AVON LAKE CITY SCHOOL DISTRICT SPECIAL BOARD OF EDUCATION MEETING BOARD OF EDUCATION CONFERENCE ROOM



JUNE 27, 2018

7:30 a.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

 B. <u>Roll Call</u> Members Present: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Members Absent: None

C. <u>Pledge of Allegiance</u>

72-18 ADDENDUM

A. Approval to Add Addendum, if Applicable

Motion By: Mr. Cracas Second By: Mr. Jantz Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

73- 18 TREASURER'S CONSENT ITEMS

A. <u>Regular Monthly Reports</u>

To approve the treasurer's report, the monthly financial statement (include paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

| TRANSFER FROM | TRANSFER TO | Α | MOUNT |
|--|--|----|-----------|
| 001-0000 General Fund | 001-9002 Fitness Center Fund | \$ | 6,673.31 |
| 001-0000 General Fund | 001-9105 Social Studies Fees Fund | \$ | 304.55 |
| 001-0000 General Fund | 001-9115 HS Art Fees Fund | \$ | 4,265.49 |
| 001-0000 General Fund | 001-9116 HS TV Production Fees Fund | \$ | 911.07 |
| 001-0000 General Fund | 001-9710 Board Sponsored Activities Fund | \$ | 24,433.98 |
| 001-0000 General Fund | 001-9903 Eastview Bookstore Fund | \$ | 710.06 |
| 001-0000 General Fund | 001-9904 Erieview Bookstore Fund | \$ | 147.43 |
| 001-0000 General Fund | 001-9905 Westview Bookstore Fund | \$ | 306.28 |
| 001-9101 HS Business Education Fees Fund | 001-0000 General Fund | \$ | 8,782.40 |
| 001-9102 HS English Fees Fund | 001-0000 General Fund | \$ | 14,972.32 |
| 001-9103 HS Health/PE Fees Fund | 001-0000 General Fund | \$ | 4,663.17 |
| 001-9104 HS Science Fees Fund | 001-0000 General Fund | \$ | 44,859.07 |
| 001-9107 HS Home Economics Fees Fund | 001-0000 General Fund | \$ | 20,526.71 |
| 001-9108 HS Industrial Arts Fees Fund | 001-0000 General Fund | \$ | 6,321.36 |
| 001-9109 HS Foreign Language Fees Fund | 001-0000 General Fund | \$ | 18,470.27 |
| 001-9110 HS Chorale Fees Fund | 001-0000 General Fund | \$ | 24,032.20 |
| 001-9111 HS Math Fees Fund | 001-0000 General Fund | \$ | 6,951.73 |
| 001-9112 HS Instrumental Music Fees Fund | 001-0000 General Fund | \$ | 4,281.34 |
| 001-9113 HS Computer Lab Fees Fund | 001-0000 General Fund | \$ | 271.50 |
| 001-9114 HS Art Fees Fund | 001-0000 General Fund | \$ | 3,537.14 |
| 001-9119 HS Orchestra Fees Fund | 001-0000 General Fund | \$ | 1,768.71 |
| 001-9902 Learwood Bookstore Fund | 001-0000 General Fund | \$ | 25.03 |
| 001-9906 Redwood Bookstore Fund | 001-0000 General Fund | \$ | 8,679.80 |
| 001-9907 Troy Bookstore Fund | 001-0000 General Fund | \$ | 18,445.82 |
| 008-9002 Grads Assistance Fund | 001-0000 General Fund | \$ | 118.04 |

