# AVON LAKE CITY SCHOOL DISTRICT REGULAR BOARD OF EDUCATION MEETING MINUTES AVON LAKE HIGH SCHOOL L.A.K.E. CENTER



# **JANUARY 12, 2021**

5:25 p.m. Public Hearing on Title VI-B Funds IDEA

5:30 p.m. Finance Update6:00 p.m. Tax Budget Hearing6:15 p.m. Organizational Meeting

6:30 p.m. Treasurer's Report and Superintendent's Report

The Avon Lake City Schools Board of Education meeting scheduled for Tuesday, January 12, 2021 at 5:25 p.m. will be held both as an "in-person" meeting and also through the Zoom platform.

Topic: ALCS Board of Education Meeting

Time: January 12, 2021 05:25 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/84070271177?pwd=enVFT1dSYWV4Yk1ROVZVMnRXa0xaZz09

Meeting ID: 840 7027 1177

Passcode: rjDb7H One tap mobile

+13126266799,,84070271177#,,,,,0#,,490101# US (Chicago) +19292056099,,84070271177#,,,,,0#,,490101# US (New York)

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The public will have access to audio and video view only of the meeting.

Public participation is available through email. Comments or questions may be sent to <a href="mailto:boe@avonlakecityschools.org">boe@avonlakecityschools.org</a>. You will receive a response within 48 hours of your email. Please note this is a temporary email address which will be shut down following the conclusion of the meeting.

The agenda for the meeting will be available before the start of the meeting at: www.avonlakecityschools.org

#### **WELCOME**

# A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Members Absent: None

C. Pledge of Allegiance

#### **SPECIAL PRESENTATION**

A. <u>Certificates of Appreciation for Exemplary Leadership and Service to Public Schools</u>
From the Ohio School Boards Association for School Board Recognition Month
Presenter: Mr. Robert Scott, Superintendent

#### B. Curriculum & Instruction Report

Dr. Jack Dibee Jr., Curriculum Director *In-Person/Remote Learning Update* 

#### 7-21 APPROVAL AND SIGNING OF MINUTES

#### A. Approval of Minutes

Regular Meeting – December 8, 2020

Motion By: Mr. Sherban Second By: Mrs. Ohradzansky Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

#### 8-21 ADDENDUM

#### A. Approval to Add Addendum

Motion By: Mr. Cracas Second By: Mr. Jantz Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

#### 9-21 TREASURER'S CONSENT ITEMS

#### A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

# B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed - None needed

# C. Amend Appropriations

To amend Appropriations for FY 2021 as needed

# D. <u>Approval of Then and Now Purchase Orders</u>

To approve Then and Now purchase orders as presented by the Treasurer as needed

# E. Addendum to Master Service Agreement with Rachel Wixey & Associates, LLC

To approve an Addendum to the existing Master Service Agreement with Rachel Wixey & Associates, LLC effective December 16, 2020

#### F. <u>Professional Agreement-Retainer Agreement with Michael J. Loughman, Esq.</u>

To approve a Professional Agreement-Retainer Agreement with Michael J. Loughman, Esq. effective January 1, 2021 through December 31, 2021 in the amount of \$25,000

# G. Participate in the Ohio School Boards Association Legal Assistance Fund

To approve participation in the Ohio School Boards Association Legal Assistance Fund for the calendar year 2021 at a cost of \$250

# H. Renew Annual Membership with the Ohio School Boards Association

To renew the annual membership with the Ohio School Boards Association. Annual membership dues are \$7,950 which includes subscriptions to OSBA's Electronic Briefcase

# I. <u>K-12 Prevention Funding Initiative Service Agreement</u>

To approve a K-12 Prevention Funding Initiative Service Agreement with Mental Health, Addiction and recovery Services Board (MHARS) effective December 4, 2020 through June 30, 2021

# J. College Credit Plus and MyUniversity Guarantee Memorandum of Understanding

To approve the College Credit Plus and MyUniversity Guarantee Memorandum of Understanding effective July 1, 2021 – June 30, 2022

#### K. Student Fees for the 2021-2022 School Year

To approve a revised list of High School Student Fees for the 2021-2022 School year due to the addition of two courses and two test costs (highlighted below).

