

**AVON LAKE CITY SCHOOL DISTRICT**  
**REGULAR BOARD OF EDUCATION MEETING**  
**AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



**OCTOBER 12, 2021**

6:00 p.m. Finance Update  
6:30 p.m. Treasurer's Report and Superintendent's Report

**WELCOME**

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A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Members Absent: None

C. Pledge of Allegiance

**SPECIAL PRESENTATIONS**

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A. Food Service Update

Andrea Sokolow, Food Service Supervisor

*Certification of Standards Governing Types of Foods and Beverages Sold on School Premises*

State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages that may be sold on the premises of its schools. Additionally, the board or governing authority must specify the time and place each type of food or beverage may be sold. The standards specified for beverages and food are minimum standards. Local districts and schools may adopt higher standards.

Each board or governing authority assigns staff to make sure that the district or school meets the nutrition standards in state law. The staff prepares an annual report regarding the district's or school's compliance with the standards. Completion of this survey fulfills the district or school's requirement to report to the Ohio Department of Education its compliance with state law. The board or governing authority must schedule an annual presentation on the report at one of its regular meetings and report the date of the annual presentation into this survey.

Avon Lake City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.

B. Treasurer's Presentation

Autumn Reed, Treasurer

*Financial Update Related to COVID-19*

C. Curriculum & Instruction Report

Dr. Jack Dibee Jr., Assistant Superintendent

*COVID-19 Update*

*MAPS Data Comparison*

*Early Release Day Feedback*

*Substitute Employees*

**\*VISITORS/PUBLIC PARTICIPATION**

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A. Reception and Recognition of Visitors/Public Participation

**99-21 APPROVAL OF REVISION OF MINUTES**

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**To approve the revision of the following item from the Minutes of August 10, 2021**

**#85-21 Superintendent's Consent Items, Item C, Change in Contracts**

Kristina Durisek FROM Assistant Cook, Eastview Elementary School, 3 hours per day / 5 days per week, Level 1, \$13.05 TO Assistant Cook, Eastview Elementary School, 3.5 hours per day / 5 days per week, Level 1, \$14.59, effective 08/23/2021

**To approve the revision of the following item from the Minutes of September 14, 2021**

**#94-21 Superintendent's Consent Items, Item C, Change in Contracts**

Laurie Krukowski FROM Assistant Cook, Learwood Middle School, 3 hours per day / 5 days per week, Level 8, \$16.48 TO Assistant Cook, Learwood Middle School, 4 hours per day / 5 days per week, Level 8, \$16.48 and Bus Driver, Transportation Center, 4 hours per day / 5 days per week, Level 7, \$27.10, effective 08/18/2021

*Motion By: Mrs. Ohradzansky*

*Second By: Mr. Cracas*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**100-21 APPROVAL AND SIGNING OF MINUTES**

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A. Approval of Minutes

Regular Meeting - September 14, 2021

*Motion By: Mr. Sherban*

*Second By: Mr. Jantz*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**101-21 ADDENDUM**

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A. Approval to Add Addendum, if Applicable

*Motion By: Mr. Jantz*

*Second By: Mrs. Ohradzansky*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**102-21 TREASURER'S CONSENT ITEMS**

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A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

<u>Advance From</u>	<u>Transfer To</u>	<u>Amount</u>
General Fund 001-0000	IDEA Part B Fund 516-9022	\$1,810.91
General Fund 001-0000	ESSER Grant Fund 507-9022	\$55,766.79

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
ESSER Grant Fund 507-9022	General Fund 001-0000	\$8,797.61

C. Amend Appropriations

To amend Appropriations for FY 2022 as needed

D. Approval of Then and Now Purchase Orders

To approve Then and Now purchase orders as presented by the Treasurer as needed

E. Contract with Ohio Medical Group

To approve a Contract with Ohio Medical Group for Hepatitis B Vaccination Series for employees, effective 10/01/2021-09/30/2022

*Motion By: Mr. Jantz*

*Second By: Mr. Cracas*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**103-21 TREASURER'S DISCUSSION/ACTION ITEMS**

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A. Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

WHEREAS, the Avon Lake City School District Board of Education wishes to advertise and receive bids for the purchase of two (2) 72 passenger unitized conventional gasoline school bus chassis and bodies and one (1) 10-15 passenger gasoline van.

