Avon Lake City School District Regular Board of Education Meeting Avon Lake High School L.A.K.E. Center



DECEMBER 11, 2018

6:00 p.m. Finance Update

6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Members Absent: None

C. Pledge of Allegiance

SPECIAL PRESENTATION

A. Curriculum Presentation by Natalie Matthews, Curriculum Director

Naviance Presentation

Guidance Departments of Learwood Middle School and Avon Lake High School

120-18 APPROVAL OF REVISION OF MINUTES

A. Approval of Revisions of Minutes

To approve the revision of the following items from the Minutes of September 11, 2018:

#101-18 Superintendent Report, Consent Item C, Changes in Contracts - Nicole Elliott **FROM** Special Education Instructional Paraprofessional, Troy, 5.75 hours per day / 5 days per week, Level 3 BA, \$15.47 **TO** Special Education Instructional Paraprofessional, Troy, 5.75 hours per day / 5 days per week, Level 3 BA, \$15.47 and Special Educational Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 3 BA, \$15.47 (Job Share with Mary Noeller) effective 08/22/2018 TO Special Education Instructional Paraprofessional, Troy, 5.75 hours per day / 5 days per week, Level 3 BA, \$15.47 and Special Educational Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 0 BA, \$14.70 (Job Share with Mary Noeller) effective 08/22/2018

#101-18 Superintendent Report, Consent Item C, Changes in Contracts – Mary Noeller FROM Special Education Instructional Paraprofessional, High School, 5.75 hours per day / 5 days per week, Level 9 BA, \$17.02 TO Special Education Instructional Paraprofessional, High School, 5.75 hours per day / 5 days per week, Level 9 BA, \$17.02 and Special Education Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 9 BA, \$17.02 (Job Share with Nicole Elliott) effective 08/22/2018 TO Special Education Instructional Paraprofessional, High School, 5.75 hours per day / 5 days per week, Level 9 BA and Special Education Non-Instructional Paraprofessional, Transportation, .75 hours per day / 5 days per week, Level 1 BA, \$14.95 (Job Share with Nicole Elliott) effective 08/22/2018

Motion By: Mr. Jantz Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion carried

121-18 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Regular Meeting - November 6, 2018

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion carried

122-18 TREASURER'S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

C. Amend Appropriations

To amend Appropriations for FY 2019 as needed

D. Approval of Then and Now Purchase Order

To approve Then and Now Purchase Order #184961 to Heartspring in the amount of \$26,236.35 to comply with the District's purchasing procedures. At the time the commitment was made, there was a sufficient sum appropriated and free from encumbrances for said purpose.

Motion By: Mr. Cracas Second By: Mr. Jantz

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion carried

123-18 TREASURER'S DISCUSSION/ACTION ITEMS

A. To Elect President Pro Tem for Organizational Meeting

To elect Mrs. Ohradzansky as President Pro Tem for the Organizational Meeting

Motion By: Mr. Jantz Second By: Mr. Cracas

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion carried

124-18 SUPERINTENDENT'S CONSENT ITEMS

A. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2018-2019 school year

Home Instruction Tutor

Summer Biedenbach, Home Instruction Tutor to work with a home-bound student, up to 5 hours per week at \$24.01 per hour for the 2018-2019 school year

Supplemental Contracts

Amanda Mayer - Renaissance, High School, Year 1, .5 time, \$715.50 (for the 2018-2019

school year)

<u>Athletic Supplementals</u>

Avon Lake High School

Craig Cooper - Assistant Coach, Bowling, Girls, Year 1, \$1,457

Learwood Middle School

Craig Linder - Coach, Basketball, Boys, 7th Gr., Non-Conf, Year 1, \$2997 Charles Yurcich - Coach, Basketball, Boys, 7th Gr., Conf, Year 1, \$2997

Support Staff

Tia Dannemiller, Lunch Monitor, Troy, 2.75 hours per day / 5 days per week, Level 0, \$13.70, effective 11/27/2018

Laura Hout, Secretary (Bursar), High School, 7 hours per day / 220 work days per year, Level 7, \$23.44, effective 01/03/2019

Support Staff Substitutes

Sharon Berry, Substitute Secretary, Westview Level 15 of the Secretary Handbook Schedule, effective 12/03/2018

Christina Walczak

Motion By: Mr. Jantz Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

125-18 SUPERINTENDENT'S CONSENT ITEMS

A. Resignations and Retirement

To accept the following resignations:

Support Staff Substitutes

Anita Jantz Casey Kundtz Katherine Thomas

To accept the following resignation for retirement purposes:

Support Staff

Janet Suminski, Custodial Aide, Avon Lake High School, effective 12/31/2018

B. Changes in Contracts

To approve the following changes in contracts:

Support Staff

Anita Jantz FROM Computer Lab Assistant, Learwood, 5.5 hours per day / 5 days per week, Level 1, \$13.95 TO Secretary, 7 hours per day / 220 work days per year, Westview Level 1, \$19.29, effective 01/03/2019