<u>ART</u>	FEE	INSTRUMENTAL MUSIC	FEE
Advanced Ceramics	50	Chamber Orchestra / Cham Orchestra H	35
Advanced Photography	110	Concert Band / Concert Band Honors	35
AP Studio Art 2D	100	Concert Orchestra	35
AP Studio Art 3D	100	Jazz Band	35
Ceramics	50	String Orchestra / String Orchestra H	35
Digital Drawing	60	Symphonic Band / Symphonic Band H	35
Digital Imaging	60	World Music: Drumming	35
Individual and Creative Process	50	· ·	
Photography	110	SCIENCE	FEE
Studio Art 2D	50	AP Biology	25
Studio Art 3D	50	AP Chemistry	40
Art - Independent Study	50/100.00	AP Environmental Science	30
Art Therapy	50	AP Physics I & II	20
		AP Physics C	20
BUSINESS & TECHNOLOGY	FEE	Biology / Biology Honors	25
Word Processing for College	5	Biotechnology (DNA)	20
		Chemistry / Chem H	35
HEALTH/PE	FEE	Chemistry in the Community	25
Advanced Body Sculpting for Females	5	Integrated Science	10
Advanced Wellness	5	Physical Science	20
Body Sculpting for Females	5	Physics (All)	10
Health 10	5		
SSQAT	5	SOCIAL STUDIES	FEE
Team Sports I & II	5	AP Psychology	16
Walking for Fitness I & II	5		
Wellness	5	VOCAL MUSIC	FEE
		Chorale / Chorale Honors	35
MATH_	FEE	Da Cantari / Da Cantari Honors	35
Calculator Rental	20	Men's Chorus	35
Calculator Damage/Replacement	100	Women's Chorus	35
Calculator Charger (Missing)	20	Vocal Explorations	35
Calculator Cover (Missing)	10		
Calculator (not returned over summer)	10	WORLD LANGUAGES	<u>FEE</u>
		French I,II,III,IV	7
INDUSTRIAL TECHNOLOGIES	<u>FEE</u>	French Honors II, III, IV	7
Engineering Drawing	20	Spanish I,II,III,IV	7
Introduction to Engineering Honors	20	Spanish Honors II, III, IV	7
Introduction to Manufacturing	30		
Machine Woods	25		
Robotics	10		
Computer Building	25		
	<u>FEE</u>		
AP Biology	97		
AP Calculus AB	97		

AP Calculus BC	97	MISC.	<u>FEE</u>
AP Capstone/Seminar	97	Parking Pass Year-long/2nd semester	20.00/10.00
AP Chemistry	97	Senior Pass/Junior Pass	2.50
AP Computer Science	97	Senior/Junior Pass Replacement	10
AP Economics	194	Student ID Replacement	5
AP Environmental Science	97		
AP French	97	FEES FOR ALL STUDENTS	<u>FEE</u>
AP Government and Politics	97	Activity Fee	20
AP Language and Composition	97	Instructional License	5
AP Literature and Composition	97	Locker Fee	2.50
AP Music Theory	97	Student ID	2.50
AP Physics I & II	194		
AP Physics C	194		
AP Psychology	97		
AP Spanish	97		
AP Statistics	97		
AP Studio Art 2D	97		
AP Studio Art 3D	97		
AP US History	97		
AP Seminar	97		
AP Research	97		

Motion By: Mr. Mr. Jantz Second By: Mr. Sherban Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

# 10-21 TREASURER'S DISCUSSION/ACTION ITEMS

# A. Approve Tax Budget for FY 2022

To approve the Tax Budget for FY 2022 as presented by the Treasurer

Motion By: Mr. Jantz Second By: Mrs. Ohradzansky Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

