

**MINUTES OF THE REGULAR MEETING  
OF THE AVON LAKE BOARD OF EDUCATION  
HELD July 12, 2016**

The Regular Meeting of the Avon Lake Board of Education was held on Tuesday, July 12, 2016 in the Avon Lake High School Media Center at 6:30 pm.

President Froehlich called the meeting to order.

Roll Call: Present: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
Absent: Mr. Jantz

Others: Jeff Arra, Tom Barone, Autumn Streng and Bob Scott

Pledge of Allegiance

**#56-16**

**REVISION OF MINUTES**

Mr. Cracas moved, seconded by Mr. Stobe:

1. Revision of Minutes  
To approve to revise the following item from the Minutes of May 10, 2016:

#43-16 Superintendent's Report #3 Changes in Contract FROM Anna Phillips Technology Student Worker, \$8.15 per hour TO \$12.00 per hour, *effective 07/01/16* TO Anna Phillips Technology Student Worker, \$8.15 per hour to \$12.00 per hour, *effective 06/06/16*

To approve to revise the following item from the Minutes of June 14, 2016:

#49-16 Superintendent's Report #5 Additional Compensation FROM Natalie Gemelas, Ohio State Foreign Language Pilot Supervisor for the 2016-2017 school year, not to exceed 50 hours **per week** to be paid at the staff development rate of pay (21.89) TO Natalie Gemelas, Ohio State Foreign Language Pilot Supervisor for the 2016-2017 school year, not to exceed 50 hours to be paid at the staff development rate of pay (21.89)

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#57-16**

**APPROVE OF MINUTES**

Mr. Stobe moved, seconded by Mrs. Ohradzansky:

1. Approval of Minutes  
Regular Meeting - June 14, 2016  
Special Meeting - June 28, 2016

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#58-16**

**ADDENDUM APPROVAL**

Mr. Stobe moved, seconded by Mrs. Ohradzansky:

1. Approve adding addendum for the Treasurer's Consent Items for the following:
  - To add #7, #8, and Resolution Approving the Procurement of Roofing Improvements
2. Approve adding addendum for the Superintendent Consent Items for the following:
  - To add items to #1, #2, and #3

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

#59-16

**TREASURER'S REPORT – CONSENT ITEMS**

Mr. Cracas moved, seconded by Mr. Stobe:

1. Regular Monthly Reports  
To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer
2. Advance, Return Advances or Transfers  
To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed
3. Amend Appropriations  
Amend Appropriations for FY 2017 as needed
4. Service Agreement with Educational Service Center of Lorain County for Project Search  
To approve a contract with Educational Service Center of Lorain County for Project Search for the 2016-2017 school year
5. Agreement with the College Board  
To approve a College Readiness and Success Contract with the College Board effective June 16, 2016
6. Contract with the Educational Service Center of Cuyahoga County for Positive Education Program (PEP)  
To approve a contract with the Educational Service Center of Cuyahoga County for the 2016-2017 school year for the Positive Education Program (PEP)
7. Day Treatment Service Agreement with Education Alternatives  
To approve a Day Treatment Service Agreement with Education Alternatives for the 2015-2016 school year
8. Engagement Letter with McManus, Dosen & Co.  
To approve an engagement Letter with McManus, Dosen & Co. to perform ODE mandated agreed upon procedures relative to the 2014-2015 and 2015-2016 MSP cost report at a cost of \$4,500 per year

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

#60-16

**TREASURER'S REPORT – RESOLUTION APPROVING ROOFING IMPROVEMENTS**

Mr. Stobe moved, seconded by Mr. Cracas:

A RESOLUTION APPROVING THE PROCUREMENT OF ROOFING IMPROVEMENTS FROM WEST ROOFING SYSTEMS, INC. THROUGH PARTICIPATION IN A CONTRACT OF THE NATIONAL JOINT POWERS ALLIANCE

WHEREAS, pursuant to a public competitive procurement process, the National Joint Powers Alliance, a state association of political subdivisions operating a joint purchasing program in which the District is eligible for participation under Section 9.48(B)(2) of the Revised Code, has entered into a contract with West Roofing Systems, Inc. (the "Vendor") that establishes pricing and allows for the Vendor, through its contract with the National Joint Powers Alliance, to provide roofing improvements to Ohio political subdivisions; and