THEREFORE, BE IT RESOLVED the Avon Lake City School District Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of two (2) 72-passenger unitized conventional gasoline school bus chassis and bodies and one (1) 10-15 passenger gasoline van.

*Motion By: Mr. Cracas*

*Second By: Mr. Jantz*

*Ayes: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe*

*Motion Carried*

**104-21 TREASURER'S DISCUSSION/ACTION ITEMS**

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A. Set Date for Special Board of Education Meeting

The Special Board of Education meeting to approve the 5-Year Forecast will be held November 16, 2021 at 6:30 PM in the LAKE.

*Motion By: Mr. Sherban*

*Second By: Mr. Jantz*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**105-21 TREASURER'S DISCUSSION/ACTION ITEMS**

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A. Approve Change Order with Duro-Last, Inc.

To approve the change order from Duro-Last, Inc. for the roofing improvements at Troy Intermediate and Eastview Elementary Schools for work performed outside of the original scope of work (required tear-off and replacement of all insulation layers), not to exceed \$14,339.88

*Motion By: Mr. Sherban*

*Second By: Mr. Jantz*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**106-21 SUPERINTENDENT'S CONSENT ITEMS**

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A. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

**To employ the following personnel for the 2021-2022 school year:**

Certified Substitutes

Chloe Blaser, ELA Teacher, Avon Lake High School, effective September 29, 2021

Supplemental Contracts

Avon Lake High School

Megan DeVere, Class Advisor, Freshman, .5 time, Year 4, \$590

Emilio Jarufe, Class Advisor, Freshman, .5 time, Year 1, \$536

Supplemental Contracts

Athletic Supplementals

Avon Lake High School

Briana Batesole	-	Assistant Coach, Swim/Dive, .65 time, Year 8, \$2,214.55
Matthew Collier	-	Assistant Coach, Bowling, Boys, Year 3, \$1,651
Kevin Collins	-	JV Coach, Basketball, Girls, Year 9, \$5,719
Dennis Copfer	-	Freshmen Coach, Wrestling, Year 2, \$3,458
Kevin Fitch	-	Assistant Coach, Basketball, Boys, Year 22, \$6,293
William Gallagher	-	Head Coach, Bowling, Girls, Year 5, \$2,475
Adrienne Grand	-	Assistant Coach, Dive, Year 7, \$3,407
Robert Graney	-	Assistant Coach, Hockey, .81 time, Year 2, \$2,869.02
Cale LaRiccia	-	JV Coach, Basketball, Boys, Year 6, \$5,197
Chris Loschetter	-	Assistant Coach, Bowling, Girls, Year 3, \$1,651
Dina Marsala	-	Head Coach, Cheer, Winter, Year 5, \$3,403
John Matakovich	-	Freshmen Coach, Basketball, Boys, Year 1, \$3,859
Wade Nilson	-	Head Coach, Hockey, .57 time, Year 2, \$2,884.20
Joy Presley	-	Assistant Coach, Swim/Dive, .35 time, Year 6, \$1,136.80
John Sedlick	-	Assistant Coach, Wrestling, Year 15, \$5,375
Scott Sedlick	-	Head Coach, Wrestling, Year 15, \$7,679
Daniel Smith	-	Head Coach, Swim/Dive, Year 9, \$5,106
Eric Smith	-	Head Coach, Basketball, Boys, Year 25, \$8,990
Kelly Spear	-	Head Coach, Gymnastics, Year 7, \$2,596
Tim Sumser	-	Freshmen Coach, Basketball, Girls, Year 4, \$4,247
Tom Thompson	-	Assistant Coach, Basketball, Girls, Year 15, \$6,293
Patrick Vanuch	-	Assistant Coach, Hockey, .19 time, Year 2, \$672.98
Patrick Vanuch	-	Head Coach, Hockey, .43 time, Year 2, \$2,175.80
Richard Williams	-	Head Coach, Bowling, Boys, Year 6, \$2,475
David Zvara	-	Head Coach, Basketball, Girls, Year 40, \$8,990

