AVON LAKE CITY SCHOOL DISTRICT REGULAR BOARD OF EDUCATION MEETING AVON LAKE HIGH SCHOOL L.A.K.E. CENTER



MARCH 12, 2019

6:00 p.m. Finance Update6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

- A. Call to Order
- B. <u>Roll Call</u> Members Present: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Members Absent: None

C. <u>Pledge of Allegiance</u>

SPECIAL PRESENTATIONS

A. <u>Curriculum Presentation by Natalie Matthews, Curriculum Director</u> *TV Productions with Drew Gardner and Crew*

29-19 APPROVAL AND SIGNING OF MINUTES

A. <u>Approval of Minutes</u> Regular Meeting – February 12, 2019

Motion By: Mr. Cracas Second By: Mr. Jantz Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

30-19 ADDENDUM

A. Approval to Add Written & Verbal Addendum

Motion By: Mr. Jantz Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

31-19 TREASURER'S CONSENT ITEMS

- A. <u>Regular Monthly Reports</u>
 To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer
- B. <u>Establish Wellness Initiatives Fund</u>
 To establish Wellness Initiatives Fund 001-9019 for the purpose of funding future staff wellness initiatives
- C. <u>Advance, Return Advances or Transfers</u> To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds, as needed

Transfer From	Transfer To	<u>Amount</u>
001-0000 General Fund	001-9019 Wellness Initiatives Fund	\$173,405.28

D. <u>Amend Appropriations</u> To amend Appropriations for FY 2019, as needed Avon Lake City School District Board Minutes – March 12, 2019 Page 2

- E. <u>Approval of Then and Now Purchase Order</u> To approve Then and Now purchase orders as presented by the Treasurer, as needed
- F. <u>Agreement for Educational Services with the Lorain County Board of Developmental Disabilities</u> To approve an Agreement for educational services with the Lorain County Board of Developmental Disabilities for placement at Murray Ridge School for the 2019-2020 school year
- G. <u>Consumer Driven Health Products Agreement with Medical Mutual of Ohio</u>
 To approve a Consumer Driven Health Products Agreement with Medical Mutual of Ohio to provide administrative services for the Flexible Spending Account
- H. <u>Connect Service Addendum</u>
 To approve a Service Addendum with Connect for EMIS Processing Services for the term of the 2018-2019 school year commencing February 26, 2019 – May 1, 2019
- I. <u>PNC Commercial Card Program Authorization and Agreement</u> To approve the PNC Commercial Card Program Authorization and Agreement for the purpose of implementing a procurement card

Motion By: Mr. Sherban Second By: Mrs. Ohradzansky Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

32-19 SUPERINTENDENT'S CONSENT ITEMS

A. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2018-2019 school year

Certified Staff

<u>Intervention Services Teachers</u> Grace Kauffman^{*} - Erieview Elementary School

*to be paid at the hourly rate of pay of a first year tutor (\$21.36) **to be paid at the staff development rate of pay (\$22.27)

<u>Tutor</u>

Mary Katherine Andes, Special Education Intervention Specialist Tutor, 5.75 hr., Level I-0, \$21.36, Troy Intermediate School, effective 02/19/2019

Supplemental Contracts

Athletic Supplementals

<u>Avon Lake High School</u>	
Zach Calogeras -	Assistant Coach, Lacrosse, Boys, .30 time, Year 1, \$1,010.70
Thomas Discenza -	JV Coach, Lacrosse, Boys, Year 1, \$3,369.
Tony Lester -	Assistant Coach, Softball, Year 1, \$2,823.
Dan Mitoff -	JV Coach, Tennis, Year 13, \$2,927.
Alan Price -	Assistant Coach, Lacrosse, Boys, .70 time, Year 12, \$3,142.30
Erin Schaefer -	JV Coach, Softball, Year 1, \$2,823.

Learwood Middle School

Maxx Bowman	-	Coach, Softball, Year 1, \$1,935.00
Aubin D'Andrea	-	Assistant Coach, Track & Field (Pole Vault), Year 1, \$2,400.
Anna Walters	-	Athletic Supervisor, Spring, Year 3, \$576.