WHEREAS, this Board desires to participate in the contract of the National Joint Powers Alliance pursuant to Section 9.48(B)(2) and (C) of the Revised Code by entering into an Agreement with the Vendor for the purpose of procuring roofing improvements at Avon Lake High School; and

WHEREAS, the purchase of the roofing improvements from the Vendor is exempt from competitive bidding under Section 9.48(C) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Avon Lake City School District, Lorain County, Ohio, that:

Section 1. Approval and Execution of Agreement. The President or Vice-President and Treasurer of this Board, pursuant to Sections 9.48(B) and (C) of the Revised Code, are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, an agreement substantially in the form now on file with the Treasurer for the procurement of the roofing improvements from the Vendor provided that the total compensation to the Vendor shall not exceed \$260,000. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. Financing of the Work. This Board authorizes and directs the Treasurer to pursue financing for the Work to be undertaken pursuant to this Resolution and the Agreement and approves, ratifies and confirms all actions previously taken by the Treasurer in furtherance thereof.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

#### #61-16

#### **SUPERINTENDENT'S REPORT – CONSENT ITEMS**

Mrs. Ohradzansky moved, seconded by Mr. Stobe:

1. Employment  
(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

#### **To employ the following personnel for the 2016-2017 school year:**

##### Certified Staff

Jayde Morgan, Kindergarten Teacher at Eastview Elementary School, Level II-0, .5 time, \$19,367.50

##### Tutors

Michael Ferrari, Intervention Tutor at Learwood Middle School, Level I-0, \$20.99

Jayde Morgan, Intervention Tutor at Eastview Elementary, 2 hr, Level I-1, \$21.57

##### Support Staff

Corrine Taips 5 hours per day / 5 days per week / works school year Nurse for the District Level 1 (26.99), effective 08/01/16

Supplemental Contracts

Eastview Elementary School

Tina Edwards Building Instructional Technology Coach (1) \$2,324.00  
Amy Poporad Building IT Technology Support (1) \$1,162.00

Erievew Elementary School

Kyle Johnson Building Instructional Technology Coach (1) \$2,324.00  
Renee Delotel Building IT Technology Support (7) \$1,592.00

Redwood Elementary School

Jennifer Distel Building Instructional Technology Coach (1) \$2,324.00

Westview Elementary School

Tim Gerhan Building Instructional Technology Coach (1) \$2,324.00  
Sarah Randall Building IT Technology Support (4) \$1,447.00

Troy Intermediate School

Gregory Arebaugh Building IT Technology Support (7) \$1,592.00

Learwood Middle School

Douglas Warren Building IT Technology Support (7) \$1,592.00

Certified Staff Substitute

Kara Donahoe, Long-Term Substitute Intervention Specialist Teacher at Troy Intermediate School, Intervention Specialist/Ed of the Handicapped (Mild/Moderate)

Athletic Supplemental Contracts

Jessica Browne Varsity Tennis Coach – Girls (1) \$2,940.00

Volunteers

Al Hobar MS Football

Support Staff Substitutes working during the summer, effective 06/01/16 (9.00)

Pamela Burden  
Debra Frank  
Casey Kundtz  
Michael Paskert

2. Resignations

To accept the following resignations:

Certified Staff

Kathryn Kempe-Biley, Speech Language Pathologist at Redwood Elementary School, .20 time, effective 6/27/16 (Kathryn will retain her LEAPS Itinerant Intervention Specialist position, .40 time)

Tutors

Jayde Morgan, 3-hour Intervention Tutor at Erievew, effective 07/07/16

Support Staff

Michael Ferrari, Special Education Paraprofessional at Learwood, effective 06/29/16  
Robert Mariner, Special Education Paraprofessional at Learwood, effective 06/17/16

Support Staff Substitute

Robert Mariner

Athletic Supplemental

Christi White, JV Tennis Coach, Girls

3. Changes in Contracts

To approve the following changes in contracts:

Support Staff

Monica Baki FROM 3 hours per day / 5 days per week Assistant Cook at Westview, Level 5 (13.20) and 4 hours per day / 5 days per week Bus Driver, Level 5 (25.09) TO 4 hours per day / 5 days per week Bus Driver, Level 5 (25.09), effective 06/17/16

Deborah Klimkowski FROM 2.67 hours per day / 5 days per week Study Hall Monitor at the High School Level 1 (13.71) TO 5 hours per day / 5 days per week Attendance Clerk at the High School Level 1 (14.85) effective 08/23/16.

