

**AVON LAKE CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AVON LAKE HIGH SCHOOL L.A.K.E. CENTER**



FEBRUARY 13, 2018

6:00 p.m. Finance Update
6:30 p.m. Treasurer's Report and Superintendent's Report

WELCOME

A. Call to Order

B. Roll Call

Members Present: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich
Members Absent: None

C. Pledge of Allegiance

SPECIAL PRESENTATIONS

A. Curriculum Presentation by Natalie Fior, Curriculum Director

Second Step Skills for Social and Academic Success

Kendra Fogarty, Guidance Counselor, Eastview and Westview Elementary Schools

Ann Speier, Guidance Counselor, Erieview and Redwood Elementary Schools

16-18 APPROVAL AND SIGNING OF MINUTES

A. Approval of Minutes

Organizational Meeting – January 9, 2018

Regular Meeting – January 9, 2018

Motion By: Mrs. Ohradzansky Second By: Mr. Jantz

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

17-18 ADDENDUM

A. Approval to Add Written & Verbal Addendum

Motion By: Mrs. Ohradzansky Second By: Mr. Cracas

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

18-18 TREASURER'S CONSENT ITEMS

A. Regular Monthly Reports

To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer

B. Advance, Return Advances or Transfers

To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed

C. Amend Appropriations

To amend Appropriations for FY 2018 as needed

Motion By: Mr. Cracas Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

19-18 TREASURER’S DISCUSSION/ACTION ITEMS

A. Amendment 1 to Master Agreement for Watson Enlight

To approve Amendment 1 to master Agreement for Watson Enlight with Office Depot, Inc. effective February 27, 2018. The Master Agreement was entered into on May 9, 2017.

Motion By: Mr. Jantz

Second By: Mr. Stobe

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzensky, Mr. Stobe, Mr. Froehlich

Motion Carried

20-18 SUPERINTENDENT’S CONSENT ITEMS

A. Friend of the Schools

To approve the following donation to benefit Avon Lake City Schools. A *Friend of the Schools* certificate will be sent as a token of our appreciation.

Sandy Kivowitz

Donation of equipment for use in the Photography class of Christian Fredriksen, Photography/Art Teacher, Avon Lake High School

- | | |
|--|--------------------------------|
| Beseler 23c enlarger with lens and accessories | Film developing tanks |
| Leitz enlarger with lens and accessories | Beseler color processing drums |
| Darkroom trays, tongs, and miscellaneous items | Beseler color analyzer |
| Miscellaneous photograph data guides | Darkroom safelights |
| Jobo rotary processor and tanks | Darkroom time-o-light timers |
| Super Omega/Chromega D enlarger with accessories | |

B. Employment

(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

To employ the following personnel for the 2017-2018 school year:

Certified Staff

Home Instruction Tutor

To employ Leah Buzzelli to be paid at first year tutor rate, \$21.25 per hour for the remainder of the 2017-2018 school year, not to exceed 5 hours per week

Intervention Services Teachers

- | | | |
|----------------------|---|----------------------------|
| Liz Baker** | - | Westview Elementary School |
| Tina Edwards** | - | Eastview Elementary School |
| Ellen Faris** | - | Eastview Elementary School |
| Linda Grosjean* | - | Erievew Elementary School |
| Jason Hayne** | - | Redwood Elementary School |
| Grace Kauffman* | - | Westview Elementary School |
| Rachel Knapp* | - | Redwood Elementary School |
| Christy Lemanowicz** | - | Erievew Elementary School |
| Sarah Mooney* | - | Troy Intermediate School |
| Bridget Patten** | - | Redwood Elementary School |
| Amy Poporad** | - | Eastview Elementary School |
| Michelle Ptacek** | - | Westview Elementary School |
| Jamie Sado** | - | Eastview Elementary School |
| Laura Smith** | - | Erievew Elementary School |
| Melissa Sugrue** | - | Erievew Elementary School |

*to be paid at the hourly rate of pay of a first year tutor (21.25)

**to be paid at the staff development rate of pay (22.16)

Support Staff

Elizbeth Bye, Assistant Cook, Eastview, 3 hours per day / 5 days per week, Level 0, \$12.69 effective 02/01/2018

Linda Hills, Lunch Monitor, Eastview, 2.75 hours per day / 5 days per week, Level 0, \$13.59 effective 01/29/2018

Elizabeth Motylewski, Study Hall Monitor, High School (Temporary Position for the 2017-2018 school year) 5 hours per day / 5 days per week, Level 0, \$13.59 effective 02/14/2018

Adam Zane, Special Education Instructional Paraprofessional, Learwood (Temporary position for the 2017-2018 school year), 5.75 hours per day / 5 days per week, Level 0 BA, \$14.59 effective 02/01/2018

