	Position	Hours/Days	Building	Contract	Effective Date	Salary
Carter	Gail	Grade 5 Teacher - Long-Term Substitute		Troy	2023-2024	10/09/2023	Sub rate
Kallil	Olivia	Intervention Tutor	5.75 hours per day/5 days per week	Westview	2023-2024	TBD	Level 1-0, \$23.80

### Resignation

Last Name	First Name	Position	Building	Effective Date
Castrilla	Kristin	Resident Educator Mentor	Learwood	2023-2024

### Additional Compensation

Last Name	First Name	Position	Hours/Days	Building	Contract	Effective Date	Rate of Pay
Bresnahan	Marieugenia	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Castrilla	Kristin	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Collins	Kevin	Athletic Faculty Manager	40 days/nights over the fall, winter and spring sports seasons	District	2023-2024		\$4,000
Eisaman	Madeline	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Goodman	James	Gifted WEPs	5 hours	ALHS			\$28.45 per hour
Kaiser	Michael	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Lee	Emily	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Marlow	Kevin	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
McClain	Courtney	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Simmerly	Deborah	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Schanz	Linda	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Smith	Janna	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour
Wells	Nicole	PBIS Committee	1 hour per month	Learwood	2023-2024		\$28.45 per hour

## Leave of Absence

Last Name	First Name	Building	Start Date	Return Date
Esterburg	Kerry	Troy	09/20/2023	01/02/2024
Springer	Brooke	Westview	08/23/2023	09/14/2023

## C. Classified Personnel

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following classified personnel recommendations:

## Employment

Last Name	First Name	Position	Hours/Days	Building	Contract	Effective Date	Salary
McKenzie	Meredyth	Lunch Monitor	2.25	Redwood	2023-2024	10/02/2023	Level 0, \$14.83 per hour
Rohlke	Brenna	Secretary	7 hours / 220 days	Learwood	2023-2024	09/25/2023	Level 0, \$19.88 per hour
Tomczyk	Malgorzata	Instructional Paraprofessional	5.75	Erievew	2023-2024	09/27/2023	Level 0 BA, \$15.83 per hour
<b>Support Staff Substitutes</b>							
Bridenbaker	Lisa	Substitute	N/A	District	N/A	10/03/2023	Sub Rate
Conrad	Diana	Substitute	N/A	District	N/A	10/04/2023	Sub Rate
Drottar	Dale	Substitute	N/A	District	N/A	10/09/2023	Sub Rate
Durso	Alison	Substitute	N/A	District	N/A	09/06/2023	Sub Rate
Harmon	Alison	Substitute	N/A	District	N/A	09/14/2023	Sub Rate
Kamps	Kathy	Substitute	N/A	District	N/A	09/18/2023	Sub Rate
Linder	Danka	Substitute	N/A	District	N/A	10/10/2023	Sub Rate
Markusta	Diana	Substitute	N/A	District	N/A	08/21/2023	Sub Rate

## Resignation

Last Name	First Name	Position	Building	Effective Date
Bacho	Pamela	Lunch Monitor	Redwood	09/13/2023
<b>Support Staff Substitutes</b>				
Carson	Kandice	Substitute Nurse	District	09/21/2023
Hanchosky	Stephanie	Substitute Driver	Transportation	09/12/2023

## Retirement

Last Name	First Name	Position	Building	Effective Date
Oster	Tina	Administrative Assistant	District Office	03/01/2024

## Change in Contract

Last Name	First Name	From	To	Effective Date
Jaekin	Ann Marie	Bus Driver, Transportation Center, 4 hours, Level 1, \$23.28 per hour AND Assistant Cook, Learwood, 3.5 hours, Level 3, \$15.67 per hour	Bus Driver, Transportation Center, 4 hours, Level 1, \$23.28 per hour	09/22/2023
Markutsa	Diana	Assistant Cook, Learwood, 3 hours, Level 2, \$15.39 per hour	Assistant Cook, Learwood, 3.5 hours, Level 2, \$15.39 per hour	10/03/2023

