

AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING



DECEMBER 8, 2020

6:00 p.m. Finance Update
6:30 p.m. Treasurer's Report and Superintendent's Report

The Avon Lake City Schools Board of Education meeting scheduled for Tuesday, December 8, 2020 at 6:30 p.m. will be held through the Zoom platform.

Topic: ALCS Board of Education Meeting
Time: December 8, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87465900108?pwd=WndzeFNsaWZDRmZHSmhQOHd2Q2VUdz09>

Meeting ID: 874 6590 0108

Passcode: 5XQH0A

One tap mobile

+13017158592,,87465900108#,,,,,0#,,496558# US (Washington D.C)

+13126266799,,87465900108#,,,,,0#,,496558# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 874 6590 0108

Passcode: 496558

Find your local number: <https://us02web.zoom.us/j/87465900108?pwd=WndzeFNsaWZDRmZHSmhQOHd2Q2VUdz09>

The public will have access to audio and video view only of the meeting.

Public participation is available through email. Comments or questions may be sent to boe@avonlakecityschools.org. You will receive a response within 48 hours of your email. Please note this is a temporary email address which will be shut down following the conclusion of the meeting.

The agenda for the meeting will be available before the start of the meeting at: www.avonlakecityschools.org

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Members Absent: None

C. Pledge of Allegiance

SPECIAL PRESENTATION

A. Curriculum & Instruction Report

Dr. Jack Dibee, Curriculum Director

COVID Statistics

Remote Learning Enrollment for Second Semester

131-20 APPROVAL OF REVISIONS OF MINUTES

To approve the revision of the following item from the Minutes of June 9, 2020:

#64-20 Superintendent’s Discussion/Action Item, Approve Amendments to the ALEA Master Contract

Revise the base salary used to calculate the one-time 1.00% stipend to each ALEA member not receiving a step increase for Fiscal Year 2021 payable on the November 30 payroll FROM the ALEA member’s 2019-2020 base salary TO the ALEA member’s 2020-2021 base salary

Motion By: Mr. Jantz Second By: Mrs. Ohradzansky
Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

132-20 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes
Regular Meeting – November 10, 2020

Motion By: Mr. Cracas Second By: Mr. Sherban
Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

133-20 ADDENDUM

A. Approval to Add Addendum

Motion By: Mrs. Ohradzansky Second By: Mr. Jantz
Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

134-20 TREASURER’S CONSENT ITEMS

A. Regular Monthly Reports
To approve the treasurer’s report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers
To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

<u>Advance From</u>	<u>Advance To</u>	<u>Amount</u>
001-0000 General Fund	022-9015 Girls Basketball Fund	\$82.44
001-0000 General Fund	022-9116 Boys Soccer Fund	\$1,478.39
001-0000 General Fund	022-9126 Girls Soccer Fund	\$496.33
001-0000 General Fund	022-9316 Volleyball Fund	\$536.56
001-0000 General Fund	022-9516 Football Fund	\$5,601.76

C. Amend Appropriations
To amend Appropriations for FY 2021 as needed

D. Approval of Then and Now Purchase Orders
To approve Then and Now purchase orders as presented by the Treasurer as needed

E. Crime Policy Coverage
To approve a Crime Policy covering employee dishonesty for any person holding the position of the Superintendent or holding the position of the Board President from 01/01/2021 ending 08/01/2023

F. Agreement with the College Board
To approve a College Readiness and Success Contract with the College Board effective October 14, 2020