Matt Perry, Seasonal Worker FROM \$11.00 per hour TO \$12.00 per hour, *effective 07/01/16*

4. Additional Compensation

To approve additional compensation to Colleen Penick for work done on Graduation/Senior Assembly during the 2015-2016 school year to be paid for 102.75 hours at the staff development rate of pay (21.35)

5. Curriculum Development

To approve additional compensation for the following employees to work on curriculum development during the 2016-2017 school year, 2.5 periods per week to be paid 1/9 of their per diem rate of pay:

Renew Curriculum Pathways Support

Math:	Jim Goodman	\$3,517.57
	Ryan Smylie	\$3,341.68

Initial Curriculum Pathways Support

ELA:	Jeff Arra	\$3,588.76
	Jeff Stratton	\$4,302.70

Science:	Dale Hodge	\$4,355.08
	Robin Bottini	\$4,459.78

Social Studies:	Rob Schofield	\$2,579.57
	Kurt Shreffler	\$3,465.19

6. Additional Class Periods

To approve the following ALHS teachers to teach additional periods each week for the 2016-2017 school year and to be paid 1/9 of their per diem salary for each additional period of instruction over the course of the year:

Anna Marie Bair – to be paid over 1 period a week all year, \$1,604.67

Robin Bottini – to be paid over 3 periods a week all year, \$5,351.74

John Gill – to be paid over 3 periods a week all year, \$5,188.41

Dale Hodge – to be paid over 4 periods a week all year, \$6,968.13

Bill LeBlanc – to be paid over 5 periods a week all year, \$7,776.32

Caleb Reutter – to be paid over 3.5 periods a week all year, \$5,906.56

Kurt Shreffler – to be paid over 5 periods a week all year, \$6,930.38

7. Athletic Code of Conduct

To approve the Athletic Code of Conduct reviewed at the June 14, 2016 Board of Education meeting

8. ALEA Master Contract, Article 25

To approve to accept the proposed changes and modifications to Article 25 Insurance Plan Design of the Master Contract approved March 31, 2015

9. Project STAR Payments

To approve payment to the following Project STAR staff for services during summer 2016 (funded through grants awarded by the Avon Lake City Schools Foundation in conjunction with District SPED resources)

Director (\$300.00)

Daniel P. Murdock Sr., PhD

Reading Instructors – 24 hours each paid at the summer instructor rate of pay (\$25.00)

Cindy Mayornick	Kayla Nichols	Lisa Zane
-----------------	---------------	-----------

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe

No: None

Abstain: None

Motion carried.

**#62-16**

**DISCUSSION / ACTION ITEMS**

Mr. Stobe moved, seconded by Mrs. Ohradzansky:

1. Second Reading and Adoption of Proposed Additions to the Avon Lake Board of Education Policy Manual

To approve a second reading and adoption of the following proposed policy additions to the Avon Lake Board of Education Policy Manual:

File AFCA - Evaluation of School Counselors  
File GCNA - Evaluation of School Counselors

2. Second Reading and Adoption of Proposed Revisions to the Avon Lake Board of Education Policy Manual

To approve a second reading and adoption of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AFC-1-R - Evaluation of Professional Staff (Teachers)  
File EHA - Data and Records Retention  
File GCB-2-R - Professional Staff Contracts and Compensation Plans (Administrators)  
File GCN-1-R - Evaluation of Professional Staff (Teachers)  
File IGBA - Programs for Students with Disabilities  
File IGBA-R - Programs for Students with Disabilities  
File IGCH-R - College Credit Plus  
File JFCA - Student Dress Code  
File JFCA-R - Student Dress Code  
File JHCB - Immunizations  
File LEC-R - College Credit Plus

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#63-16**

**EXECUTIVE SESSION**

Mr. Cracas moved, seconded by Mr. Stobe:

1. Personnel – Evaluation of the Superintendent
2. Personnel – Evaluation of the Treasurer

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

The Board entered Executive Session at 7:12 pm  
The Board came out of Executive Session at 8:26 pm

#64-16

**ADJOURN**

Mr. Stobe moved, seconded by Mrs. Ohradzansky:

Roll Call: Yes: Mr. Cracas, Mr. Froehlich, Mrs. Ohradzansky, Mr. Stobe

No: None

Abstain: None

Motion carried.

**ADJOURN @ 8:27 pm**

---

President of Board

---

Treasurer of Board

UNOFFICIAL