## Leave of Absence

Last Name	First Name	Building	Start Date	Return Date
Martin	Theresa	District/Pupil Services	10/03/2023	11/28/2023
Post	Todd	Redwood	09/06/2023	11/06/2023
Sapienza	Diane	Transportation/ Westview	09/06/2023	10/09/2023 *
* Return date adjusted				

## D. Supplemental Contracts

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To resolve to approve the following supplemental contract recommendations:

### Supplemental Contracts

Last Name	First Name	Position	Building	Effective Date	Salary
<b>Athletic Supplementals</b>					
Pashayan	Donald	Head Coach, Lacrosse, Girls	ALHS	2023-2024	Year 1, \$5,108
Warner	Ron	Assistant Coach, Basketball, Boys	ALHS	2023-2024	Year 1, \$5,121
Webster	Brandon	Head Coach, Softball	ALHS	2023-2024	Year 6, \$5,737
<b>Volunteers</b>					

Brickley	Robert	Coach, Varsity Football	ALHS	2023-2024	Volunteer
Kerns	Matthew	Coach, Freshman Football	ALHS	2023-2024	Volunteer

**E. Increase Rate of Pay for Support Staff Substitute Employees**

To increase the rate of pay for support staff substitute employees:

<b>Position</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Delivery Driver	\$12.00	\$13.00	10/11/2023
Assistant Cook	\$12.00	\$13.00	10/11/2023
Lunch Monitor	\$12.00	\$13.00	10/11/2023
Custodial Aide	\$12.00	\$13.00	10/11/2023
Custodian	\$12.00	\$13.00	10/11/2023
Special Education Instructional Paraprofessional	\$12.50	\$13.50	10/11/2023
Special Education Non-instructional Paraprofessional	\$12.50	\$13.50	10/11/2023
Study Hall Monitor	\$12.00	\$13.00	10/11/2023
In-School Probation Monitor	\$12.00	\$13.00	10/11/2023
Campus Monitor	\$12.00	\$13.00	10/11/2023
Media/Computer Lab Assistant	\$12.00	\$13.00	10/11/2023
Media/Library Assistant	\$12.00	\$13.00	10/11/2023
Secretary	\$12.00	\$13.00	10/11/2023
Office Assistant	\$12.00	\$13.00	10/11/2023
Seasonal/Summer Worker	\$12.00	\$13.00	10/11/2023

**F. Model UN Trips**

To approve the following Model United Nations Conference trips for the 2023-2024 school year:

**Wednesday, December 6, 2023 and Thursday, December 7, 2023**

Hosted by the Cleveland Council on World Affairs at Lorain County Community College. There will be approximately 25 student participants and two staff chaperones in attendance.

**Thursday, February 8, 2024 through Sunday, February 11, 2024**

Hosted by the Model United Nations of the University of Chicago at the Hyatt Regency Chicago. There will be 20 student participants and two staff chaperones in attendance.

**Friday and Saturday in late March or early April 2024 (exact date is TBD by conference hosts)**

Hosted by Lake Erie International Model United Nations at Baldwin Wallace University. There will be approximately 20 student participants and two staff chaperones in attendance.

G. Indoor Track and Field

To recognize/sponsor Indoor Track & Field for students in the Avon Lake City Schools

**SUPERINTENDENT’S DISCUSSION/ACTION ITEMS**

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A. RE-APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF AVON LAKE AND THE AVON LAKE CITY SCHOOL DISTRICT CONCERNING THE DEVELOPMENT OF NEW SCHOOLS AND RELATED IMPROVEMENTS

This Memorandum of Agreement (“Agreement”) is made and entered into this \_\_\_st day of September, 2023 (“Effective Date”) by and between the **Avon Lake City School District Board of Education** (“District”), a public school district and political subdivision under the laws of the State of Ohio and the **City of Avon Lake** (“City”), a political subdivision under the laws of the State of Ohio (hereafter collectively referred to as the “Parties”).