#### 11-21 SUPERINTENDENT'S CONSENT ITEMS

# A. Friend of the Schools

To approve the following donation to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

# Michael, Lisa & Alyssa Wolanski, in loving memory of Daniel Wolanski

Donation of payment of all school fees for an Avon Lake City Schools family

# Tony Tomanek (aka Santa Claus)

Donation of time and presentation of a virtual field trip to the students in the Kindergarten classes of Brenda Jones and Julie Norris

# B. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

# To employ the following personnel for the 2020-2021 school year:

#### <u>Certified Staff Long-Term Substitute Teachers</u>

Janet Meyers, Music Teacher, Erieview Elementary, effective 01/05/2021 Sydney Orchowski, Intervention Specialist Teacher, Online, effective 01/04/2021

#### <u>Mentors</u>

Jeffrey Arra - Building Mentor - High School, .5 time, Year 3, \$641.58, effective 01/04/2021 \*\*
Elyse Sobol - Building Mentor - Eastview Elementary, Year 1, \$1,165.55, effective 01/04/2021

#### Support Staff Substitute

Gregory Sovizral, effective 12/17/2020

# **Second Semester Contracts Extension**

# To extend the contracts of the following staff who had been previously approved for the first semester only:

#### <u>Tutor Turned Long-term Substitute Teachers:</u>

Jennifer Gollon, Westview Elementary Grace Kauffman, Redwood Elementary Megan Lange, Westview Elementary, Online Sarah Marsden, Redwood Elementary, Online

#### **Long-term Substitute Teachers**

Ashley Bradley, Avon Lake High School
Samuel Chafin, Redwood Elementary
Patricia Frank, Avon Lake High School
Elizabeth Illenberger, Troy Intermediate
Anne McGervey, Troy Intermediate
Erika Neuendorf, Eastview Elementary
Laurie Rados, Erieview Elementary, Online
Donna Sanitago, Special Education, 7-12, Online
Julianna Schrift, Eastview Elementary

# Long-term Substitute Tutors

Tina Cottom, Redwood Elementary Hannah Kettel, Redwood Elementary Alyssa Soloff, Eastview Elementary Nadine Porcelli, Westview Elementary

#### <u>Mentors</u>

Erin Cheney - Building Mentor - Troy Intermediate, Year 6, \$1,213.94

Dana Eckert - Building Mentor - Eastview Elementary, Year 1, \$1,051.28

Catherine Jackson-Brady - Building Mentor - Redwood Elementary, Year 3, \$1,157.27

Lana Jones - Building Mentor - Troy Intermediate, Year 4, \$1,157.27

Jill Lisy - Building Mentor - Eastview Elementary, Year 1, \$1,051.28

Kimberly Matyi - Building Mentor - Redwood Elementary, .5 time, Year 6, \$607.02

# C. Resignation and Retirement

To approve the following resignation:

#### <u>Administrator</u>

Thomas R. Barone, Business Manager, Avon Lake City Schools, effective 01/04/2021

To accept the following resignation for retirement purposes:

# Support Staff

Ryan Castelli, Technology Intern, High School Technology Department, effective 08/19/2020 Kathleen Schultz, Kitchen Manager, Westview Elementary School, effective 01/01/2021

<sup>\*</sup> A Level 2 Mentor will receive up to 16 hours at Staff Development Rate of Pay (\$22.49)

<sup>\*\*</sup>A Mentor who has more than one Mentee will receive 50% of the normal salary for each subsequent Mentee

#### Support Staff Substitute

Debi Birch

#### D. Changes in Contracts

To approve the following changes in contracts:

#### **Administrator**

Dr. Jack Dibee Jr. FROM Curriculum Director, Avon Lake City Schools (230 days) TO Assistant Superintendent, Avon Lake City Schools (230 days), L/3/23, effective 01/12/2021

# <u>Certified Staff (both educators were previously approved for first semester only)</u>

Melissa Barnett, Kindergarten Teacher, .5 time, Redwood Elementary School - to approve an additional .5 time teaching contract to serve as a Grade 1 Online Teacher, \$19,549.72 (second semester)