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| 019-9001 Nordson Grant Fund | 001-0000 General Fund | \$ | 117.59 |
|--------------------------------------|--|--------|----------|
| 019-9002 The Memory Project Fund | 001-0000 General Fund | \$ | 5.00 |
| 019-9112 Nordson Grant Fund | 001-0000 General Fund | \$ | 2.28 |
| 019-9703 Garden of Empowerment Fund | 001-0000 General Fund | \$ | 140.00 |
| 019-9913 Martha Holden Jennings Fund | 001-0000 General Fund | \$ | 105.98 |
| 300-9001 OHSAA Tournament Fund | 001-0000 General Fund | \$ | 81.00 |
| ADVANCE FROM | ADVANCE TO | AMOUNT | |
| 001-0000 General Fund | 590-9018 Title II-A Fund | \$ | 946.24 |
| 001-0000 General Fund | 499-9018 Strategies Secondary Transition | \$ | 1,972.00 |
| | Students with Disabilities Fund | | |

- C. <u>Amend Appropriations</u> To amend Appropriations for FY 2018 as needed
- D. <u>Temporary Appropriations for FY 2019</u> To approve the Temporary Appropriations for FY 2019
- E. <u>Student Activity Budgets for FY 2019</u>
 To approve the Superintendent or his designee approve all the Student Activity Budgets for FY 2019 as needed
- F. <u>Authority to Transfer Cash Balance in Fee Funds</u>
 To authorize the Treasurer to transfer the June 30, 2018 cash balance to the General Fund 001-0000 in the following Funds:
 - 001-9101 HS Business Education Fees Fund 001-9102 HS English Fees Fund 001-9103 HS Health/PE Fees Fund 001-9104 HS Science Fees Fund 001-9105 Social Studies Fees Fund 001-9107 HS Home Economics Fees Fund 001-9108 HS Industrial Arts Fees Fund 001-9109 HS Foreign Language Fees Fund 001-9110 HS Chorale Fees Fund 001-9111 HS Math Fees Fund 001-9112 HS Instrumental Music Fees Fund 001-9113 HS Computer Lab Fees Fund 001-9114 HS Art Fees Fund 001-9115 HS Art Fees Fund 001-9116 HS TV Production Fees Fund 001-9119 HS Orchestra Fees Fund 001-9902 Learwood Bookstore Fund 001-9903 Eastview Bookstore Fund 001-9904 Erieview Bookstore Fund 001-9905 Westview Bookstore Fund 001-9906 Redwood Bookstore Fund 001-9907 Troy Bookstore Fund

Motion By: Mr. JantzSecond By: Mrs. OhradzanskyRoll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. StobeMotion Carried

74-18 TREASURER'S DISCUSSION/ACTION ITEM

 A. <u>Approve Commercial Property, Fleet and General Liability Insurance Renewal with Todd Associates, Inc.</u> To approve Commercial Property, Fleet and General Liability Insurance Renewal with Todd Associates, Inc. for the period 07/01/2018 – 07/01/2019

Motion By: Mrs. Ohradzansky Second By: Mr. Jantz Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

75-18 SUPERINTENDENT'S CONSENT ITEMS

A. St. Joseph Auxiliary Services

To approve the following 2018-2019 Auxiliary Service personnel requests – St. Joseph School, Avon Lake

Board Contracts

One (1) Certificated Remedial Reading/Math Tutor to work 4 days per week, 8 hours per day (80%) to be housed in the mobile unit during the 2018-2019 academic year

One (1) Noncertificated Auxiliary Services/Textbook Clerk to work 3 days per week, 6 hours per day, to be housed in the nonpublic school/mobile unit during the 2018-2019 academic year

One (1) Certificated Nurse to work ½ day per week, to be housed in the nonpublic school health clinic during the 2018-2019 academic year

One (1) Certificated Special Education Teacher to work 4 days per week, 7 hours per day, to be housed in the mobile unit during the 2018-2019 academic year

One (1) Certificated Diagnostic/Therapeutic Speech Therapist to work 2 days per week, 8 hours per day (40%) to be housed in the mobile unit during the 2018-2019 academic year – **Utilize all available VIB Flow Thru Funds First**

B. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2018-2019 school year:

Certified Staff

Victoria Meyer, Kindergarten Teacher, .5 time, Eastview Elementary, Level II-0, \$19,707.50, Bachelor of Science, Miami University