Tammie Johnson FROM Bus Driver, 4 hours per day / 5 days per week, Level 8, \$26.12 and Lunch Monitor, Troy, 2.75 hours per day / 5 days per week, Level 8, \$15.76 TO Bus Driver, 4 hours per day / 5 days per week, Level 8, \$26.12 and Lunch Monitor, Learwood, 2 hours per day / 5 days per week, Level 8, \$15.76, effective 11/27/2018

James Moyse FROM Custodian, Learwood, 8 hours per day / 5 days per week / 12 months per year, Level 3, \$18.35 TO Maintenance, Districtwide, 8 hours per day / 5 days per week / 12 months per year, Level 0, \$17.18, effective 11/16/2018

Rose Trowbridge FROM Lunch Monitor, Erieview, 2.25 hours per day/ 5 days per week, Level 1, \$13.95 TO Lunch Monitor, Troy, 2.75 hours per day / 5 days per week, Level 1, \$13.95, effective 11/19/2018

C. Additional Compensation

To approve payment of payroll adjustment (Exhibit A)

To approve payment for Hope Hayden, Guidance Counselor, Troy Intermediate School, to be paid up to 20 hours at her per diem rate of pay for preparation and instruction of an educational unit for Troy female students

To approve payment for Amanda Kelber at her per diem rate for up to 5 days for the 2018-19 school year for work with MAP Testing training at Avon Lake High School

J.O. Volleyball

To approve payment not to exceed \$12,000 for the following J.O. Volleyball coaches to attend various tournaments and Professional Development (NCAA Volleyball Championships in Columbus) during the 2018-2019 school year:

Dan Berkheimer Laura Thrasivoulou

D. Indoor Track & Field

To recognize/sponsor Indoor Track & Field for students in the Avon Lake City Schools

E. Volunteers

To approve the following volunteers:

Jeff Arra, Coach, Indoor Track & Field Rob Juergens, Coach, Indoor Track & Field Christopher Loschetter, Coach, Avon Lake High School, Bowling Joy Presley, Coach, Avon Lake High School, Swim Team Rob Rocco, Coach, Indoor Track & Field Eric Schaltenbrand, Coach, Avon Lake High School, Hockey Liz Wojtkun, Coach, Gymnastics

F. Minimum Wage Increase

Effective 01/01/2019 the minimum wage will increase FROM \$8.30 per hour TO \$8.55 per hour. This increase will apply to the following employees:

Seasonal Student Workers

James Bair Joseph Gerrone Samuel Klimkowski Joseph Krock

Theater/TV Production Student Workers

Jacob Bir

Andrew Brown

Christopher Farmer

Allison Kimmel

Jaryn Lindner

Abigail Overly

Devin McCain

Corey Nickolette

Sean Phillips

Carl Porter

James Rokas

Anastasia Simms

Madeline Thomas

Sydney Whitehead

Alexander Wicker

G. Security Detail Wage

Effective 01/01/2019 the security detail wage for off duty officers will increase FROM \$30.00 per hour TO \$35.00 per hour. This increase will apply to the following employees:

Brian Hurd

Robert Walborn

H. Support Staff Substitute Rate of Pay

To revise the Support Staff Substitute Rate of Pay as following:

FROM: Seasonal / Summer Help \$8.30 per hour

High School \$8.30 per hour

College Student *Plus an increase per hour for experience as follows:

First year .10 Second year .25 Third year .25

*Not to exceed three (3) raises as follows

<u>TO</u>: Seasonal / Summer Help \$8.55 per hour

High School \$8.55 per hour

Office Assistant FROM: \$8.50 per hour

<u>TO</u>: \$8.75 per hour

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Abstain: Mr. Jantz Motion Carried

126-18 SUPERINTENDENT'S DISCUSSION ONLY

A. First Reading of Proposed Addition to the Avon Lake Board of Education Policy Manual

To approve a First Reading of the following proposed policy addition to the Avon Lake Board of Education Policy Manual:

File DGA Authorized Signatures (Use of Facsimile Signatures)

B. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a First Reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File EBBA First Aid

File EFF Food Sale Standards

File EFG Student Wellness Program
File GA Personnel Policies Goals

File GBH Staff-Student Relations (Also JM)

File GCB-1 Professional Staff Contracts and Compensation Plans (Teachers)
File GCB-2 Professional Staff Contracts and Compensation Plans (Administrators)

File GCD Professional Staff Hiring

File GDB Support Staff Contracts and Compensation Plans

File IGDJ Interscholastic Athletics

File JECBB Admission of Interdistrict Transfer Students

File JECBD Intradistrict School Enrollment

File JFCF Hazing and Bullying (Harassment, Intimidation and Dating Violence)

File JFCJ Dangerous Weapons in the Schools

File JGD Student Suspension

File JGDA Emergency Removal of Student

File JGE Student Expulsion

File JHCA Physical Examinations of Students
File JHH Notification About Sex Offenders
File JM Staff-Student Relations (Also GBH)

File JP Positive Behavioral Interventions and Supports (Restraint and Seclusion)

127-18 ADJOURNMENT

Motion By: Mr. Cracas	Second By: Mr. Sherban	
Roll Call: Mr. Cracas, Mr. Jantz,	Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe	
Motion Carried		
Adjourned at: 8:46 pm		
President of Board		
Treasurer of Board		