Learwood Middle School

Mark Bennett	-	Assistant Coach, Wrestling, Year 10, \$3,140
Shannon Boros	-	Coach, Cheer, Winter, Year 3, \$1,557
Albert Hobar	-	Coach, Wrestling, Year 2, \$2,766
Shaun Koski	-	Coach, Basketball, Boys, Grade 7, Year 13, \$4,315
Kevin Marlow	-	Coach, Basketball, Boys, Grade 7, Year 12, \$4,114

Mentors

Jeffrey Arra	-	Resident Educator Mentor, .5 time, High School, Year 4, \$1,186.50, effective September 29, 2021
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\* A Level 2 Mentor will receive up to 16 hours at Staff Development Rate of Pay (\$27.61)

\*\*A Mentor who has more than one Mentee will receive 50% of the normal salary for each subsequent Mentee

Support Staff

Evan Balwani, Technology Student Worker, Avon Lake High School, \$8.80, effective 10/05/2021

Melinda Buddie, Secretary II, District Office, 5.75 hours per day / 220 work days per year, Level 1, \$16.81, effective date 10/13/2021

Lisa Clemens, Assistant Cook, Floater/Erievew Elementary School, 3 hours per day / 5 days per week, Level 0, \$14.32, effective 09/27/2021

Diana Sherwin, Bus Driver, Transportation Center, 4 hours per day / 5 days per week, Level 4, \$26.48, effective 10/09/2021

Support Staff Substitutes

Christine Diamond, effective 9/20/2021

Heather Dougherty, effective 09/20/2021

Elizabeth Haney

Ann Marie Jaeckin, effective 9/10/2021

B. Resignations

To accept the following resignations:

Support Staff Substitutes

Ann Austin

Ashleigh Votruba

C. Change in Contracts

To approve the following changes in contracts:

Support Staff

Sandy Peters FROM Bus Driver, Transportation Center, 4.5 hours per day / 5 days per week, Level 22, \$29.50 and Bus Driver, Transportation Center, 1.25 hours per day / 4 days per week, Kindergarten Run, Level 22, \$29.50 TO Bus Driver, Transportation Center, 4 hours per day / 5 days per week, JVS Route, Level 22, \$29.50 and Bus Driver, Transportation Center, 1.25 hours per day / 4 days per week, Kindergarten Run, Level 22, \$29.50, effective 10/11/2021

Amie Petras FROM Custodial Aide, Avon Lake High School, 5 hours per day / 5 days per week, Works school year calendar, Level 12, \$17.56 TO Custodial Aide, Redwood Elementary School, 8 hours per day / 5 days per week / Works 12 months per year, Level 12, \$17.56, effective 09/29/2021

Susan Toledo FROM Bus Driver, Transportation Center, 4 hours per day / 5 days per week, Level 18, \$28.71 and Bus Driver, Transportation Center, 1.25 hours per day / 4 days per week, Kindergarten Run (Temporary position for the 2021-2022 school year) Level 18, \$28.71 TO Bus Driver, Transportation Center, 4.5 hours per day / 5 days per week, Level 18, \$28.71 and Bus Driver, Transportation Center, 1.25 hours per day / 4 days per week, Kindergarten Run (Temporary position for the 2021-2022 school year), Level 18, \$28.71, effective 10/11/2021

Cynthia Zanny FROM Bus Driver, Transportation Center, 4 hours per day / 5 days per week, Level 1, \$22.49 TO Bus Driver, Transportation Center, 4 hours per day / 5 days per week, Level 1, \$22.49 AND Lunch Monitor, Learwood Middle School, 2 hours per day / 5 days per week, Level 0, \$14.32, effective 09/20/2021

D. Additional Compensation

To approve payment for James Goodman, up to 4 hours at the professional development rate of pay (27.61), for compilation of data and creation of high school WEPS to meet our gifted education requirements at ALHS

To approve additional compensation for the following employee to work on curriculum development as a Curriculum Facilitator during the 2021-2022 school year, 2.5 periods per week to be paid 4/27 of her per diem rate of pay for 30 weeks:

Elyse Sobol, \$5,255.55

E. Model United Nations Conference Trips

To approve the following Model United Nations Conference trips for the 2021-2022 school year:

Wednesday, December 8 and Thursday, December 9, 2021

Cleveland Council on World Affairs hosted at Lorain County Community College. There will be approximately 25 student participants and two chaperones in attendance.

