

AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AVON LAKE HIGH SCHOOL L.A.K.E. CENTER



JULY 11, 2023

6:00 p.m. Finance Update
6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Members Absent: Mrs. Machovina

C. Pledge of Allegiance

SPECIAL PRESENTATIONS

***VISITORS/PUBLIC PARTICIPATION**

A. Reception and Recognition of Visitors/Public Participation

86-23 ADDENDUM

A. Approval to Add Addendum

Motion By: Mr. Jantz Second By: Mr. Sherban
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

87-23 APPROVAL OF REVISION OF MINUTES

To approve the revision of the following item from the Minutes of November 8, 2022

#114-22 Superintendent's Consent Items, Consent Item C, Retirement, Support Staff

Marlene Eiermann, Secretary, Office of Pupil Services FROM effective 06/15/2023 TO effective 06/29/2023

To approve the revision of the following item from the Minutes of June 6, 2023

#73-23 Superintendent's Consent Item, Consent Item F, Revisions to Handbooks

To revise Transportation Center Assistant Index 0.2568 TO Transportation Center Assistant Index 0.42800

Motion By: Mr. Sherban Second By: Mrs. Gardiner
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

88-23 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Regular Meeting - June 6, 2023
Special Meeting - June 20, 2023
Special Meeting - June 27, 2023

Motion By: Mr. Jantz Second By: Mrs. Gardiner
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

89-23 TREASURER'S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

<u>Return Advance From</u>	<u>Return Advance To</u>	<u>Amount</u>
Avon Lake High School Public Fund 018-9100	General Fund 001-0000	\$ 803.29
Avon Lake City Schools Foundation Fund 019-9023	General Fund 001-0000	\$ 222.13
Avon Lake High School Engineering/Robotics Fund 200-9141	General Fund 001-0000	\$ 600.93
Avon Lake High School Pep Club Fund 200-9117	General Fund 001-0000	\$ 566.42
Avon Lake High School Model UN Fund 200-9122	General Fund 001-0000	\$ 552.90
Avon Lake High School Future Business Leaders of American Fund 200-9125	General Fund 001-0000	\$ 431.48
Wrestling Camp Fund 300-9390	General Fund 001-0000	\$1,739.13

C. Amend Appropriations

To amend Appropriations for FY 2024 as needed

D. Approval of Then and Now Purchase Orders

To approve Then and Now purchase orders as presented by the Treasurer as needed

E. Service Agreement with Education Alternatives

To approve a Service Agreement with Education Alternatives for the 2023-2024 school year. Cost will vary based upon services rendered.

F. Transportation Agreement with Education Alternatives

To approve a Transportation Agreement with Education Alternatives for the 2023-2024 school year

G. Agreement with The Educational Service Center of Northeast Ohio

To approve an Agreement with The Educational Service Center of Northeast Ohio for a student to receive Audiology and/or Hearing Impairment Services for the 2023-2024 school year

H. Approve Contract with Costin & Kendall, CPAs

To approve a contract with Costin & Kendall, CPAs for services related to the annual conversion of its financial data from the cash basis to the accrual basis of accounting and preparation related to the Annual Comprehensive Financial Report (ACFR) at a cost of \$13,300 - \$16,300

I. Agreement with Daily Behavior Health

To approve an agreement with Daily Behavior Health for consultative services

Motion By: Mr. Sherban

Second By: Mrs. Gardiner

Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe

Motion Carried

90-23 TREASURER'S DISCUSSION/ACTION ITEMS

A. Resolution to Proceed with Bond Issue

RESOLUTION TO PROCEED WITH AN ISSUE OF BONDS IN THE AMOUNT OF
\$170,000,000 AND CERTIFYING THE SAME TO THE BOARD OF ELECTIONS

(O.R.C. §133.18)

WHEREAS, the Board, at its meeting on June 6, 2023, passed a resolution (the "Resolution of Necessity") declaring that it is necessary to issue bonds in the amount of \$170,000,000 (the "Bonds") for the purpose of constructing, furnishing, and equipping two new PK-5 elementary schools and one new 6-8 middle school, with related site improvements and appurtenances thereto; renovating, repairing, furnishing, equipping, and constructing additions and improvements to Avon Lake High School, with related site improvements and appurtenances thereto; improving, renovating, furnishing, and equipping existing facilities or constructing, furnishing, and equipping new facilities for school district purposes; and replacing existing equipment and constructing various permanent improvements school district-wide, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof;