Rachael Roberts, Special Education Intervention Specialist Teacher, Erieview Elementary, Level IV-5, \$55,970, Masters in Curriculum and Instruction, Cleveland State University

Gregory Svec, Career Technical Education/Technology Education Teacher, Avon Lake High School, Master of Education, John Carroll University, Level V-10, \$68,543

Below are contract recommendations for currently employed personnel for the 2018-2019 school year. The following comment needs to be made regarding these recommendations:

Salaries for personnel whose contracts are being recommended will be based on the 2018-2019 salary schedule in accordance with the approved negotiated agreements.

| St. Joseph Auxiliary Serv | vices | | | |
|--------------------------------|----------|--|--|--|
| Name | | Contract Recommendation | | |
| Christy Lemanowicz * | | New Continuing, 4 days per week, 7 hours per day | | |
| Part-time Continuing Contracts | | | | |
| Name | Building | Time | | |

* Compensation for these employees will be calculated by payroll and will be based on work calendars submitted by the appropriate administrator showing contracted number of days for the 2018-2019 school year.

2 days per week

Tutor – St. Joseph Auxiliary Services

St. Joseph

Jane Baughman *

Diane Spitzer, Remedial Reading/Math Tutor to work 4 days per week, 8 hours per day (80%), Level I-0, \$21.36, first date of employment will be dependent on requirements set by STRS for retirement purposes

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> <u>Athletic Supplemental</u> Adam Zane, Assistant Coach, Cross Country, Year 2, \$1474

C. <u>Resignations and Retirement</u>

To approve the following resignations:

<u>Certified Staff</u>

Brittany Maurer, Intervention Specialist Teacher, Erieview Elementary School, effective the end of the 2017-2018 school year

<u>Supplemental</u> Rebecca Bain, Student Council, .5 time, Troy Intermediate School

<u>Support Staff</u>

Justin Lestock, Industrial Technology Supervisor effective 06/30/2018

To approve the following resignation for retirement purposes:

<u>Certified Staff</u>

Diane Spitzer, Remedial Reading/Math Teacher, Auxiliary Services at St. Joseph, effective 06/01/2018

D. Change in Contract

To approve the following change in contract:

<u>Certified Staff</u>

<u>Tutor</u>

Victoria Meyer, Tutor, Eastview Elementary School FROM Tutor, 5-hour, Level I-1 TO Tutor, 2-hour, Level I-1

<u>Support Staff</u>

Susan Bement FROM Secretary/Payroll-Accounts Payable, District Office, 5.75 hours per day / 3 days per week, Level 9, \$24.16 TO Secretary/Payroll-Accounts Payable, District Office, 7 hours per day / 190 work days per year, Level 10, \$25.11 effective 07/01/2018

Christine Vorisek FROM Office Assistant, Troy, 3.5 hours per day / 5 days per week, Level 21, \$18.85 and Office Assistant, Transportation, 2.25 hours per day / 5 days per week, Level 21, \$18.85 TO Office Assistant, Troy, 4.5 hours per day / 5 days per week, Level 22, \$18.99 effective 07/01/2018

E. Additional Compensation

To approve 1-1/2 days of additional compensation to Lindsey Welsh during August 2018 to attend training for preschool licensing requirements and Step Up To Quality

F. Unused Vacation Time

2017-2018 School Year To approve payment to Nancy Daniels for 17.5 hours of unused vacation time

Motion By: Mr. Jantz Second By: Mr. Sherban Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried Avon Lake City School District Board Minutes – June 27, 2018 Page 5

76-18 ADJOURNMENT

Motion By: Mr. Jantz Second By: Mr. Cracas Roll Call: Mr. Cracas, Mr. Jantz, Mr. Sherban, Mrs. Ohradzansky, Mr. Stobe Motion Carried

Adjourned at: 8:15 am

President of Board

Treasurer of Board