Joshua Bowman, Orchestra Teacher, .5 time, Troy Intermediate School - to approve an additional .25 time teaching contract to serve as a Grade 5-12 Online Orchestra Teacher, \$6,453.98 (second semester)

#### Support Staff

Debrah Birch FROM Assistant Cook, Troy Intermediate School, 4.5 hours per day / 5 days per week, Level 13, \$14.81 TO Kitchen Manager, Troy Intermediate School, 6 hours per day / 5 days per week, Level 0, \$14.91, effective 01/13/2021

Anita Braye FROM Kitchen Manager, Troy Intermediate School, 6 hours per day / 5 days per week, Level 13, \$17.54 TO Kitchen Manager, Westview Elementary School, 6 hours per day / 5 days per week, Level 13, \$17.46, effective 01/13/2021

#### E. Additional Compensation

To approve the following High School Guidance Counselors to receive two days of compensation (to be paid at their per diem rate of pay) for work to be completed on 03/05/2021 (for Master Scheduling Data Entry) and on 03/27/2021 (for Master Schedule Building)

Erin Grieger Michael Kaminski Allen Skierski

To approve Joshua Bowman, Orchestra Teacher, Troy Intermediate School, to be paid up to 25 hours at the staff development rate of pay (\$22.49) to teach sixth grade orchestra class.

#### F. Salary Changes Due to Additional Hours

To approve the following changes in salary due to additional semester hours effective the start of the second semester of the 2020-2021 school year:

Name Building Degree From Level To Level
Aubin D'Andrea ALHS M III-A-12, \$67835 IV-12, \$72,931

#### G. Model UN Conference Trip

To approve the following Model UN Conference Trip for the 2020-2021 school year:

# Thursday, April 22 through Sunday, April 25, 2021

Model United Nations University of Chicago Conference at Chicago Hyatt. There will be approximately 20 student participants and two advisors in attendance.

#### H. Revisions to Handbook

To approve the proposed changes and modifications to the following handbook effective 01/01/2021:

Administrator Handbook

# I. Additional Class Periods

To approve the following teachers to teach additional periods each week for the second semester of the 2020-2021 school year and to be paid 1/9 of their per diem salary for each additional period of instruction over the course of the year:

Patricia Frank - to be paid over 3 periods per week, \$1,897.95\*
Tara Hanratty - to be paid over 1 period, 5 days per week, \$4,518.93\*
Robert Schofield - to be paid over 1 period, 5 days per week, \$3,064.01\*
Douglas Warren - to be paid over 1 period, 5 days per week, \$4,734.18

To approve the following teacher (elementary level) to teach additional time each week for the second semester of the 2020-2021 school year and to be paid 4/27 of their per diem salary for each additional period of instruction over the course of the year:

Melissa Sugrue - to be paid over 60 minutes per day, \$4,650.89 \*

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

#### 12-21 SUPERINTENDENT'S DISCUSSION/ACTION ITEMS

A. <u>Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual</u>
To approve a Second Reading and Adoption of the following proposed policy revisions to the Avon Lake
Board of Education Policy Manual:

Board of Education Policy Manual:

File BDC Executive Sessions

File DH Bonded Employees and Officers

File DJB Petty Cash Accounts
File DM Cash in School Buildings

File EDE Computer/Online Services (Acceptable Use and Internet Safety)
File EDE-E-1 Avon Lake City Schools Acceptable Computer Use Policy for Students

File EDE-E-2 Network Privacy and Acceptable Use Policy for Staff Members/Anyone Using the

District's Network

File EDE-R Computer/Online Services (Acceptable Use and Internet Safety)

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky

Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

#### 13-21 ADJOURNMENT

Adjourned at: 7:34 n.m.

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

	<b>.</b>
President of Board	

Treasurer of Board

<sup>\*</sup> These educators had previously been approved for first semester only.