Thursday, February 3 through Sunday, February 6, 2022

Model United Nations of the University of Chicago hosted at Hyatt Regency Chicago. There will be approximately 20 student participants and two chaperones in attendance.

Friday, April 1 and Saturday, April 2, 2022

Lake Erie International Model United Nations hosted at Youngstown State University. There will be approximately 20 students and two chaperones in attendance.

*Motion By: Mrs. Ohradzansky*

*Second By: Mr. Sherban*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**107-21 SUPERINTENDENT'S DISCUSSION/ACTION ITEMS**

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A. Formal Adoption of a Policy to the Avon Lake Board of Education Policy Manual

Pursuant to Board Policy BF, the Board formally adopts a Policy to the Avon Lake Board of Education Policy Manual

File EBEA      Use of Face Coverings

*Motion By: Mr. Cracas*

*Second By: Mrs. Ohradzansky*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**108-21 SUPERINTENDENT'S DISCUSSION/ACTION ITEMS**

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A. Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a Second Reading and Adoption of proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AC      Nondiscrimination  
File ACAA      Sexual Harassment

*Motion By: Mr. Sherban*

*Second By: Mr. Jantz*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**109-21 SUPERINTENDENT'S DISCUSSION/ACTION ITEMS**

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A. Increase Rate of Pay for Substitute and Technology Employees

To increase the rate of pay for the following substitute and technology employees effective 10/16/2021:

Certified Staff Substitute Employees

Substitute Teachers from \$90.00 per day to \$120.00 per day

Substitute Tutors from \$75.00 per day to \$90.00 per day

Support Staff Substitute Employees

Paraprofessionals from \$11.50 per hour to \$12.50 per hour  
Custodial Aides from \$10.50 per hour to \$12.00 per hour  
Assistant Cooks and all Monitor positions from \$9.75 per hour to \$12.00 per hour  
Office/Secretarial from \$10.50 per hour to \$12.00 per hour  
Custodians, Maintenance and Delivery Drivers from \$11.50 per hour to \$12.00 per hour

Technology Employees

Student Technology Workers from \$8.80 per hour to \$10.00 per hour  
Technology Interns from \$12.00 per hour to \$13.00 per hour

Motion By: Mr. Jantz

Second By: Mr. Sherban

Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzensky, Mr. Sherban, Mr. Stobe

Motion Carried

**110-21 SUPERINTENDENT'S DISCUSSION ONLY**

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A. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a First Reading of proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File ACAA	Sexual Harassment
File ACAA-R	Sexual Harassment Grievance Process
File AFC-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File DECA	Administration of Federal Grant Funds
File DJF-R	Purchasing Procedures
File EEA	Student Transportation Services
File EEAD	Non-Routine Use of School Buses
File GBK	No Tobacco Use on District Property by Staff Members
File GBL	Personnel Records
File GBQ	Criminal Records Check
File GCC	Professional Staff Recruiting
File GCD	Professional Staff Hiring
File GCN-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
File IGAE	Health Education
File IGAG	Drugs, Alcohol and Tobacco Education
File IGAH/IGAI	Family Life Education/Sex Education
File IGBE	Remedial Instruction (Intervention Services)
File IGBEA	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
File IGBEA-R	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
File IGCH-R	College Credit Plus
File IICC	School Volunteers
File IKF	Graduation Requirements
File IL-R	Testing Programs
File JEC	School Admission
File JHCB	Immunizations
File JHCC	Communicable Diseases
File JP	Positive Behavioral Interventions and Supports (Restraint and Seclusion)
File KGC	No Tobacco Use on District Property
File LEC-R	College Credit Plus



**111-21 ADJOURNMENT**

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*Motion By: Mr. Sherban*

*Second By: Mrs. Ohradzansky*

*Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe*

*Motion Carried*

**Adjourned at: 8:11 PM**

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President of Board

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Treasurer of Board