**RECITALS**

- A. the District is the owner of property at 32967 Redwood Boulevard, Avon Lake and commonly known as Redwood Elementary School Avon Lake, Ohio and consisting of the land and all equipment, improvements, rights, privileges, and easements belonging to or in any way appertaining thereto (“Redwood”).
- B. the District is planning to seek approval of a bond issue at the November 7, 2023 General Election to make various school improvements including the construction of new elementary schools which will allow for more efficient school operations and consolidation of buildings.
- C. If the Electors of District approve the bond issue and related school improvements, the Redwood Elementary School site will no longer be needed for School purposes; and
- D. the District would like the property to continue as a community asset; and
- E. the City has long desired to improve its facilities for seniors and expand its recreation offices and believes the Redwood School can be converted into a senior center and recreation offices; and
- F. the District has authority through Ohio Revised Code § 3313.41 to sell property to a political subdivision on such terms as the parties shall agree subject to the terms and conditions hereinafter set forth and to be developed in a subsequent real estate purchase agreement to be finalized and executed by the parties.

**NOW, THEREFORE,** the City and District agree as follows:

1. **Redwood.** The District agrees to sell to the City for \$500,000 the Redwood School site under the following conditions: 1) the electors pass a bond issue in November, 2023, 2) the District completes the construction of new elementary schools and 3) the City agrees to develop a senior center and recreation offices at the Redwood site.



**2. Inspection/due diligence.** The City has the right to inspect and conduct due diligence at Redwood, so long as such actions do not disrupt school, until December 31, 2026.

**2. Timing.** The City will have an option to acquire “Redwood” until December 31, 2026 or for six months after the new elementary school is open whichever is later. The District shall provide a certificate of the County Board of Elections as notice to the City that one of the conditions in paragraph 1 has occurred.

**3. Related Improvements.** The District will maintain Redwood as a school until it is no longer needed for school district purposes. The District will repair major building systems as necessary for that purpose. However, the District will not make any major capital improvements once the bond issue has passed unless necessary for operations of the school.

**4. Conveyance.** The District will convey by quitclaim deed (the “Deed”), free and clear from all liens and encumbrances, except the following (collectively, the “Permitted Exceptions”) (i) all real estate taxes and assessments, both general and special (“Taxes”), not yet due and payable; (ii) any title and survey exceptions which are not objected to by the City but which the District does not agree to cure or is not required to cure pursuant to the purchase agreement; (iii) zoning and building ordinances; (iv) those matters mutually agreed upon by District and City as set forth in the purchase agreement; when and if closing occurs, good, marketable, indefeasible, fee simple title to the Premises. The District will place a deed restriction on the property being transferred requiring its use as a senior center and recreation offices for 10 years.

**5. Condition of the Premises.** The District Premises shall be delivered free of all trash, debris, and parties in possession to the City at Closing.

**6. Project.** The City intends to develop a senior center and recreation offices at Redwood and to retain such senior center and recreation offices for at least 10 years.

**7. Contingencies.** The obligations of the parties as described herein are contingent upon:

- i. The passage of a levy satisfactory to the District.
- ii. The City’s satisfaction with its due diligence conducted on its behalf as to the subject property and proposed construction and use.
- iii. The execution of a Real Estate Purchase Agreement.

**8. Entire Agreement.** This Agreement sets forth all of the covenants, promises, agreements, conditions and understandings between the parties and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than those herein set forth.

**9. Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Ohio.

B. Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual  
To approve a Second Reading and Adoption of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

- File JED - Student Absences and Excuses
- File KLB - Public Complaints About the Curriculum or Instructional Materials

**SUPERINTENDENT’S DISCUSSION ONLY**

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A. First Reading of Proposed Addition to the Avon Lake Board of Education Policy Manual

To approve a First Reading of the following proposed policy addition to the Avon Lake Board of Education Policy Manual:

- File JOA - Student Surveys

**ANY OTHER ITEMS TO COME BEFORE THE BOARD**

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**ADJOURNMENT**

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Next Regular Meeting will be held on November 7, 2023, 5:00 p.m. *(please note time change)*  
Avon Lake High School L.A.K.E. Center

***The mission of the Avon Lake City Schools, a district committed to personalized educational excellence, is to challenge all students and develop their individual goals through community partnerships, resources and technologies which will produce responsible and compassionate citizens.***