

**MINUTES OF THE REGULAR MEETING
OF THE AVON LAKE BOARD OF EDUCATION
HELD February 9, 2016**

The Regular Meeting of the Avon Lake Board of Education was held on Tuesday, February 9, 2016 in the Avon Lake High School Media Center at 6:30 pm.

President Froehlich called the meeting to order.

Roll Call: Present: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
Absent: Mrs. Ohradzansky

Others: Jeff Arra, Sarah Lynch, Brian McDevitt, Colette Lubertozi, Mary McDevitt, Jody Barilla, Jennifer Klunk, Brian Klunk, Scott Schrift, Megan Sammons, Erik Aslaksen, Christa Olijar, Nancy Klingshirn, Shawn Green, Stacey Green, Daniel Murdock, Kristina Durisek, Judy Schrift, Dale Waechter, Laura Goss, Vic Gregovits, Rob Hall, Maureen Hall, Heather Hamker, Sarah Lee, Mark Lee, Autumn Streng and Bob Scott

Pledge of Allegiance

SPECIAL PRESENTATION

1. Avon/Avon Lake VFW Post 7035 Contest Winners
Rob Orient, Commander
Liesa Wetzig, Auxiliary President

2. Patriot's Pen Finalists
Abigail Green, Learwood Middle School
Emily Kirkwood, Learwood Middle School
Brett Nickolette, Learwood Middle School

Dr. Vishtasp Nuggud, Principal, Learwood Middle School
Beth Moffat, Language Arts Teacher, Learwood Middle School
Ashley Pease, Language Arts Teacher, Learwood Middle School

3. Elementary Reading Program – McGraw Hill Wonders
Heather Hamker, Teacher on Special Assignment-Curriculum

#14-16

APPROVE MINUTES

Mr. Jantz moved, seconded by Mr. Stobe:

1. Revision of Minutes
To approve to revise the following item from the Minutes of the Organizational Meeting
– January 12, 2016

#6-16 Superintendent's Consent Agenda, Item #8 Home Instruction Tutors – to revise the level of compensation for Home Instruction Tutors FROM Level I-0 of the Teacher's Salary Schedule TO the staff development rate of pay for teachers acting as a Home Instruction Tutor and Level I-0 for tutors acting as a Home Instruction Tutor

2. Approval of Minutes

Organizational Meeting - January 12, 2016
Regular Meeting - January 12, 2016

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#15-16

TREASURER'S REPORT – CONSENT ITEMS

Mr. Stobe moved, seconded by Mr. Cracas:

1. Regular Monthly Reports
To approve the treasurer's report, the monthly financial statement (including paying of bills) and the investments as presented by the Treasurer.

2. Advance, Return Advances or Transfers
To authorize the Treasurer of the Avon Lake Board of Education to advance, return advances or transfer funds as needed.
3. Amend Appropriations
Amend Appropriations for FY 2016 as needed.
4. Set Amount for All Day Kindergarten for the 2016-2017 School Year
To set the amount of \$2,400 for All Day Kindergarten for the 2016-2017 School Year (50% if a Free Lunch student, 75% if a Reduced Lunch student). A 10% discount is offered if the fee is paid in full.
5. Set Amount for LEAPS for the 2016-2017 School Year
To set the amount of \$1,250 for LEAPS tuition for the 2016-2017 School Year (50% if a Free Lunch student, 75% if a Reduced Lunch student). A 10% discount if the tuition is paid in full.
6. Approve Petty Cash Fund
To approve the following petty cash fund:

Change Fund
Arbitratorpay (High School/Middle School Officials) \$10,000
7. Approve Martha Holden Jennings Grant Purchase Orders – Then & Now
To approve Purchase Order #162143 and Purchase Order #162144 in order to comply with the District's purchasing procedures on file.
8. Agreement with Local 326 and Employee
The Treasurer, Local 326, the employee and the Board of Education seek to enter into a Memorandum of Understanding Agreement. The Board authorizes the President, Business Manager and Treasurer to execute the Agreement.
9. Approval of Bid
To award the bid for Technology Equipment to the Go2IT Group for \$49,779.88.