G. Student Fees for the 2021-2022 School Year

To adopt the following school fees for the 2021-2022 school year

Avon Lake High School			
<u>ART</u>	<u>FEE</u>	<u>INSTRUMENTAL MUSIC</u>	<u>FEE</u>
Advanced Ceramics	50.00	Chamber Orchestra / Cham Orchestra H	35.00
Advanced Photography	110.00	Concert Band / Concert Band Honors	35.00
AP Studio Art 2D	100.00	Concert Orchestra	35.00
AP Studio Art 3D	100.00	Jazz Band	35.00
Ceramics	50.00	String Orchestra / String Orchestra H	35.00
Digital Drawing	60.00	Symphonic Band / Symphonic Band H	35.00
Digital Imaging	60.00	World Music: Drumming	35.00
Individual and Creative Process	50.00		
Photography	110.00	<u>SCIENCE</u>	<u>FEE</u>
Studio Art 2D	50.00	AP Biology	25.00
Studio Art 3D	50.00	AP Chemistry	40.00
Art - Independent Study	50/100.00	AP Environmental Science	30.00
		AP Physics I & II	20.00
<u>BUSINESS & TECHNOLOGY</u>	<u>FEE</u>	AP Physics C	20.00
Word Processing for College	5.00	Biology / Biology Honors	25.00
		Biotechnology (DNA)	20.00
<u>HEALTH/PE</u>	<u>FEE</u>	Chemistry / Chem H	35.00
Advanced Body Sculpting for Females	5.00	Chemistry in the Community	25.00
Advanced Wellness	5.00	Integrated Science	10.00
Body Sculpting for Females	5.00	Physical Science	20.00
Health 10	5.00	Physics (All)	10.00
SSQAT	5.00		
Team Sports I & II	5.00	<u>SOCIAL STUDIES</u>	<u>FEE</u>
Walking for Fitness I & II	5.00	AP Psychology	16.00
Wellness	5.00		
		<u>VOCAL MUSIC</u>	<u>FEE</u>
<u>MATH</u>	<u>FEE</u>	Chorale / Chorale Honors	35.00
Calculator Rental	20.00	Da Cantari / Da Cantari Honors	35.00
Calculator Damage/Replacement	100.00	Men's Chorus	35.00
Calculator Charger (Missing)	20.00	Women's Chorus	35.00
Calculator Cover (Missing)	10.00		
Calculator (not returned over summer)	10.00	<u>WORLD LANGUAGES</u>	<u>FEE</u>
		French I,II,III,IV	7.00
<u>INDUSTRIAL TECHNOLOGIES</u>	<u>FEE</u>	French Honors II, III, IV	7.00
Engineering Drawing	20.00	Spanish I,II,III,IV	7.00
Introduction to Engineering Honors	20.00	Spanish Honors II, III, IV	7.00
Introduction to Manufacturing	30.00		
Machine Woods	25.00	<u>MISC.</u>	<u>FEE</u>
Robotics	10.00	Parking Pass Year-long/2nd semester	20.00/10.00
Computer Building	25.00	Senior Pass/Junior Pass	2.50
		Senior/Junior Pass Replacement	10.00
<u>INDUSTRIAL TECHNOLOGIES - AP</u>	<u>FEE</u>	Student ID Replacement	5.00
AP Biology	97.00		
AP Calculus AB	97.00	<u>FEES FOR ALL STUDENTS</u>	<u>FEE</u>
AP Calculus BC	97.00	Activity Fee* (see below)	20.00
AP Capstone/Seminar	97.00	Instructional License	5.00
AP Chemistry	97.00	Locker Fee	2.50
AP Computer Science	97.00	Student ID	2.50
AP Economics	194.00		2.50
AP Environmental Science	97.00		
AP French	97.00		
AP Government and Politics	97.00		
AP Language and Composition	97.00		
AP Literature and Composition	97.00		
AP Music Theory	97.00		
AP Physics I & II	194.00		

that it is necessary to renew, for five years, an existing 2.8-mill ad valorem property tax outside of the ten-mill limitation for the purpose of current expenses of the Library.

Section 2. Submission of Question of Tax Levy to the Electors. The question of the renewal of an existing 2.8-mill ad valorem property tax outside of the ten-mill limitation, for five years, for the purpose of current expenses of the Library, beginning with the tax list and duplicate for the year 2021, the proceeds of which levy first would be available to the Library in calendar year 2022, shall be submitted under the provisions of Sections 5705.23 and 5705.25 of the Revised Code to the electors of the School District at an election to be held therein on May 4, 2021, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Lorain County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. Ballot Form. The form of the ballot to be cast at the election on the question of this tax levy shall be substantially as follows:

AVON LAKE PUBLIC LIBRARY

PROPOSED TAX LEVY (RENEWAL)

(A majority affirmative vote is necessary for passage.)

A renewal of a tax for the benefit of the Avon Lake Public Library for the purpose of current expenses of the Avon Lake Public Library at a rate not exceeding 2.8 mills for each one dollar of valuation, which amounts to 28 cents for each one hundred dollars of valuation, for five years, commencing in 2021, first due in calendar year 2022.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. Notice of Election. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of said election as provided by law.

Section 5. Election Expenses. This Board hereby determines and declares that the Library will pay or reimburse the School District for the costs, as certified by the Board of Elections, if any, of placing the question of the tax levy described in Sections 1 and 2 on the May 4, 2021 ballot, and, in accordance with the “Policy For Library Election Expenses” of the Lorain County Budget Commission dated April 21, 2005, the County Auditor will deduct those costs from moneys of the Library and not from the General Fund of the School District (as the Library’s taxing authority).

