

**AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



OCTOBER 13, 2020

6:00 p.m. Finance Update
6:30 p.m. Treasurer's Report and Superintendent's Report

The Avon Lake City Schools Board of Education meeting scheduled for Tuesday, October 13, 2020 at 6:30 p.m. will be held both as an "in-person" meeting and also through the Zoom platform.

Topic: Avon Lake City Schools Board of Education Meeting
Time: October 13, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81657405162?pwd=RGNvTWJCcStJMxpsMG5DZ3orWmVzZz09>

Meeting ID: 816 5740 5162

Passcode: Ld14H1

One tap mobile

+13017158592,,81657405162#,,,,,0#,,928303# US (Germantown)

+13126266799,,81657405162#,,,,,0#,,928303# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 816 5740 5162

Passcode: 928303

Find your local number: <https://us02web.zoom.us/j/81657405162?pwd=RGNvTWJCcStJMxpsMG5DZ3orWmVzZz09>

The public will have access to audio and video view only of the meeting.

Public participation is available through email. Comments or questions may be sent to boe@avonlakecityschools.org. You will receive a response within 48 hours of your email. Please note this is a temporary email address which will be shut down following the conclusion of the meeting.

The agenda for the meeting will be available before the start of the meeting at: www.avonlakecityschools.org

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Members Absent: Mr. Jantz

C. Pledge of Allegiance

SPECIAL PRESENTATIONS

A. Ohio Auditor of State's Office

Mr. Jake Altman, Northeast Ohio Regional Liaison
Auditor of State Award with Distinction

B. Mighty Goliath Productions

Therese Radca, President of Board of Directors, Hall of Fame Member, Producer, ALCS Parent
Jennifer Gercak, Board Member, Hall of Fame Member, ALCS Parent
Presentation of 2020 Donations to Performing Arts

C. Curriculum & Instruction Report

Dr. Jack Dibee, Curriculum Director
Remote Learning Update
November 2 Professional Learning Day

D. Food Service Update – Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

Andrea Sokolow, Food Service Supervisor
Tina Hastings, Pisanick Partners

State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages that may be sold on the premises of its schools. Additionally, the board or governing authority must specify the time and place each type of food or beverage may be sold. The standards specified for beverages and food are minimum standards. Local districts and schools may adopt higher standards.

Each board or governing authority assigns staff to make sure that the district or school meets the nutrition standards in state law. The staff prepares an annual report regarding the district's or school's compliance with the standards. Completion of this survey fulfills the district or school's requirement to report to the Ohio Department of Education its compliance with state law. The board or governing authority must schedule an annual presentation on the report at one of its regular meetings and report the date of the annual presentation into this survey.

Avon Lake City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.

111-20 APPROVAL OF REVISIONS OF MINUTES

To approve the revision of the following item from the Minutes of May 12, 2020:

#52-20 Superintendent's Consent Items, Consent Item A, Employment, Support Staff, To employ the following personnel for the 2020-2021 school year FROM Special Education Non-Instructional Paraprofessional, Sharon Korney, (2 Hours per day), L/01/2021 and Sharon Korney, (2 Hours per day), L/01/2021 (This was temporary for the 2019-2020 school year.) TO Sharon Korney, (2 Hours per day), L/01/2021

To approve the revision of the following item from the Minutes of August 11, 2020:

#92-20 Superintendent's Consent Items, Consent Item E, Additional Compensation

To add Niccola Kovacs, 30 hours to the list of Paraprofessionals under the following item:

To approve the following LEAPS Instructional Paraprofessionals be reimbursed at their respective hourly rate, for the following hours beginning July 1, 2020 through June 30, 2021. These Paraprofessionals need to complete Professional Development tailored to their Individualized Professional Development Plans for Licensing and Step Up to Quality (SUTQ).

