

**MINUTES OF THE REGULAR MEETING  
OF THE AVON LAKE BOARD OF EDUCATION  
HELD June 14, 2016**

The Regular Meeting of the Avon Lake Board of Education was held on Tuesday, June 14, 2016 in the Avon Lake High School Media Center at 6:30 pm.

President Froehlich called the meeting to order.

Roll Call: Present: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
Absent: Mr. Cracas

Others: Brad Cocco, Nori Okuma, Natalie Fior, Francis Sullivan, Sarah Lynch, Kristina Durisek,  
Autumn Streng and Bob Scott

Pledge of Allegiance

**SPECIAL PRESENTATION**

State Board of Education All A Award – Avon Lake High School

Dr. Brad J. Cocco, Principal

Avon Lake City Schools Foundation – Annual Grants, 2016-2017 School Year

Ron Jantz, Trustee, Avon Lake City Schools Foundation

Daniel Murdock	STARs Reading Program	\$900.00
Megan Lange	Reading Intervention Rejuvenation	\$577.46
Holly Haputa	Chromebooks for World Language	\$2,000.00
Jeff Arra	Design Station for Journalism	\$1,400.00
Katya Melott	Using ProCore in the Classroom	\$750.00
Elizabeth Baker	Let Technology Do the Work	\$800.00
Cathy Brady	EdTech in the Classroom & Beyond	\$1,858.98
Chris Wolf	Technology Emersion in Physics	\$1,000.00
David Dick	Climbing Station	\$779.51
Michelle Swislocki	Mighty Musicians Percussion Fun	\$689.45
Rebecca Bain	Band/Orchestra Introduction Night	\$600.00
Michael Lisi	Commission a Choral Composition	<u>\$1,100.00</u>
	GRAND TOTAL	<u>\$12,455.50</u>

Athletic Facilities Update

Nori Okuma, Athletic Director/Assistant Principal, ALHS

**#45-16**

**REVISION OF MINUTES**

Mr. Jantz moved, seconded by Mr. Stobe:

1. Revision of Minutes

To approve to revise the following item from the Minutes of May 10, 2016:

#43-16, Superintendent's Report Item #1 Employment, Seasonal Custodial/Maintenance Student Workers FROM Matthew Forte \$8.15 per hour and Dakota Waller \$8.15 per hour TO Matthew Forte \$8.25 per hour and Dakota Waller \$8.25 per hour, *effective 07/01/16*

#43-16, Superintendent's Report Item #5 Camp Imagine FROM Abbygayle Moyse Camp Assistant (10.00) TO Abbygayle Moyse Special Education Paraprofessional (15.50)

#43-16, Superintendent's Report Item #5 Camp Imagine FROM Randall Bierman Camp Assistant (10.00) TO Randall Bierman Special Education Paraprofessional (15.50)

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#46-16**

**APPROVE OF MINUTES**

Mrs. Ohradzansky moved, seconded by Mr. Jantz:

1. Approval of Minutes  
Regular Meeting - May 10, 2016

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#47-16**

**ADDENDUM APPROVAL**

Mr. Jantz moved, seconded by Mr. Stobe:

1. Approve adding addendum for the Treasurer's Consent Items for the following:
  - To add #10 and #11
2. Approve adding addendum for the Superintendent Consent Items for the following:
  - To add items to #2
  - To add items to #4

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#48-16**

**TREASURER'S REPORT – CONSENT ITEMS**

Mr. Jantz moved, seconded by Mr. Stobe:

1. Regular Monthly Reports  
To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer
2. Advance, Return Advances or Transfers  
To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed
3. Amend Appropriations  
Amend Appropriations for FY 2016 as needed
4. Interagency Agreement between Early Head Start & Head Start (EHS&HS), Lorain County Board of Developmental Disabilities (LCBDD), Lorain County Local Education Agencies and Help Me Grow Early Intervention Service of Lorain County  
To approve an Interagency Agreement with EHS&HS, LCBDD, Lorain County Local Education Agencies and Help Me Grow Early Intervention Service of Lorain County for services rendered on an as needed basis during the 2016-2017 school year effective for the period of July 1, 2016 to June 30, 2017
5. Agreement for Educational Services with the Lorain County Board of Developmental Disabilities  
To approve an Agreement for educational services with the Lorain County Board of Developmental Disabilities for placement at Murray Ridge School for the 2016-2017 school year
6. Athletic Trainer Service Agreement with The Cleveland Clinic Foundation  
To approve an Athletic Trainer Services Agreement with The Cleveland Clinic Foundation effective August 1, 2016 - July 31, 2018 for an annual fee of \$11,741.63
7. Approve Property, Fleet and General Liability Insurance Renewal with Todd Associates, Inc.  
To approve Property, Fleet and General Liability Insurance renewal with Todd Associates, Inc. for the period 07/01/16 – 07/01/17
8. Payment in Lieu of Transportation  
To grant payment in lieu of transportation for the 2015-2016 school year as presented by the Transportation Department

9. Revise Student Activity Handbook  
To approve the proposed revisions to the Student Activity Handbook
10. Service Agreement with Naviance, Inc.  
To approve a Service Agreement with Naviance, Inc. for the 2016-2017 and 2017-2018 school years at a cost of \$19,535.18.
11. Service Agreement with Bonefish Systems, LLC.  
To approve a 5 year Service Agreement effective July 1, 2016 with Bonefish Systems, LLC. to provide eVAS/ePAS services at a cost of \$3,282.00.

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#49-16**

**SUPERINTENDENT'S REPORT – CONSENT ITEMS**

Mr. Stobe moved, seconded by Mrs. Ohradzansky:

1. Friend of the Schools  
To approve the following donation to Avon Lake City Schools. A *Friend of the Schools* Certificate will be sent as a token of our appreciation.

Marty Hasenstaub, Marty's Cycle Center

In recognition of his time and service free of charge to residents during the Bike Rodeo held on May 14, 2016. Marty performed over 65 bike tune-ups on family's bicycles free of charge in order to ensure kids could have bicycles that were in safe working order for the first ever Bike to School Week.

2. Employment  
(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law)

**To employ the following personnel for the 2015-2016 school year:**

Certified Staff Substitute

Renee Stuart - Special All Grades K-12, Physical Education

Technology Student Worker, effective 06/15/16 (8.15)

Simon Kirksey

Supplemental Contract

Alex Intihar - HS Yearbook (1), \$1,818.01 (prorated for 89 days worked)

Athletic Supplementals

Elizabeth Moffat - MS Athletic Supervisor, Spring (1) \$501.00

Support Staff

Thomas Mills 8 Hours per day / 5 Days per week / 12 Months per year Custodian at Troy, Level 0 (16.47), effective 05/23/16

Industrial Technology Student Worker (8.15), effective 06/08/16

Timothy Ogle

Seasonal Student Workers (8.15), effective 06/06/16

Aaron Assaf                      Christopher Pyzik  
Simon Dunstan                  Nolan Skelly  
Todd Lynch                        Jeff Vidumsky

Seasonal Worker

John (Mitch) Keane (9.50)

Support Staff Substitutes

Jennifer Haven  
Peter Johnson, effective 05/18/16

To employ the following personnel for the 2016-2017 school year:

Certified Staff

Katherine Holaway, Orchestra Teacher, .5 time, Troy Intermediate School, Master of Arts in Teaching, University of South Carolina, Columbia, Level IV-0, \$21,885.50

Brooke Springer, Kindergarten, .5 time, Westview Elementary, Bachelor of Education, Baldwin Wallace University, Level III-3, .5 time \$22,931.00

Tutors

Christy Lemanowicz , 7-hour Special Education Intervention Tutor, St. Joseph School, Level I-1 (\$21.57), effective 08/23/16

Certified Staff Substitute

Grace Kauffman - 4 Year Resident Educator, Early Childhood (P-3)

Bridget Patten, Long-Term Substitute Grade 2 Teacher at Redwood Elementary School, Early Childhood (P-3)