Athletic Supplementals

Avon Lake High School

- Jeff Arra - Head Coach, Track & Field, Girls, Year 11, \$7,070
- Lou Bottone - JV Coach, Baseball, Year 3, \$3,090
- Kevin Bresnahan - Assistant Coach, Lacrosse, Boys, Year 4, \$3689
- Andrew Dlugosz - Assistant Coach, Track & Field, Boys, Year 3, \$4,087
- Andrew Gardner - Assistant Coach, Track & Field, Girls, Year 7, \$4,498
- Darci Gervaise - Head Coach, Lacrosse, Girls, Year 8, \$5799
- Brian Hamp - Head Coach, Lacrosse, Boys, Year 7, \$5799
- Jim Janis - Assistant Coach, Baseball, Year 4, \$3090
- Rob Juergens - Assistant Coach, Track & Field, B&G, Distance Run, Year 6, \$4,288
- Alex Johnson - Assistant Coach, Track & Field, B&G, Year 4, \$4087
- Jeremy Kirsch - Assistant Coach, Tennis, Boys, Year 1, \$2084
- Kaitlin Leonard - JV Coach, Softball, Year 3, \$3,090
- Kevin Marlow - Head Coach, Baseball, Year 11, \$5,346
- Joe Matt - Assistant Coach, Lacrosse, Girls, Year 2, \$3516
- Randi Pasadyn - Assistant Coach, Softball, Year 3, \$3,090
- Victor Pudelski - Freshman Coach, Baseball, Year 1, \$2,407
- Rob Rocco - Head Coach, Track & Field, Boys, Year 12, \$7,070
- Adam Slabodnick - Head Coach, Tennis, Boys 6, \$3,436
- Daniel Smith - Assistant Coach, Track & Field, B&G, Year 6, \$4288

Learwood Middle School

- Jim Albrecht - Assistant Coach, Track & Field, Year 3, \$2628
- Greg Arebaugh - Assistant Coach, Track & Field, Year 14, \$3,338
- Craig Collins - Coach, Softball, 7th Grade, Year 3, \$2119
- Tyler Burk - Athletic Supervisor, Spring, Year 1, \$520
- Scott Giomini - Head Coach, Track & Field, Year 2, \$2,672
- Kyle Johnson - Assistant Coach, Track & Field, Year 2, \$2,505
- Mike Kaminski - Assistant Coach, Track & Field, Year 6, \$2,756
- Rory Scarvelli - Assistant Coach, Track & Field, Year 7, \$2,891
- Rob Schofield - Assistant Coach, Track & Field, Year 2, \$2,505
- Jennifer Wane - Coach, Softball, 8th Grade, Year 2, \$2020

Substitute Speech-Language Pathologist

To employ Erin Leeming to be paid at the rate of \$50.00 per hour as a Speech-Language Pathologist providing services to a home-bound student. This assignment will not exceed one hour per week, effective 02/12/17 for the remainder of the 2017-2018 school year.

Support Staff Substitute

Geraldine Callahan
Karen Hrusch

To employ the following personnel for the 2018-2019 school year:

Administrative Contract Recommendation

Joe Mueller L/3/21

C. Resignations and Retirement

To approve the following resignations:

Support Staff

James Bair, Theater TV Production Student Worker effective 01/25/2018
 Kimberly Chmiel, Lunch Monitor, Westview effective 02/09/2018
 Anna Phillips, Technology Intern, High School effective 01/10/2018

To accept the following resignation for retirement purposes:

Support Staff

Sharon Berry, Secretary, Troy Intermediate School effective 04/01/2018

D. Additional Compensation

To approve payment at the hourly rate of pay of a first year Tutor (\$21.25) to Christina Sarraino for work in the PLATO Credit Recovery Program up to one hour per day, as needed, for the 2017-2018 school year

To approve the following High School Guidance Counselors to receive one day compensation (to be paid their per diem rate of pay) for work done on the Master Schedule on 03/03/2018

Erin Grieger Mike Kaminski Allen Skierski

E. Changes in Contracts

To approve the following Changes in Contracts:

Support Staff

Jean Adams FROM Study Hall Monitor, High School, 2.75 hours per day / 5 days per week, Level 8, \$15.64 TO In-School Probation Monitor, High School, 8 hours per day / 5 days per week, Level 8, \$15.64 effective 01/29/2018

Denise Emerson FROM Bus Driver, 4 hours per day / 5 days per week, Level 10, \$26.33 and Lunch Monitor, Westview, 2.25 hours per day / 5 days per week, Level 6, \$14.61 TO Bus Driver, 4 hours per day / 5 days per week, Level 10, \$26.33 and Study Hall Monitor, High School, 2.75 hours per day / 5 days per week, Level 10, \$16.41 effective 02/12/2018

