

**AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



AUGUST 14, 2018

6:00 p.m. Finance Update
6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe
Members Absent: None

C. Pledge of Allegiance

86-18 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Regular Meeting – July 10, 2018

Motion By: Mrs. Ohradzansky Second By: Mr. Jantz

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

87-18 ADDENDUM

A. Approval to Add Addendum, if Applicable

Motion By: Mr. Jantz Second By: Mr. Sherban

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

88-18 TREASURER'S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

C. Amend Appropriations

To amend Appropriations for FY 2019 as needed

D. Approve Bus Routes & Bus Stops for Public & Non-Public Students

To approve the bus routes and bus stops for public and non-public students as established by Sue Cole, Director of Transportation, for the 2018-2019 school year. Ohio Public Transportation Laws and Regulations require the Board of Education to approve bus routes and bus stops.

E. Approve Buses for School Activities

To approve the use of six or more school buses for a school activity during the 2018-2019 school year. The Ohio Pupil Transportation Laws and Regulations require Board approval when more than five school buses are required to transport participants to and from a school activity. It is likely six or seven buses will be needed to transport the football team and band.

F. Record Interest

To record the interest earned by the following funds:

- Auxiliary Service Fund
- Food Service Fund
- Jason Meiners Fund
- Mike Medders Scholarship Fund
- Al Buckeye Scholarship Fund
- ALYBF Scholarship Fund
- Self-Insurance Fund

G. Approve Petty Cash Fund

To approve the following petty cash fund:

Arbitrapay (High School/Middle School Officials) \$15,000

H. Approve Change Funds

To approve the following change funds:

<u>Change Funds</u>	
High School Athletics	\$ 3,000
Learwood Athletics	\$ 400
Learwood Student Forum	\$ 100
Learwood Office	\$ 50
High School Office	\$ 200
FBLA Bookstore	\$ 100

I. Businessmap Services Agreement

To approve a Services Agreement with Businessmap for e-Rate services at a cost of \$2,000

J. Agreement to Join Ohio Schools Council

To approve an Agreement to join Ohio School Council effective July 1, 2018 – June 30, 2019. This includes the Cooperative Purchasing Program, eVAS, ePAS, Lake Erie Educational Media Consortium (LEEMC) at a cost of \$5,089.77

K. Approve Educational Service Center of Northeast Ohio Purchase Order – Then & Now

To approve Invoice #AVL271 in the amount of \$12,853.80 from the Educational Service Center of Northeast Ohio in order to comply with the District’s purchasing procedures on file. At the time this commitment was made, there was a sufficient sum appropriated and free from encumbrances for said purpose.

L. Appoint an OSBA Delegate and Alternate Delegate

To appoint Dale Cracas, OSBA Delegate and Pam Ohradzansky, Alternate Delegate

Motion By: Mr. Cracas

Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

89-18 SUPERINTENDENT’S CONSENT ITEMS

A. Friends of the Schools

To approve the following donations to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

Charles Henline

Donation of a custom logo tent for use by the Avon Lake High School Shoregals Tennis Team

Redwood Elementary School PTA

Donation of the following items to benefit Redwood Elementary School:

- Smart TV for the cafeteria
- Redwood Elementary School “Welcome” rugs
- Four (4) new murals in the bathrooms painted by students of Avon Lake High School

B. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2018-2019 school year

Certified Staff

Certified Staff Substitute

Cody Lockridge, Long-Term Substitute, Physical Education Teacher at Avon Lake High School

Tutors

Vicki Brusky, Special Education Intervention Specialist Tutor, 5.75 hr, Level I-0, \$21.36, Avon Lake High School

Julia Hogan, Intervention Tutor, 5 hr, Level I-0, \$21.36, Eastview Elementary School

Megan Murtaugh, Special Education Intervention Specialist Tutor, 5.75 hr, Level I-0, \$21.36, Troy Intermediate School

Support Staff

Charlene Cardamone, Transportation Center Assistant, Transportation Center, 3 hours per day / 200 work days per year, Level 10, \$18.47 effective 08/06/2018