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban

Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

112-20 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Regular Meeting – September 8, 2020

Motion By: Mr. Sherban Second By: Mrs. Ohradzansky

Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe

Motion carried

113-20 ADDENDUM

A. Approval to Add Addendum & Verbal Change

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

114-20 TREASURER’S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer’s report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Avon Lake Foundation Grants FY20 Fund 019 9020	Avon Lake Foundation Grants FY21 Fund 019 9021	\$845.02

C. Amend Appropriations

To amend Appropriations for FY 2021 as needed

D. Approval of Then and Now Purchase Orders

To approve Then and Now purchase orders as presented by the Treasurer

E. Establishment of New Funds

To approve that the Treasurer is hereby authorized to create a new fund to be called the Elementary and Secondary Emergency Relief Fund (ESSER) Fund #507 to receive and expend monies pursuant to, and in accordance with, the provision of various grant applications

To approve that the Treasurer is hereby authorized to create a new fund to be called the Governor’s Emergency Education Relief Fund #508 to receive and expend monies pursuant to, and in accordance with, the provision of various grant applications

To approve that the Treasurer is hereby authorized to create a new fund to be called the Coronavirus Relief Fund #510 to receive and expend monies pursuant to, and in accordance with, the provision of various grant applications

To approve that the Treasurer is hereby authorized to create a new fund to be called the Coronavirus Relief Fund BroadbandOhio Connectivity Fund #510 to receive and expend monies pursuant to, and in accordance with, the provision of various grant applications

F. Lease Agreement with the Church of the Open Door

To approve a Lease Agreement with the Church of the Open Door effective August 24, 2020

G. Service Agreement between The Educational Service Center of Lorain County and Avon Lake City School District

To approve a Service Agreement for The Educational Service Center of Lorain County to provide a Substitute Preschool Teacher effective the 2020-2021 school year

H. The Loretta A. Clark Memorial Scholarship Fund

To establish the Loretta A. Clark Memorial Scholarship Fund 007 9021

I. Record Interest

To record the interest earned by the following funds:

Loretta A. Clark Memorial Scholarship Fund

- J. Addendum to Master Service Agreement with Rachel Wixey & Associates, LLC
To approve an Addendum to Master Service Agreement with Rachel Wixey & Associates, LLC

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

115-20 TREASURER'S DISCUSSION/ACTION ITEMS

- A. Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies
WHEREAS, the Avon Lake City Schools Board of Education wishes to advertise and receive bids for the purchase of 2 – 72 passenger unitized conventional school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Avon Lake City Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 2 – 72 passenger unitized conventional school bus chassis and bodies.

Motion By: Mr. Sherban Second By: Mr. Cracas
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

TREASURER'S DISCUSSION ONLY

- A. COVID-19 Presentation
COVID-19 Presentation by Autumn Reed, Treasurer

116-20 SUPERINTENDENT'S CONSENT ITEMS

- A. Friend of the Schools
To approve the following donation to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

Miller's Apple Hill

Donation of time and presentation of a virtual field trip for the students in the Kindergarten classes of Brenda Jones and Julie Norris

- B. Employment
(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2020-2021 school year:

Tutors

Annette Benik, Intervention Tutor, St. Joseph's School, 7 hours per day/3 days per week, Level I-5, \$24.55, effective 10/13/2020

Certified Staff Long-Term Substitute Teachers

Anne Reeke, Substitue Teacher, Redwood Elementary School, Grade 1, effective 10/05/2020

Certified Staff Long-Term Substitute Tutors

Tina Cottom, Intervention Tutor, Redwood Elementary School, 5.75 hours, Level I-1, \$22.17, effective 09/14/2020*

Nadine Porcelli, Intervention Tutor, Westview Elementary School, 3 hour, Level I-1, \$22.17, effective 09/17/2020*

** first semester only, second semester based on need*

Mentors

- Jeffrey Arra -Building Mentor – High School, Year 3, \$968.58, effective 09/15/2020 ***
- Krystine Frisch -Resident Educator Mentor – High School, Year 8, \$2,339.64, effective 09/15/2020
- Natalie Gemelas -Building Mentor Mentor – High School, Year 1, \$1,931.16, effective 09/15/2020
- Hallett, Stacey -Level 2 Mentor – High School*
- Colleen Penick -Resident Educator Mentor – High School, Year 7, \$2,339.64, effective 09/15/2020
- Alicia Reutter -Resident Educator Mentor – High School, Year 6, \$2,229.96, effective 09/15/2020
- Lisa Zaworski -Building Mentor – LEAPS, Year 2, \$989.18, effective 09/21/2020**

* A Level 2 Mentor will receive up to 16 hours at Staff Development Rate of Pay (\$22.49)