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Support Staff

Christina Kulik, Special Education Non-Instructional Paraprofessional, Transportation, 4 hours per day / 5 days per week, Level 0, \$13.70, effective 03/11/2019 Lisa Stout, Custodial Aide, Eastview, 4.5 hours per day / 5 days per week / works school year, Level 0, \$13.44 per hour, effective 03/18/2019

Support Staff Substitutes

Laura Beedle, effective 02/14/2019 Caroline Dracka, effective 03/05/2019 Jennifer Goldyn, effective 02/13/2019 Melissa Sharrer, effective 03/06/2019 Stacey Stefan, effective 02/19/2019

To employ the following personnel for the 2019-2020 school year

Administrative Contract Recommendations

Natalie Matthews	L/3/22
Andrew Peltz	L/3/22
David Schindler	L/3/22

B. <u>Resignations</u>

To accept the following resignations:

Athletic Supplementals

Avon Lake High School

Randi Pasadyn, Assistant Coach, Softball, effective 02/17/2019

<u>Tutor</u>

Mary Katherine Andes, Special Education Intervention Specialist Tutor, Troy Intermediate School, effective 03/04/2019

Support Staff

Carol Dracka, Special Education Non-Instructional Paraprofessional, Transportation effective 03/11/2019 Keith Kirchner, Assistant Cook, High School, effective 02/26/2019 Douglas Wetzig, Campus Monitor, High School effective 03/14/2019

<u>Technology Student Worker</u> Michael Kuban

C. Changes in Contracts

To approve the following changes in contracts:

Certified Staff

Lindsey Welsh, LEAPS Teacher, FROM .5 time, M.A. IV-5, \$27,985.00 TO LEAPS Teacher, Full-time, M.A. IV-5, \$55,970.00, effective 04/12/2019

Support Staff

Tanya Flanigan FROM Custodial Aide, Redwood, 4.5 hours per day / 5 days per week, Level 1, \$13.70 and Lunch Monitor, Redwood, 2.25 hours per day / 5 days per week, Level 4, \$14.73 TO Custodial Aide, Redwood, 4.5 hours per day / 5 days per week, Level 1, \$13.70 effective 02/01/2019

John Hall FROM Lunch Monitor, Troy, 2.75 hours per day / 5 days / per week, Level 0, \$13.70 TO Substitute Teacher at the hourly rate of \$21.36 to fill the position of Special Education, Intervention Specialist Tutor, 5.75 hours per day / 5 days per week, Troy Intermediate School for the remainder of the 2018-19 school year, effective 03/06/2019

Jennifer Liptak, Special Education Instructional Paraprofessional, Redwood (LEAPS), 3 hours per day / 4 days per week, Level 0 PT, \$14.03 per hour TO Special Education Instructional Paraprofessional,

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> Redwood (LEAPS), 3 hours per day / 4 days per week, Level 0 PT, \$14.03 per hour AND Special Education Instructional Paraprofessional at Redwood (LEAPS), 2.75 hours per day / 4 days per week, Level 0 PT, \$14.03, effective 04/16/2019

D. Additional Compensation

To approve additional compensation to Stacie Packard, ESC School Psychologist, during the 2018-2019 school year for up to 10 additional work days at her per diem rate of pay, \$348.38

E. Graduation Recommendation

To approve Avon Lake High School seniors to graduate on June 7, 2019 contingent upon satisfactory completion of all graduation requirements

F. <u>Revision to Handbook</u>

To approve the proposed changes and modifications to the following handbook: Supervisor/Specialist/Nurse Handbook, effective March 1, 2019

G. <u>Volunteer</u> To approve the following volunteer:

Joe Peachman, Softball, Avon Lake High School

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

33-19 SUPERINTENDENT'S DISCUSSION ONLY

 A. <u>First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual</u> To approve a First Reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File BCC	Qualifications and Duties of the Treasurer
File DH	Bonded Employees and Officers
File JED	Student Absences and Excuses
File JEE	Student Attendance Accounting (Missing and Absent Children)
File JGE	Student Expulsion
File JHG	Reporting Child Abuse
File KGB	Public Conduct on District Property

34-19 ADJOURNMENT

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

Adjourned at: 7:38 pm

President of Board

Treasurer of Board