Special Education Non-Instructional Paraprofessionals

Julie Calogeras
Jeanne Citro
Bonnie Falish

Support Staff Substitutes

Joseph Dampier effective 07/01/2018
Chloe Gagnon
Dawn Krouse
Eileen McGunagle
Kathleen Valek
Patricia Walters

Supplemental Contracts

Jason Hayne - Building IT Technology Support, .5 time, Year 3, \$1,152

Mentors

Patricia Augustine - Resident Educator – Learwood Middle, Year 4, \$2,304
Rebecca Bain - Resident Educator – Troy Intermediate, Year 2, \$2,196
Julie Bartter - Resident Educator – Eastview Elementary, Year 2, \$2,196
Jessica Bomback - Resident Educator – Westview Elementary, Year 1, \$2,093
Kristin Castrilla - Resident Educator – Learwood Middle, Year 3, \$2,304
Mary Kay D’Orazio - Level 2 Mentor – Westview Elementary *
Sarah Fleming - Resident Educator – Learwood Middle, Year 2, \$2,196
Patty Forte - Building Mentor – Erievue Elementary, Year 4, \$2,304
Lana Jones - Resident Educator – Troy Intermediate, Year 3, \$2,304
Jane Lyons - Resident Educator – Eastview Elementary, Year 4, \$2,304
Megan Miller - Building Mentor – LEAPS Preschool, Year 1, \$2,093

Ashley Mitchell	-	Resident Educator – Learwood Middle, Year 2, \$2,196
Ashley Mitchell	-	Resident Educator – Learwood Middle, .5 time, Year 2, \$1,098 **
Rory Scarvelli	-	Building Mentor – Learwood Middle, Year 1, \$2,093
Ann Speier	-	Building Mentor – Westview/Eastview, Year 2, \$2,196

* A Level 2 Mentor will receive up to 16 hrs at Staff Development Rate of pay (\$22.27)

** A Mentor who has more than one Mentee will receive 50% of the normal salary for each subsequent Mentee.

Athletic Supplementals

Avon Lake High School

Tyler Beckman	-	Freshman Assistant Coach, Football, Year 2, \$4,353
Stephen Burns	-	Head Coach, Varsity, Hockey, Year 2, \$4,912

Learwood Middle School

Ryan McCrum	-	7 th Gr. Assistant Coach, Football, Year 1, \$3,395
Rory Scarvelli	-	Athletic Supervisor, Fall, Year 2, \$1,258

Mentors

Jeff Arra	-	Building Mentor, Year 2, \$2,196
Jeff Arra	-	Level 2 Mentor *
Julie Bartter	-	Resident Educator, .5 time, Year 2, \$1,098 **
Krystine Frisch	-	Resident Educator, Year 6, \$2,417
Krystine Frisch	-	Resident Educator, .5 time, Year 6, \$1,208.50 **
Kim Matyi	-	Resident Educator, Year 4, \$2,304
Colleen Penick	-	Building Mentor, Year 5, \$2,417
Alicia Reutter	-	Resident Educator, Year 4, \$2,304
Alicia Reutter	-	Resident Educator, .5 time, Year 4, \$1,152 **

* A Level 2 Mentor will receive up to 16 hrs at Staff Development Rate of pay (\$22.27)

** A Mentor who has more than one Mentee will receive 50% of the normal salary for each subsequent Mentee.

C. Resignations

To approve the following resignations:

Administration

James Vanek, Assistant Principal, Learwood Elementary School, effective 07/31/2018

Certified Staff

Tutors

Cheryl Berry, Special Education Intervention Specialist Tutor, Avon Lake High School, effective 07/17/2018

Support Staff

Jennifer Thies, Computer Lab Assistant, Redwood, 5.75 hours per day / 4 days per week and 3.5 hours per day / 1 day per week, effective 08/03/2018