Tim Stuebner, Long-Term Substitute English Teacher at Avon Lake High School, Grades 7-12 English

Saturday School Monitor at Avon Lake High School, on an as needed basis

*To be paid at the Staff Development Compensation hourly rate of pay (21.89)*

Kyle Johnson

Matt Perry

Rory Scarvelli

Support Staff

Technology Student Worker, effective 07/01/16 (8.15)

Simon Kirksey

Industrial Technology Student Worker (8.15)

Timothy Ogle

Seasonal Student Workers (8.15)

Todd Lynch

Nolan Skelly

Jeffrey Vidumsky

Theater/TV Production Student Workers (8.15), effective 07/01/16

Charlie Dorsey-Ward

Austin Johnson

Zack Noeller

Sean Phillips

Carl Porter

Andy Stockwell

Employees who have not completed one year of service as of 06/30/16

Thomas Mills

Supplemental Contracts

Michelle Burgess	-	Consultant Teacher (3) \$2,264.00
Kristen Castrilla	-	Consultant Teacher (3) \$2,264.00
Kerry Esterburg	-	Consultant Teacher (3) \$2,264.00
Krystine Frisch	-	Consultant Teacher (4) \$2,264.00
Heather Hamker	-	Consultant Teacher (2) \$2,158.00
Lana Jones	-	Consultant Teacher (3) \$2,264.00
Connie Miceli	-	Consultant Teacher (3) \$2,264.00
Sarah Randall	-	Consultant Teacher (2) \$2,158.00
Patricia Rini	-	Consultant Teacher (3) \$2,264.00
Laura Smith	-	Consultant Teacher (2) \$2,158.00
Elyse Sobol	-	Consultant Teacher (3) \$2,264.00

Support Staff Substitute

Jean Adams	Valerie Holub	Douglas Ondercin
RitaMarie Beavers	Janet Hukill	Stanley Peters
William Berry	Beth Janis	Amie Petras
Debrah Birch	Peter Johnson	Catherine Phillips
Karen Bring	Tammie Johnson	Rae Anne Pizzuli
Rebecca Busch	Melissa Kamai	Molly Prendergast
Eileen Campo	Nena Kaschalk	Mary Pyzik
Patricia Carameli	Denice Kirkwood	Abby Radcliffe
Charlene Cardamone	Jennifer Klonk	Laura Rasch
Kandice Carson	Leslie Knox	Kevin Riggs
Debra Chitwood	Niccola Kovacs	Susan Riley
Jeanne Citro	Laurie Krukowski	Karen Schneider
Tracey Corbo	John Kubicki	Mary Schneider
Thomas Donato	Michael Lavigne	Shelley Sedar
Kristina Durisek	Maria Lindenmeier	Diana Sherwin
Nicole Elliott	Cheryl Liptak	Jeanette Smith
Denise Emerson	Robert Mariner	Lindsey Smith
Donna Evans	Amy Marron	Deborah Spinelli
Bonnie Falish	Loretta McChesney	Kathy Stack
Jennifer Fedders	Annette McFarlin	Stacey Stefan
Celeste Frie	Jane Mears	Ann Stonecipher
Laura Gagnon	Sandra Mesker	Joseph Swartz
Laurel Gibbs	Paula Miller	Sanwa Szilagyi
Josephine Gropitch	Cynthia Minton	Wendy Teller
Stephanie Hanchosky	Linda Moor	Linda Weist
Lisa Harvel	Teresa Moore	Erin Williams
Natalie Haynes	Lisa Mroz	Nadine Wright
Jennifer Haven	Mary Noeller	

Athletic Supplemental Contracts

Cheryl Bell - HS Assistant Soccer Coach, Girls (1) \$3,311.00

3. Resignations

To accept the following resignations:

Certified Staff

Kimm Hill, .5 Kindergarten Teacher at Eastview Elementary School, *effective 08/31/16*

Tutors

Daegen Duvall – SPED Intervention Specialist Tutor at Avon Lake High School, *effective 06/02/2016*

