AVON LAKE CITY SCHOOL DISTRICT REGULAR BOARD OF EDUCATION MEETING AVON LAKE HIGH SCHOOL L.A.K.E. CENTER



JULY 10, 2018

6:00 p.m. Finance Update6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

- <u>Call to Order</u>
 Members Present: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe
 Members Absent: Mr. Jantz
- B. <u>Roll Call</u>
- C. Pledge of Allegiance

77-18 APPROVAL OF REVISION OF MINUTES

A. Approval of Revisions of Minutes

To approve the revision of the following item from the Minutes of May 8, 2018:

59-18 Superintendents Report, Consent Item A, Employment

Brent Schremp, Athletic Director, compensation FROM "salary to be determined" TO \$82,810 (225 days)

To approve the revision of the following item from the Minutes of June 27, 2018:

75-18 Superintendent's Report, Consent Item B, Employment

Diane Spitzer, Remedial Reading/Math Tutor-St. Joseph Auxiliary Services **FROM** Level I-0, \$21.36 **TO** Level I-4, \$23.72

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

78-18 APPROVAL AND SIGNING OF MINUTES

A. <u>Approval of Minutes</u>
 Regular Meeting – June 12, 2018
 Special Meeting – June 27, 2018

Motion By: Mr. SherbanSecond By: Mrs. OhradzanskyRoll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. StobeMotion Carried

79-18 ADDENDUM

A. Approval to Add Addendum, if Applicable

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

80-18 TREASURER'S CONSENT ITEMS

A. <u>Regular Monthly Reports</u> To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer Avon Lake City School District Board Minutes – July 10, 2018 Page 2

- <u>Advance, Return Advances or Transfers</u>
 To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed
- C. <u>Amend Appropriations</u> To amend Appropriations for FY 2019 as needed
- D. <u>Dispenser Lease Agreement with Sovereign Industries</u> To approve a Dispenser Lease Agreement with Sovereign Industries for a period of 5 years
- E. <u>Pupil Transportation Agreement with Suburban School Transportation Company, Inc.</u>
 To approve a Pupil Transportation Agreement with Suburban School Transportation Company, Inc. for the 2018-2019 school year with cost to be determined on a case by case basis
- F. <u>Agreement for Educational Services with the Lorain County Board of Developmental Disabilities</u> To approve an Agreement for educational services with the Lorain County Board of Developmental Disabilities for preschool student placement at Murray Ridge School for the 2018-2019 school year at a cost of \$7,500 per student
- G. <u>Dual Year Engagement Letter with McManus, Dosen & Co.</u> To approve a dual year Engagement Letter with McManus, Dosen & Co. to perform ODE mandated agreed upon procedures relative to the 2016-2017 and 2017-2018 MSP cost report at a cost of \$4,500 per year
- H. <u>Comprehensive Medicaid Billing Services Agreement with Healthcare Billing Services (HBS)</u>
 To approve a Comprehensive Medicaid Billing Services Agreement with Healthcare Billing Services (HBS) for Medicaid billing and consultation services
- Agreement with the College Board To approve a College Readiness and Success Contract with the College Board for the term 07/01/18 – June 30, 2019

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

81-18 TREASURER'S DISCUSSION/ACTION ITEMS

- A. <u>A Resolution Authorizing the Execution of a Change Order in Connection with the Reupholstering of the Learwood Auditorium Seats</u>
- WHEREAS, the Board of Education executed an agreement with American Office Services, Inc. ("AOS") for the reupholstering of the Learwood Auditorium seats; and
- WHEREAS, AOS commenced and is performing the work; and
- WHEREAS, the Board intended to contract separately for armrest replacements for the seats; and
- WHEREAS, the total cost for reupholstering the seats and the armrest replacements was originally estimated to be less than \$50,000 and therefore exempt from competitive bidding under Section 3313.46 of the Revised Code; and
- WHEREAS, the contractor that was to perform the armrest replacements is no longer available; and
- **WHEREAS,** the Board of Education desires to authorize a change order with AOS so that AOS may provide the armrest replacements; and
- **WHEREAS,** the Board has determined that a change order with AOS would be the most cost effective method to the School District for the armrest replacements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Avon Lake City School District, County of Lorain, State of Ohio, that:

Section 1. Approval of Change Order. The Treasurer is authorized and directed, on behalf of the Board to execute a change order with AOS substantially in the form currently on file with the Treasurer in the amount of \$13,475 for the armrest replacements. The form of the change order is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the change orders and addendum.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

<u>Section 3.</u> <u>Prior Acts Ratified and Confirmed</u>. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

<u>Section 4.</u> <u>Compliance with Open Meeting Requirements</u>. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

<u>Section 5.</u> <u>Captions and Headings</u>. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

82-18 SUPERINTENDENT'S CONSENT ITEMS

A. Friend of the Schools

To approve the following donations to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

<u>Blaine Joyce</u>

Donation of the following items to benefit the Science Department of Avon Lake High School:

Three (3) partial drafting kits Pipettes Two (2) multivolt meters (hi voltage) One (1) steel ball Two (2) metal weights One (1) large magnet One (1) current transformer One (1) amp meter One (1) volt meter One (1) prism One (1) perhaps reflector

B. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2018-2019 school year

Certified Staff

Aubin D'Andrea, Teacher, ELA Grade 8, Learwood Middle School, Level III-A-10, \$63,064, Bachelor of Science in Education, Miami University

Amanda Mayer, Math Teacher, Avon Lake High School, Bachelor of Arts/Science, Cleveland State University, 7-12 Mathematics Licensure, Ashland University, Level II-0, \$39,415

<u>Tutors</u>

Cheryl Berry, Special Education Intervention Specialist Tutor, 5.75 hr, Level I-3, \$23.13, Avon Lake High School

Jeremy Kirsch, Intervention Tutor, 5.75 hr, Level I-1, \$21.95, Avon Lake High School

Adam Latimer, Special Education Intervention Specialist Tutor, 5.75 hr, Level I-0, \$21.36, Avon Lake High School

Jana Peachman, Intervention Tutor, 5.75 hr, Level I-1, \$21.95, Avon Lake High School

Athletic Supplementals

<u>Learwood Middle School</u> Todd Lidyard - Head Coach, Football, Grade 7, Year 1, \$3,621

<u>Support Staff</u>

Chelsea Florentine, Secretary II, District Office, Level 3, 5.75 hour per day / 220 work days per year, \$16.47, effective 07/09/2018

Support Staff Substitutes Charlene Cardamone

C. Resignation

To approve the following resignation:

Support Staff Substitutes

Tracey Corbo Michael Lavigne

<u>Tutor</u>

Sarah Mooney, Special Education Intervention Specialist Tutor, Troy Intermediate School, effective 07/03/2018

D. Additional Class Periods

To approve the following tutor to teach additional periods each week for the 2018-2019 school year and to be paid 1/9 of his per diem salary as a teacher (Level IV-0) for each additional period of instruction over the course of the year:

Jeremy Kirsch – to be paid 1 period per day, 5 days per week, all school year, \$4,815.03

To approve the following teachers to teach additional periods each week for the 2018-2019 school year and to be paid 1/9 of their per diem salary for each additional period of instruction over the course of the year:

Anna Marie Bair – to be paid over 1 period per week, all school year, \$1,717.23 Robin Bottini – to be paid over 1 period per week, all school year, \$1,849.32 Michelle Burgess – to be paid over 1 period per week, all school year, \$1,785.41 John Gill – to be paid over 3 periods per week, all school year, \$5,330.66 Dale Hodge – to be paid over 3 periods per week, all school year, \$5,458.50 Kelly Kozar – to be paid over 1 period per week, all school year, \$1,532.30 Avon Lake City School District Board Minutes – July 10, 2018 Page 5

Colleen Penick – to be paid over 1 period per week, 5 days per week, all school year, \$8,671.36 Caleb Reutter – to be paid over 1 period per week, all school year, \$1,734.27 Christopher Wolf – to be paid over 3 periods per week, all school year, \$4,747.72 Susan Worsencroft – to be paid over 1 period per week, all school year, \$1,755.57

E. <u>Proposed Appropriations Budget for Avon Lake Public Library</u>
 To approve the 2019 Proposed Appropriations Budget for Avon Lake Public Library as approved by the Library's Board of Trustees at the budget hearing during their meeting on June 13, 2018

Motion By: Mr. SherbanSecond By: Mr. CracasRoll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. StobeMotion Carried

83-18 SUPERINTENDENT'S DISCUSSION ONLY

A. <u>First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual</u> To approve a first reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AFC-2 File GBQ	Evaluation of Professional Staff (Administrators Both Professional and Support) Criminal Records Check
File GCD	Professional Staff Hiring
File GCE	Part-Time and Substitute Professional Staff Employment
File GCN-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File GCPD	Suspension and Termination of Professional Staff Members
File GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
File GDE	Part-Time, Temporary and Substitute Support Staff Employment
File GDI	Support Staff Assignments and Transfers
File GDPD	Suspension, Demotion and Termination of Support Staff Members
File IGAD	Career-Technical Education
File IGCH	College Credit Plus
File IGCH-R	College Credit Plus
File JGE	Student Expulsion
File KKA	Recruiters in the Schools
File LEA	Student Teaching and Internships
File LEC	College Credit Plus
File LEC-R	College Credit Plus

Motion By: Mrs. Ohradzansky Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

84-18 EXECUTIVE SESSION

A. Motion to Enter Executive Session

- 1. Employment Evaluation and Contract of the Superintendent
- 2. Employment Evaluation and Contract of the Treasurer

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky Roll Call: Mr. Cracas, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

 Time in:
 7:12 pm

 Time out:
 10:16 pm

** Ron Jantz entered meeting at 8:12 pm

85-18 ADJOURNMENT

Motion By: Mr. Jantz Second By: Mrs. Ohradzansky Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

Adjourned at: 10:16 pm

President of Board

Treasurer of Board