** A Mentor who has more than one Mentee will receive 50% of the normal salary for each subsequent Mentee

***First semester only, second semester based on need

Supplemental Contracts

Athletic Supplementals

Avon Lake High School

- Briana Batesole - Assistant Coach, Swim, Year 7, .65 time, \$2,171.65
- Matthew Collier - Assistant Coach, Bowling, Boys, Year 2, \$1,543
- Dennis Copfer - Assistant Coach, Wrestling, Year 1, \$3,770
- Kevin Fitch - Assistant Coach, Basketball, Boys, Year 21, \$6,170
- William Gallagher - Head Coach, Bowling, Girls, Year 4, \$2,313
- Adrienne Grand - Assistant Coach, Swim - Dive, Year 6, \$3,185
- Benjamin Hodge - JV Coach, Basketball, Girls, Year 14, \$6,170
- Cale LaRiccia - JV Coach, Basketball, Boys, Year 5, \$5,095
- Craig Linder - Freshman Coach, Basketball, Boys, Year 2, \$3,969
- Christopher Loschetter - Assistant Coach, Bowling, Girls, Year 2, \$1,543
- Dina Marsala - Head Coach, Cheerleading, Winter, Year 4, \$3,180
- Wade Nilson - Head Coach, Hockey, Year 1, \$4,729
- Joy Presley - Assistant Coach, Swim, Year 5, .35 time, \$1,114.75
- John Sedlick - Assistant Coach, Wrestling, Year 14, \$5,270
- Scott Sedlick - Head Coach, Wrestling, Year 14, \$7,529
- Daniel Smith - Head Coach, Swim/Dive, Year 8, \$4,772
- Eric Smith - Head Coach, Basketball, Boys, Year 24, \$8,814
- Kelly Spear - Head Coach, Gymnastics, Year 6, \$2,426
- Timothy Sumser - Freshman Coach, Basketball, Girls, Year 3, \$4,163
- Tom Thompson - Assistant Coach, Basketball, Girls, Year 14, \$6,170
- Richard Williams - Head Coach, Bowling, Boys, Year 5, \$2,426
- David Zvara - Head Coach, Basketball, Girls, Year 39, \$8,814

Learwood Middle School

- Shannon Boros - Coach, Cheerleading, Winter, Year 2, \$1,455
- Albert Hobar - Head Coach, Wrestling, Year 1, \$2,585
- Shaun Koski - Coach, Basketball, Girls, Grade 7, Year 12, \$4,033
- Kevin Marlow - Coach, Basketball, Boys, Grade 8, Maroon, Year 11, \$4,033
- Kevin Marlow - Coach, Basketball, Girls, Grade 8, Maroon, Year 11, \$4,033
- John "Ty" Taggart - Assistant Coach, Wrestling, Year 1, \$2,424
- Charles Yurcich - Coach, Basketball, Boys, Grade 7, Maroon, Year 3, \$3,331

Support Staff

Katherine Nickras, Special Education Instructional Paraprofessional, Troy Intermediate School, 5.75 hours per day / 5 days per week, Level 0 BA, \$14.97, effective 09/14/2020

Alexandria Shannon, Special Education Instructional Paraprofessional, Westview Elementary School, 5.75 hours per day / 5 days per week, Level 0 Assoc., \$14.64, effective 09/14/2020

Support Staff Substitutes

Sharon Berry, ALCS Building Secretary Substitute, paid at her rate of pay at retirement, effective 9/14/2020 through 6/3/2021

Tracey Corbo

Amanda Skiddle, effective 9/28/2020

C. Resignations and Retirement

To approve the following resignations:

Support Staff

Nancy Bir, Assistant Cook, High School/Floater, effective 09/18/2020

Evan Danielson, Technology Intern, High School, effective 08/24/2020

Loretta McChesney, Special Education Instructional Paraprofessional, Westview Elementary School, effective 09/02/2020

Ashley Young, Computer Lab Assistant, Learwood Middle School, effective 09/18/2020

Support Staff Substitutes

Valerie Ambrose

Angela Daugherty

Julia Lopac

Loretta McChesney

Gregory Palmer

To approve the following resignation for retirement purposes:

Certified Staff

Cynthia McCullough, Grade 3 Teacher, Eastview Elementary School, effective the end of the 2020-2021 school year

D. Changes in Contracts

To approve the following changes in contracts:

Support Staff

Hannah Chernock FROM Technology Intern, Technology Department, High School, \$12.00 per hour TO Remote Learning Support Specialist, Technology Department, High School, 7 hours per day / 5 days per week / works school year calendar, \$15.00 per hour, effective 09/18/2020. This is a temporary position through 06/30/2021.