WHEREAS, the county auditor of Lorain County, Ohio has certified to the Board that an estimated annual levy of 7.602324 mills for each \$1 of taxable value, which amounts to \$266 for each \$100,000 of the county auditor's appraised value, will be required to produce the annual amount estimated to be required to pay debt charges on the Bonds throughout their maturity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Avon Lake City School District, Lorain County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. It is necessary to proceed with the issuance of the Bonds in the amount and for the purpose described in the preamble to this Resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the entire territory of the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

Section 2. The Bonds shall be dated approximately December 1, 2023; shall bear interest at the estimated rate of 5.00% per annum; and shall be paid over a period not to exceed 37 years, as calculated under Ohio Revised Code Chapter 133.

Section 3. The question of issuing the Bonds shall be submitted to all the electors in the entire territory of the School District at the election to be held at the usual voting places within the School District on November 7, 2023. All of the territory of the School District is located in Lorain County, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall bonds be issued by the Avon Lake City School District for the purpose of constructing, furnishing, and equipping two new PK-5 elementary schools and one new 6-8 middle school, with related site improvements and appurtenances thereto; renovating, repairing, furnishing, equipping, and constructing additions and improvements to Avon Lake High School, with related site improvements and appurtenances thereto; improving, renovating, furnishing, and equipping existing facilities or constructing, furnishing, and equipping new facilities for school district purposes; and replacing existing equipment and constructing various permanent

improvements school district-wide in the principal amount of \$170,000,000, to be repaid annually over a maximum period of 37 years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue 7.602324 mills for each \$1 of taxable value, which amounts to \$266 for each \$100,000 of the county auditor’s appraised value, commencing in 2023, first due in calendar year 2024, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

Section 5. The Treasurer of the Board is hereby directed to and shall certify, not later than August 1, 2023, a copy of this Resolution, along with copies of the Resolution of Necessity and the certificate of the Lorain County Auditor, to the Board of Elections of Lorain County, Ohio.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Motion By: Mrs. Gardiner *Second By: Mr. Sherban*
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

91-23 TREASURER’S DISCUSSION/ACTION ITEMS

A. A Resolution Approving OASBO Section 457 Plan

WHEREAS, the Avon Lake City School District (the “District”) desires to adopt and maintain an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) through the Ohio Association of School Business Officials (“OASBO”) OASBO 457 Deferred Compensation Plan (the “Plan”); and

WHEREAS, OASBO maintains a Plan Provider Agreement with AXA Equitable Life Insurance Company (“AXA”), pursuant to which AXA have provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) (“Provider Contracts”), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Avon Lake City School District, Lorain County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of July 11, 2023, in connection with the administration of the Plan, AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion By: Mr. Jantz Second By: Mrs. Gardiner
Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe
Motion Carried

92-23 TREASURER’S DISCUSSION/ACTION ITEMS

A. A Resolution Authorizing Execution of Six Change Orders for the Access Controls Project

The Superintendent recommends that the Board authorize execution of Change Order No. 1, 2, 3, 4, 5, and 6 for the agreement with Redshift Technologies, LLC (the “Contractor”) for the Access Controls Project (the “Project”).

Rationale:

1. The Board previously approved a resolution awarding a contract to the Contractor for the Project in an amount not to exceed \$140,445.
2. During the course of the planning for the Project, the District identified a need to add access controls inside the vestibules of the District’s buildings as some of the equipment is moved to the building exteriors (the “Change Order Work”).
3. The Contractor has submitted six proposals for the Change Order Work as follows:
 1. Change Order No. 1 - Eastview Access - \$2,500
 2. Change Order No. 2 - Erievue Access - \$2,500
 3. Change Order No. 3 - Redwood Access - \$2,500
 4. Change Order No. 4 - Westview Access - \$2,500
 5. Change Order No. 5 - Troy Access - \$2,500
 6. Change Order No. 6 - Learwood Access - \$2,500
4. The Superintendent recommends approving the execution of all six change orders in the total amount of \$15,000.
5. The Superintendent also requests authority to work with other administrators and legal counsel to negotiate and finalize Change Order No. 1, 2, 3, 4, 5, and 6 for the Project in the amount of \$2,500 each.