Joel Moyer – SPED Intervention Specialist Tutor at Avon Lake High School, *effective 06/01/2016*

Brooke Springer – Intervention Tutor at Eastview Elementary School, *effective 08/01/2016*

Athletic Supplementals

Melissa Barner, MS Athletic Supervisor – Spring

Christine Dieken, Head Varsity Tennis Coach, Girls

Kyle Pohl, JV Soccer, Boys

Support Staff

Todd Lamoreux, Custodian at Troy, *effective 05/20/16*

Support Staff Substitute

Caroline Rotz

4. Changes in Contracts

To approve the following changes in contracts:

Aaron Assaf FROM Theater/TV Production Student Worker (8.15) per hour TO Seasonal Student Worker (8.15) per hour, *effective 06/06/16*

Christine Delili FROM 5 Hours per day / 5 Days per week / works school year Attendance Clerk at ALHS, Level 6 (16.12) TO 220 Work Days per year Guidance Secretary, Level 2 (19.77), *effective 07/01/16*

Simon Dunstan FROM Industrial Technology Student Worker (8.15) per hour TO Industrial Technology Student Worker (8.15) per hour and Seasonal Student Worker, *effective 06/10/16*

Christopher Pyzik FROM Industrial Technology Student Worker (8.15) per hour TO Seasonal Student Worker (8.15) per hour, *effective 06/06/16*

5. Additional Compensation

To approve additional compensation to the following employees to be paid at the 2015-2016 staff development rate of pay (21.35) except as noted below:

Anna Marie Bair, Science Teacher, Avon Lake High School, not to exceed 40 hours for creating a new textbook/course of study for physical science

Andrew Dlugosz, Language Arts & Social Studies Teacher, Learwood/Avon Lake High School, not to exceed 16 hours for tutoring, *effective 04/01/2016*

Natalie Gemelas, Ohio State Foreign Language Pilot Supervisor for the 2016-2017 school year, not to exceed 50 hours per week to be paid at the staff development rate of pay (21.89)

Stacey Hallett, English Teacher, Avon Lake High School, to be paid for 5 hours for work on the AP English Language and Composition mock test, *effective 04/10/16*

Jane Hawks, Special Education Supervisor, up to 5 additional days during June, July and August for special education-related job duties at her per diem rate of pay (ESCLC)

Dan Murdock, Director of Pupil Services/Special Education, to be paid \$1,000 stipend for extra duties performed during the 2015-2016 school year

6. Camp Imagine Payments

To approve payment to Camp Imagine staff for services during Summer 2016:

Teachers

Stephanie Fuchs (22.00)

Special Education Paraprofessionals

Amanda Arendt (15.50)  
Caylie Cabrera (15.50)  
Brittany Hennes (15.50)  
Sharon Sparkes (15.50)  
Ashley Schwartz (15.50)  
Cora Taylor (15.50)  
Wendy Turner (15.50)  
Chris Whitehead (15.50)

Camp Assistants

Taylor Fink (10.00)  
Abigail Francy (10.00)  
Elizabeth King (10.00)  
Lauren LoPiccolo (10.00)  
Brittany Moore (10.00)  
Patrick Patton (10.00)

Camp Counselors

Marley Bell (8.10)  
Gianna Guzzo (8.25)  
Jordan Jaeckin (8.10)  
Mary Alice Lange (8.25)  
Olivia Lopez (8.10)  
Victoria Meyer (8.10)  
Cole Rector (8.10)  
Madison Reynolds (8.25)

Leslie Shewalter Teacher 8:45 a.m. to Noon (22.00) per hour and Camp Assistant from Noon to 2:00p.m. (10.00)

7. Summer Boot Camp  
To approve Summer Boot Camp at Troy Intermediate School from August 1-12, 2016, and the following employees to be paid for 3.5 hours for 10 days in August and 1 day in June or July at the Summer School rate of pay (\$25.00 per hour)
- Heather Edgerly  
Megan Lange  
Amy Poporad
8. St. Joseph Auxiliary Services  
To approve the following 2016-2017 Auxiliary Service personnel requests – St. Joseph School, Avon Lake