Amie Macura FROM Special Education Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 2, \$14.50 TO Special Education Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 2, \$14.50 and Special Education Non-Instructional Paraprofessional, Transportation, 1.25 hours per day / 4 days per week, Level 2, \$14.50, effective 09/15/2020

Diane McKinley FROM Bus Driver, Transportation, 4.5 hours per day / 5 days per week, Level 19, \$28.28 and Bus Driver, Kindergarten Run LEAPS (80% time), Transportation, 1.25 hours per day / 4 days per week, Level 19, \$28.28 TO Bus Driver, Transportation, 4.5 hours per day / 5 days per week, Level 19, \$28.28 and Bus Driver, Kindergarten Run, Transportation, 1.25 hours per day / 5 days per week, Level 19, \$28.28, effective 09/02/2020

Heather Mounsey FROM Lunch Monitor, Redwood Elementary School, 2.25 hours per day / 5 days per week, Level 2, \$14.50 TO Special Education Instructional Paraprofessional, Westview Elementary School, 5.75 hours per day / 5 days per week, Level 0 Assoc., \$14.64, effective 09/24/2020

Heather Sawyer FROM Lunch Monitor, Erieview Elementary School, 2.25 hours per day / 5 days per week, Level 3, \$14.76 TO Library Assistant, Erieview Elementary School, 5.75 hours per day / 4 days per week and 3.5 hours per day / 1 day per week, Level 0, \$13.97, effective 09/14/2020

Stacey Stefan FROM Bus Driver, Transportation, 4 hours per day / 5 days per week, Level 3, \$24.03 and Special Education Non-Instructional Paraprofessional, Transportation, 1.25 hours per day / 4 days per week, Level 1, \$14.23 effective 06/03/2020 TO Bus Driver, Transportation, 4 hours per day / 5 days per week, Level 3, \$24.03 effective 08/24/2020 and Special Education Non-Instructional Paraprofessional, Transportation, 1.25 hours per day / 5 days per week, Level 1, \$14.23, effective 09/02/2020

E. Additional Compensation

To approve additional compensation to Danielle Dindia, Speech/Language Pathologist, LEAPS, of up to 5 additional days, at her per diem rate of pay, for the 2020-2021 school year, for extra work on her case load

To approve additional compensation to Jennifer Jackson-Ausperk, Preschool Supervisor, LEAPS, of up to 10 additional days, at her per diem rate of pay, for the 2020-2021 school year, to prepare for the Step Up To Quality and Licensing Visit

To approve additional compensation to Ruben Juarez-Villanueva for services done at Troy Intermediate School, to be paid \$1,500

To approve additional compensation to Jamie Tischer, Special Education Supervisor, of up to 5 additional days, at her per diem rate of pay, for the 2020-2021 school year, for support of the Special Education side of online units

F. Salary Changes Due to Additional Hours

To approve the following changes in salary due to additional semester hours effective the start of the 2020-2021 school year:

<i>Name</i>	<i>Building</i>	<i>Degree</i>	<i>From Level</i>	<i>To Level</i>
Andrew Gardner	ALHS	M+20	V-8, \$64,531	V-A-8, \$65,526
Susan Hanna	Troy	M+20	V-23, \$83,401	V-A-23, \$84,396
Kristen Morris	East/West	M+20	V-11, \$71,577	V-A-11, \$72,573
Linda Romito	Erievuew	M+30	V-A-14, \$79,619	VI-14, \$80,614

G. Support Staff Substitute Rate of Pay

To revise the Support Staff Substitute Rate of Pay Schedule as follows, effective 10/16/2020, for the following items:

<u>Job Classification</u>	<u>TO</u>	<u>FROM</u>
Bus Driver	\$15.00 per hour	\$14.50 per hour
Bus Driver - Special Trips	\$18.16 per hour	\$17.80 per hour
Delivery Driver	\$11.50 per hour	\$11.00 per hour
Assistant Cook	\$10.00 per hour	\$ 9.00 per hour
Lunch Monitor	\$ 9.75 per hour	\$ 8.75 per hour
Custodial Aide	\$10.50 per hour	\$ 9.50 per hour
Custodian	\$11.50 per hour	\$10.00 per hour
Maintenance	\$11.50 per hour	\$11.00 per hour
Special Education Instructional Paraprofessional	\$11.50 per hour	\$ 9.75 per hour
Special Education Non-Instructional Paraprofessional	\$10.00 per hour	\$ 9.75 per hour
Study Hall Monitor	\$ 9.75 per hour	\$ 9.25 per hour
In-School Probation Monitor	\$ 9.75 per hour	\$ 9.00 per hour
Campus Monitor	\$ 9.75 per hour	\$ 9.00 per hour
Media/Computer Lab Assistant	\$ 9.75 per hour	\$ 9.25 per hour
Media/Library Assistant	\$ 9.75 per hour	\$ 9.25 per hour
Secretary	\$10.50 per hour	\$ 9.50 per hour
Copy Center Operator	\$10.00 per hour	\$ 9.00 per hour
Office Assistant	\$10.00 per hour	\$ 8.75 per hour
Nurse (LPN and RN)	\$24.00 per hour	\$20.00 per hour
Seasonal/Summer Help (College/High School Graduates)	\$ 8.70 per hour	\$ 8.55 per hour
Seasonal/Summer Help Cleaning (Contracted Employees)	\$10.50 per hour	\$ 9.75 per hour

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

117-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Adoption of Remote Learning Plan

To adopt the Remote Learning Plan for the Avon Lake City School District effective the start of the 2020-2021 school year

Motion By: Mrs. Ohradzensky Second By: Mr. Sherban
Ayes: Mr. Cracas, Mrs. Ohradzensky, Mr. Sherban, Mr. Stobe
Motion carried

118-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Resolution to Correct Teacher Placements on the Salary Schedule and Back Pay Compensation Amounts

WHEREAS, a question arose between the Avon Lake Education Association and the Avon Lake City Schools Board of Education concerning teacher placements on the salary schedule, and

WHEREAS upon review of the employees in question, it was determined that some teachers were not credited with the appropriate years of service.

THEREFORE, BE IT RESOLVED the Avon Lake City Schools Board of Education hereby authorizes the Superintendent and Treasurer to correct those teachers who had erroneous years of service and to pay any back wages, less taxes and STRS, to any teacher who years of service were previously in error.

2020-2021 Andrew Dlugosz FROM Level V-A-8, \$65,526 TO Level V-A-10, \$70,224
 Jeremy Kirsch FROM Level IV-2, \$49,603 TO Level IV-3, \$51,912

Motion By: Mr. Sherban Second By: Mrs. Ohradzensky
Ayes: Mr. Cracas, Mrs. Ohradzensky, Mr. Sherban, Mr. Stobe
Motion carried

119-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Revise 2020-2021 School Year Calendar for Students Only

To approve to revise the 2020-2021 School Year Calendar by declaring that no students will attend school on Tuesday, November 3, 2020 (staff will attend). *(This had previously been approved for Learwood students only at the September 8, 2020 Board of Education meeting.)*

Motion By: Mrs. Ohradzensky Second By: Mr. Cracas
Ayes: Mr. Cracas, Mrs. Ohradzensky, Mr. Sherban, Mr. Stobe
Motion carried

120-20 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Resolution for a temporary provision for the 2020-2021 school year only, due to COVID-19 pandemic, for two (2) Non-Instructional Paraprofessionals, Karen Bring and Mary Noeller

WHEREAS, the above mentioned, have agreed to work, as needed to assigned duties, by the District to fulfill their contractual hourly time indicated on their Memorandum of Hours and Wages as a Special Education Non-Instructional Paraprofessional for the 2020-2021 school year

WHEREAS, if the student returns, at any time during the 2020-2021 school year, the above mentioned will be reassigned to their original position as a Special Education Non-Instructional Paraprofessional

WHEREAS, There will be no precedence setting effect established by this MOU

WHEREAS, Article 25 shall not apply to these two employees. They shall be paid for their contractual rate, as indicated on their 2020-2021 Memorandum of Hours and Wages, as a Special Education Non-Instructional Paraprofessional

WHEREAS, This MOU expires on the last day of the 2020-2021 school year.

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

121-20 ADJOURNMENT

Motion By: Mr. Sherban Second By: Mrs. Ohradzansky
Ayes: Mr. Cracas, Mrs. Ohradzansky, Mr. Sherban, Mr. Stobe
Motion carried

Adjourned at: 7:46 p.m.

President of Board

Treasurer of Board