Patricia Walters, Special Education Non-Instructional Paraprofessional, Transportation, 4 hours per day / 5 days per week effective 07/31/2018

Supplemental Contracts

Rebecca Bain, Student Council, .5 time, Troy Intermediate School

Athletic Supplementals

Avon Lake High School

Eric Smith, Conditioning Coordinator, 2 months, effective 07/23/2018

Learwood Middle School

Nick Bossard, 7th Gr. Assistant Coach, Football

D. Changes in Contracts

To approve the following changes in contracts for the 2018-2019 school year:

Administration

Michael Okuma FROM Assistant Principal, Troy Intermediate School (50%), Sports Information Director-Avon Lake High School (30%) and Social Studies Teacher-Learwood Middle School (20%) TO Assistant Principal, Learwood Middle School (217 days), effective 08/01/2018

Support Staff

Amy Gannon FROM Special Education Instructional Paraprofessional, Redwood LEAPS, 5.75 hours per day / 4 days per week, Level 0, \$13.70 TO Special Education Instructional Paraprofessional, Redwood LEAPS, 5.75 hours per day / 4 days per week, Level 0 (PT), \$14.03 effective 08/21/2018

Stephanie Hanchosky FROM Bus Driver, Transportation, 3.5 hours per day / 5 days per week, Level 2, \$22.37 and Special Education Non-Instructional Paraprofessional, Transportation, 1 hour per day / 5 days per week, Level 2, \$14.21 TO Bus Driver, Transportation, 3.5 hours per day / 5 days per week, Level 2, \$22.37 effective 08/22/2018

Valerie Holub FROM Special Education Instructional Paraprofessional, Eastview, 2 hours per day / 5 days per week, Level 6 (BA), \$16.25 and Special Education Instructional Paraprofessional, Redwood LEAPS, 2.5 hours per day / 4 days per week, Level 6 (BA), \$16.25 TO Special Education Instructional Paraprofessional, Redwood LEAPS, 2.5 hours per day 4 days per week, Level 6 (BA), \$16.25 effective 08/22/2018

Karen Hoose FROM Lunch Monitor, High School, 2.75 hours per day / 5 days per week, Level 7, \$15.50 and Special Education Non-Instructional Paraprofessional, Transportation, 3 hours per day / 5 days per week, Level 10 PT, \$16.87 TO Lunch Monitor, High School, 2.75 hours per day / 5 days per week, Level 7, \$15.50 effective 08/22/2018

Michelle Lagor FROM Special Education Instructional Paraprofessional, Westview, 5.75 hours per day / 5 days per week, Level 10, \$17.54 TO Study Hall Monitor, Learwood, 5.75 hours / 5 days per week, Level 0, \$13.70 effective 8/14/18

Jennifer Liptak FROM Special Education Instructional Paraprofessional, Redwood LEAPS, 3 hours per day / 4 days per week, Level 0, \$13.70 TO Special Education Instructional Paraprofessional, Redwood LEAPS, 3 hours per day / 4 days per week, Level 0 (PT), \$14.03 effective 08/21/2018

Teresa Moore FROM Bus Driver, Transportation, 4 hours per day / 5 days per week, Level 7, \$25.92 and Special Education Non-Instructional Paraprofessional, Transportation, 1.25 hours per day / 5 days per week, Level 7 Assoc, \$16.17 TO Bus Driver, Transportation, 4 hours per day / 5 days per week, Level 7, \$25.92 effective 08/22/2018

E. Additional Compensation

To approve payment of new Tutors hired for the 2018-2019 school year to attend New Educator Orientation for two days in August, 2018 to be paid up to 15 hours at the Tutor Rate of Pay, Level I-0, \$21.36 per hour

To approve additional compensation to Stacie Packard, ESC School Psychologist, during the 2018-2019 school year for up to 8 additional work days at her per diem rate of pay, \$348.38

To approve 1-1/2 days of additional compensation to Lindsey Welsh, LEAPS Teacher hired for the 2018-2019 school year to attend New Educator Orientation and Staff Inservice Day on 08/21/2018 at her per diem rate of pay