Board Contracts

One (1) Certificated Remedial Reading/Math Teacher to work 4 days per week (80% time), to be housed in the mobile unit during the 2016-2017 academic year

One (1) Noncertificated Auxiliary Services/Textbook Clerk to work 6 hours per day, 3 days per week, to be housed in the nonpublic school/mobile unit during the 2016-2017 academic year

One (1) Certificated Nurse to work ½ day per week (10% time), to be housed in the nonpublic school health clinic during the 2016-2017 academic year

One (1) Certificated Resource Teacher to work 1.5 days per week (30% time), to be housed in the modular unit during the 2016-2017 academic year

One (1) Certificated Special Ed Tutor to work 7 hours per day, 5 days per week, to be housed in the mobile unit during the 2016-2017 academic year – **Utilize all available VIB Flow Thru Funds First**

One (1) Certificated Diagnostic/Therapeutic Speech Therapist to work 2 days per week (40% time), to be housed in the mobile unit during the 2016-2017 academic year – **Utilize all available VIB Flow Thru Funds First**

9. Proposed Appropriations Budget for Avon Lake Public Library  
To approve the 2017 Proposed Appropriations Budget for Avon Lake Public Library as approved by the Library's Board of Trustees at the budget hearing during their meeting on May 12, 2016, Resolution #2399-16
10. Revise 2016-2017 and 2017-2018 School Year Calendars  
To approve to revise the 2016-2017 and 2017-2018 School Year Calendars by adding one additional day to New Teacher Orientation per Article 22(B) of the ALEA Master Contract. For the 2016-2017 school year this date will be August 17, 2016 and for the 2017-2018 school year this date will be August 16, 2017
11. School Handbooks  
To approve the 2016-2017 School Handbooks for the following schools:

Elementary Schools	Troy Intermediate School
Learwood Middle School Student Handbook	Learwood Middle School Code of Conduct
Avon Lake High School Student Handbook	Avon Lake High School Code of Conduct

12. Extended Duty  
To approve to grant a stipend to Dan Murdock for the 2016 fiscal year to include payment for extended time as Director of Special Education. Funds from Title VI-Flow-thru not to exceed \$11,000

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

**#50-16**

**DISCUSSION ONLY**

Mr. Jantz moved, seconded by Mr. Stobe:

1. Athletic Code of Conduct Review

2. First Reading of Proposed Additions to the Avon Lake Board of Education Policy Manual  
To approve a first reading of the following proposed policy additions to the Avon Lake Board of Education Policy Manual:

File AFCA - Evaluation of School Counselors  
File GCNA - Evaluation of School Counselors

3. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual  
To approve a first reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File AFC-1-R - Evaluation of Professional Staff (Teachers)  
File EHA - Data and Records Retention  
File GCB-2-R - Professional Staff Contracts and Compensation Plans (Administrators)  
File GCN-1-R - Evaluation of Professional Staff (Teachers)  
File IGBA - Programs for Students with Disabilities  
File IGBA-R - Programs for Students with Disabilities  
File IGCH-R - College Credit Plus  
File JFCA - Student Dress Code  
File JFCA-R - Student Dress Code  
File JHCB - Immunizations  
File LEC-R - College Credit Plus

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

#### #51-16

##### EXECUTIVE SESSION

Mr. Jantz moved, seconded by Mr. Stobe:

1. Employment

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich  
No: None  
Abstain: None  
Motion carried.

The Board entered Executive Session at 8:07 pm  
The Board came out of Executive Session at 9:25 pm

#### #52-16

##### ADJOURN

Mr. Froehlich moved, seconded by Mr. Jantz:

Roll Call: Yes: Mr. Froehlich, Mr. Jantz, Mrs. Ohradzansky, Mr. Stobe  
No: None  
Abstain: None  
Motion carried.

#### ADJOURN @ 9:26 pm

---

President of Board

---

Treasurer of Board