The Board of Education resolves as follows:

The Board authorizes the Superintendent and Treasurer to execute Change Order No. 1, 2, 3, 4, 5, and 6 in the amount of \$2,500 each for the Project, and any other documents necessary to effectuate the terms of the Change Orders.

Support Staff Substitute

Phillip Hoose, ALCS Substitute Maintenance/Substitute Head Custodian, paid at rate of \$23.64, effective 07/01/2023 through 6/30/2024

C. Resignations

To accept the following resignations:

Certified Staff

Catherine Brady, Gifted Intervention Specialist, Erieview Elementary School and Redwood Elementary School, effective 07/13/2023

Jenifer Giraldo, Intervention Tutor, Troy Intermediate School, effective 06/27/2023

Kim Johnson, ELA Teacher, Troy Intermediate School, effective 07/03/2023

Cale LaRiccia, Special Education Intervention Specialist Teacher, Avon Lake High School, effective 07/10/2023

Support Staff

Troy DeScenzo, School Resource Officer, Learwood Middle School, effective 06/28/2023

Support Staff Substitute

Janet Alexander

Christine McChesney

Seasonal Support Staff Substitutes

Samantha Russo

D. Additional Compensation

To approve qualifying part-time certified staff to be paid for additional time spent on an as needed basis for various reasons including, but not limited to, attendance at professional development workshops, staff in-service days and conference days during the 2023-2024 school year. Time will be documented through approved timesheets and rate of pay will be either the employee's per diem rate of pay or the staff development rate of pay depending on the purpose of the additional time.

To approve a stipend of \$4,000 for Emilio Jarufe to serve as ALHS Performing Arts Center Audio Engineer Instructor/Supervisor during the 2023-2024 school year

To approve the following High School Guidance Counselors to receive two days of compensation (to be paid at their per diem rate of pay) for work to be completed on Saturday, 03/02/2024 (for Course Recommendation Data Entry) and on Saturday, 03/23/2024 (for Master Schedule Build)

Daryn Archer
Erin Grieger

Michael Kaminski
Allen Skierski

To approve the payment of three additional days to James Franko, Principal, at his per diem rate for interviewing teaching candidates for open positions at Eastview Elementary School

E. Additional Class Periods

To approve the following teachers to teach additional periods each week for the 2023-2024 school year and to be paid 1/9 of their per diem salary for each additional period of instruction over the course of the year:

Anna Marie Bair - to be paid over 3 periods per week, all school year, \$5,725.40

Robin Bottini - to be paid over 1 period per week, all school year, \$2,012.47

Michelle Burgess - to be paid over 1 period per week, all school year, \$1,980.83

Kristin Castrilla - to be paid over 1 period per day, all school year, \$9,610.20

Jennifer Farney - to be paid over 1 period per day, all school year, \$7,217.82

John Gill - to be paid over 3 periods per week, all school year, \$5,915.38

Dale Hodge - to be paid over 1 period per week, all school year, \$2,007.94

Caleb Reutter - to be paid over 1 period per week, all school year, \$1,926.54

Anna Walters - to be paid over 1 period per day, all school year, \$8,891.10

F. Volunteers

To accept the following volunteer:

Caleb Burr, Assistant Coach, Football, Avon Lake High School

G. Avon Lake High School Chorale Trip

To approve the Avon Lake High School Chorale trip to Washington D.C. February 29, 2024, to March 4, 2024. The Avon Lake High School Chorale Tour is a performance based, music education trip. The Chorale Tour will involve a stop at one area High School for a shared concert, a clinic with an area collegiate choral conductor, and two performances within Washington D.C. Students will also have time to visit many museums while learning about the city's rich history and culture.

H. Avon Lake Public Library 2024 Proposed Appropriations Budget

To approve the 2024 Proposed Appropriations Budget for Avon Lake Public Library

Motion By: Mrs. Gardiner

Second By: Mr. Jantz

Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe

Motion Carried

SUPERINTENDENT'S DISCUSSION ONLY

A. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a First Reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File BDDG	Minutes
File EHA	Data and Records Retention
File JED	Student Absences and Excuses

95-23 ADJOURNMENT

Motion By: Mr. Sherban

Second By: Mrs. Gardiner

Ayes: Mrs. Gardiner, Mr. Jantz, Mr. Sherban, Mr. Stobe

Motion Carried

Adjourned at: 7:14 PM

President of Board

Treasurer of Board