F. Salary Changes Due to Additional Hours

To approve the following changes in salary due to additional semester hours effective the start of the 2018-2019 school year

<i>Name</i>	<i>Building</i>	<i>Degree</i>	<i>From Level</i>	<i>To Level</i>
Lindsay Andrews	High School	M+20	V-8 \$63,892	V-A-8 \$64,878
Melissa Barnett	Redwood	M+10	IV-11, .5t \$34,941.50	V-11, .5t \$35,434.50
Marcy Demko	Troy	M+45	VI-8 \$65,863	VII-8 \$66,848
Andrew Dlugosz	Lear/HS	M	III-A-6 \$54,866	IV-6 \$58,256
James Franko *	Eastview	M+30	Step 5 \$97,790	Step 5 \$100,457
Rick Gomez	Learwood	M+30	V-A-8, \$64,878	VI-8, \$65,863

Kim Kozar	Redwood	M+30	V-A-7 \$62,552	VI-7 \$63,537
Kim Matyi	Redwood	M+45	VI-15 \$81,393	VII-15 \$82,378
Cynthia McCullough	Eastview	M+10	IV-21 \$80,801	V-21 \$81,787
Connie Miceli	Redwood	M+45	VI-15 \$81,393	VII-15 \$82,378
Megan Miller	Redwood	M	III-A-8 \$58,965	IV-8 \$62,907
Amy Okuma	Eastview	M+20	V-10 \$68,543	V-A-10 \$69,529
Ryan Smylie	High School	M+20	V-10 \$68,543	V-A-10 \$69,529
April Spagnola	Troy	M+45	VI-17 \$82,181	VII-17 \$83,166
Natalie Tesar	Eastview	M+10	IV-6 \$58,256	V-6 \$59,241

** Salary advancement for James Franko is effective 08/01/2018.*

G. Revisions to Handbooks

To approve the proposed changes and modifications to the following handbooks: Administrator Handbook, Supervisor/Specialist/Nurse Handbook and Administrative Assistant/Secretary Handbook

H. Volunteer

To approve the following volunteer:

Joseph Anthony Keleman, Coach, Football, Avon Lake High School

I. Support Staff Substitute Rate of Pay

To revise the Support Staff Substitute Rate of Pay to include the following:

Non-Instructional Paraprofessional \$9.75 per hour

Motion By: Mrs. Ohradzansky Second By: Mr. Jantz

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

90-18 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a second reading and adoption of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AFC-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File GBQ	Criminal Records Check
File GCD	Professional Staff Hiring
File GCE	Part-Time and Substitute Professional Staff Employment
File GCN-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File GCPD	Suspension and Termination of Professional Staff Members
File GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
File GDE	Part-Time, Temporary and Substitute Support Staff Employment
File GDI	Support Staff Assignments and Transfers
File GDPD	Suspension, Demotion and Termination of Support Staff Members
File IGAD	Career-Technical Education
File IGCH	College Credit Plus
File IGCH-R	College Credit Plus
File JGE	Student Expulsion
File KKA	Recruiters in the Schools
File LEA	Student Teaching and Internships
File LEC	College Credit Plus
File LEC-R	College Credit Plus

Motion By: Mr. Jantz Second By: Mr. Sherban

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe

Motion Carried

91-18 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. First Reading, Second Reading and Adoption of Proposed Revision to the Avon Lake Board of Education Policy Manual

To approve a first reading, second reading and adoption of the following proposed policy revision to the Avon Lake Board of Education Policy Manual:

File DID Inventories (Fixed Assets)

Motion By: Mr. Cracas

Second By: Mr. Sherban

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzensky, Mr. Stobe

Motion Carried

92-18 ADJOURNMENT

Motion By: Mr. Jantz

Second By: Mrs. Ohradzensky

Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzensky, Mr. Stobe

Motion Carried

Adjourned at: 7:12 pm

President of Board

Treasurer of Board