Section 6. Delivery of Materials to Board of Elections. The Treasurer, or otherwise authorized officer of the School District or the Library, be and is hereby directed to deliver or cause to be delivered (i) Resolution #1 and Resolution #2 of the Board of Library Trustees referred to in the third and fifth preambles to this Resolution delivered to the Treasurer in connection herewith, (ii) the certificate of the Lorain County Auditor referred to in the fourth preamble to this Resolution delivered to the Treasurer in connection herewith and (iii) a certified copy of this Resolution, to the Lorain County Board of Elections, before the close of business on Wednesday, February 3, 2021.

Section 7. Other Determinations and Declarations. This Board (i) hereby determines and declares that this Resolution provides for and supports the health, safety and welfare of the public, and (ii) identifies (a) the President and Vice President of the Board, the Superintendent, the Treasurer and their designees, and (b) the independent contractors and entities necessary to consummate the proceedings contemplated herein, each and all, as being those necessary to perform the functions and take the actions authorized and directed under this Resolution.

Section 8. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this

Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 9. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 10. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion By: Mr. Cracas

Second By: Mr. Jantz

Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzensky, Mr. Sherban, Mr. Stobe

Motion carried

137-20 SUPERINTENDENT'S CONSENT ITEMS

A. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2020-2021 school year:

Support Staff

Mary Grace Simbeck, Lunch Monitor, Avon Lake High School, 2.75 hours per day / 5 days per week, Level 0, \$13.97, effective 12/07/2020

Support Staff Substitutes

Jenna Thomson, effective 11/04/2020

B. Resignations and Retirement

To approve the following resignations:

Theater/TV Production Student Worker

Matthew Manor, effective 09/07/2020

Support Staff Substitutes

Nicole Cooper

Mary Grace Simbeck

Cynthia Zanny

To accept the following resignation for retirement purposes:

Certified Staff

Mary Kay D'Orazio, Grade 1 Teacher, Westview Elementary School, effective 05/31/2021

Support Staff

Judith Kostelansky – Secretary, District Office, effective 01/15/2021

C. Changes in Contracts

To approve the following changes in contracts:

Support Staff

Chelsea Florentine FROM Secretary I, District Office, 7 hours per day / 5 days per week / 220 days per year, Level 5, \$23.07 TO Secretary I, District Office, 7 hours per day / 5 days per week / 260 days per year, Level 5, \$23.07, effective 12/01/2020

D. Additional Compensation

To authorize Tutors employed at Avon Lake City Schools to be employed as Online Instruction Tutors on an as needed basis to Kindergarten through Grade 8 students of Avon Lake City Schools who are in

quarantine during the 2020-2021 school year. Level of compensation for Tutors will be Level I-0 of the Teacher’s Salary Schedule for the 2020-2021 school year.

To approve additional compensation items for the following teachers to be paid up to three days at their per diem rate of pay, for required license training for the AP Seminar course:

Kelly Kozar
Ryan Smylie

E. Revisions to Handbooks

To approve the proposed changes and modifications to the following handbooks effective July 1, 2020: Administrative Assistant/Secretary Handbook and Supervisor/Specialist/Nurse Handbook

F. Trustee for Avon Lake Public Library

To approve to accept the following, appointed and approved by the Avon Lake Public Library Board of Trustees, to serve as Trustee on the Avon Lake Public Library Board of Trustees:

The appointment of Michele Jakubs to the Avon Lake Public Library Board of Trustees for a seven-year term commencing January 2021 through December 31, 2027

G. Indoor Track & Field

To recognize/sponsor Indoor Track & Field for students in the Avon Lake City Schools

Motion By: Mr. Sherban Second By: Mr. Jantz
Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

138-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a First Reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File BDC	Executive Sessions
File DH	Bonded Employees and Officers
File DJB	Petty Cash Accounts
File DM	Cash in School Buildings
File EDE	Computer/Online Services (Acceptable Use and Internet Safety)
File EDE-E-1	Avon Lake City Schools Acceptable Computer Use Policy for Students
File EDE-E-2	Network Privacy and Acceptable Use Policy for Staff Members/Anyone Using the District’s Network
File EDE-R	Computer/Online Services (Acceptable Use and Internet Safety)

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas
Ayes: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

139-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Resolution to Correct Teacher Placement on the Salary Schedule and Back Pay Compensation Amounts

WHEREAS, a question arose between the Avon Lake Education Association and the Avon Lake City Schools Board of Education concerning teacher placement on the salary schedule, and

WHEREAS upon review of the employees in question, it was determined that some teachers were not credited with the appropriate years of service.

THEREFORE, BE IT RESOLVED the Avon Lake City Schools Board of Education hereby authorizes the Superintendent and Treasurer to correct those teachers who had erroneous years of service and to pay any back wages, less taxes and STRS, to any teacher who years of service were previously in error.

2020-2021 Andrew Gardner FROM Level V-A-8, \$65,526 TO Level V-A-9, \$67,875