Stephanie Hanchosky FROM Bus Driver, 3.5 hours per day / 5 days per week, Level 1, \$21.35 TO Bus Driver, 3.5 hours per day / 5 days per week, Level 1, \$21.35 and Special Education Non-Instructional Paraprofessional, Transportation (Temporary position for the 2017-2018 school year), 1 hour per day / 5 days per week, Level 1, \$13.85 effective 02/12/2018

Paula Miller FROM Bus Driver, 4 hours per day / 5 days per week, Level 10, \$26.33 TO 4 hours per day / 5 days per week, Level 10, \$26.33 and Lunch Monitor, Learwood, 2 hours per day / 5 days per week, Level 7, \$14.87 effective 01/10/2018

Mary Noeller FROM Lunch Monitor, Troy, 2.75 hours per day / 5 days per week, Level 6, \$14.61 and Special Education Non-Instructional Paraprofessional, Transportation, Level 9 BA, \$16.90 TO Special Education Instructional Paraprofessional, High School, 5.75 hours per day / 5 days per week, Level 9 BA, \$16.90 effective 01/29/2018

F. Salary Changes Due to Additional Hours

To approve the following changes in salary due to additional semester hours effective the start of the second semester of the 2017-2018 school year

<i>Name</i>	<i>Building</i>	<i>Degree</i>	<i>From Level</i>	<i>To Level</i>
Lana Jones	Troy	M	III-A-13, \$68,869	IV-13, \$74,163
Rob Rocco	Learwood	M+10	IV-12, \$71,850	V-12, \$72,830
Anna Walters	Learwood	M+10	IV-5, \$55,691	V-5, \$56,672

G. Volunteer

To approve the following volunteer:

Nick Bossard	-	Coach, Track & Field
Ann Mandel	-	Coach, Track & Field
Brendan Schuler	-	Coach, Basketball, Boys, 7 th grade
Ron Stepka	-	Coach, Lacrosse, Girls

H. Trustee for Avon Lake Public Library

To approve to accept the following, appointed and approved by the Avon Lake Public Library Board of Trustees, to serve as trustee on the Avon Lake Public Library Board of Trustees:

Matthew Pastron, for a term of seven (7) years, commencing March 2018 and ending 31 December 2024

I. Revise Job Descriptions

To approve to revise the language in the job description for the Media/Technology Assistant:

FROM: Reports to: Principal and Director of High School Library Media Services
TO: Reports to: Principal

To revise the job description title for the In-School Probation Monitor / Office Assistant:

FROM: In-School Probation Monitor / Office Assistant
TO: In-School Probation Monitor

Motion By: Mr. Stobe

Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

21-18 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

A. Second Reading and Adoption of the School Year Calendar for the 2018-2019 and 2019-2020 School Years

To approve a second reading and adoption of the proposed School Year Calendar for the 2018-2019 and 2019-2020 school years

Motion By: Mr. Cracas

Second By: Mr. Stobe

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

22-18 SUPERINTENDENT’S DISCUSSION/ACTION ITEMS

B. First Reading, Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a first reading, second reading and adoption of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AC	-	Nondiscrimination
File AE	-	School District Goals and Objectives
File BA	-	Board Operation Goals
File BCFA	-	Business Advisory Council to the Board
File EBC	-	Emergency Management and Safety Plans
File EBC-R	-	Emergency Management and Safety Procedures (Administrative Rules/Protocols)
File EEACD-R	-	Drug Testing for District Personnel Required to Hold a Commercial Driver’s License
File IA	-	Instructional Goals
File IGA	-	Basic Curricular Program
File IGBA-R	-	Programs for Students with Disabilities
File IGBL	-	Parent and Family Involvement in Education
File IIBH	-	District Websites
File JB	-	Equal Educational Opportunities

- File JECAA - Admission of Homeless Students
- File JECAA-R - Admission of Homeless Students (Enrollment Dispute Resolution Process)
- File JHCD-R - Administering Medicines to Students (And Use of Inhalers/Epinephrine Autoinjectors)

Motion By: Mr. Cracas

Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

23-18 EXECUTIVE SESSION

A. Negotiations

Motion By: Mr. Jantz

Second By: Mrs. Ohradzansky

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

Time in: 7:26 pm

Time out: 8:39 pm

24-18 ADJOURNMENT

Motion By: Mr. Jantz

Second By: Mr. Stobe

Roll Call: Mr. Cracas, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe, Mr. Froehlich

Motion Carried

Adjourned at: 8:40 pm

President of Board

Treasurer of Board