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#16-16

TREASURER'S REPORT – PERFORMING ARTS CENTER SOUND SYSTEM

Mr. Stobe moved, seconded by Mr. Cracas:

1. A RESOLUTION DECLARING THAT AN URGENT NECESSITY EXISTS FOR THE REPLACEMENT AND UPGRADE OF THE SOUND SYSTEM IN THE PERFORMING ARTS CENTER AT AVON LAKE HIGH SCHOOL AND APPROVING A CONTRACT FOR THAT WORK.

WHEREAS, Section 3313.46 of the Revised Code generally require boards of education, except in cases of urgent necessity, for the security and protection of school property and other specific circumstances, to advertise for bids for a period of two weeks for certain improvements the cost of which will exceed \$25,000; and

WHEREAS, this Board has been advised that the sound system in the Performing Arts Center (PAC) at Avon Lake High School is not operating properly and needs to be replaced and upgraded; and

WHEREAS, this Board has been further advised that the new sound system parts must be ordered as soon as possible so that it may be installed and tested prior to upcoming scheduled events at the PAC; and

WHEREAS, this Board has received a proposal to provide the necessary sound system parts and labor from NAC Technologies LLC, 39325 Chestnut Ridge Road, Elyria, Ohio (NAC); and

WHEREAS, this Board has determined to approve and enter into a contract with NAC for the replacement and upgrade of the sound system at the PAC;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Avon Lake City School District, County of Lorain, Ohio, that:

Section 1. Declaration of Urgent Necessity. Based on the aforesaid premises, this Board hereby determines and declares that a case of urgent necessity exists in connection with the replacement and upgrade of the sound system at the PAC at Avon Lake High School, and that it is necessary to provide for the replacement and upgrade of the sound system as soon as possible, and outside of the procedures of Section 3313.46 of the Revised Code, in order to best preserve the health, safety and welfare of the School District's students, employees and visitors, and to provide for the safety and the security and protection of School District property.

Section 2. Award of Contract. The President and Treasurer of this Board, and the Superintendent, as appropriate, each and all, are hereby authorized and directed to enter into a contract with NAC Technologies LLC for the replacement and upgrade of the sound system at the PAC in the amount of \$57,474.98 for parts, plus labor, and to take all other actions necessary and appropriate to carry out the replacement and upgrade of the sound system at the PAC in accordance with intentions of this Board as expressed in this Resolution, and School District funds are hereby appropriated for such purpose.

Section 3. Approval of Related Materials. The President or Vice President and Treasurer of this Board, the Superintendent or such other School District officials as shall be designated by any of them, as appropriate, are authorized and directed to sign any other certificates, documents or instruments, and to take such actions, as are necessary or appropriate to consummate the transaction contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#17-16

SUPERINTENDENT'S REPORT – CONSENT ITEMS

Mr. Jantz moved, seconded by Mr. Stobe:

1. Employment
(Contingent upon a satisfactory criminal records check and applicable certification requirements as specified by law).

Administration

Thomas R. Barone, Business Manager, 5-year contract from August 1, 2015 through July 31, 2020 at \$110,484 per year.

To employ the following personnel for the 2015-2016 school year:

Certified Staff

Intervention Services Teachers – not to exceed 40 hours

Linda Grosjean * – Erieview Elementary School
Jayde Morgan *– Erieview Elementary School
Laura Smith **– Erieview Elementary School
Melissa Sugrue **– Erieview Elementary School

*to be paid at the hourly rate of pay of a first year tutor (20.47)

**to be paid at the staff development rate of pay (21.35)

Support Staff

Patricia Frank, Performing Arts Center Manager, at the hourly rate of pay of (20.11), 8 paid holidays, at 4 hours per day, *effective 01/25/16.*

Certified Staff Substitute

Laura Zabell - Adolescence to Young Adult 7-12 – Physical Science/Chemistry 1 YR LTS
effective 02/08/16.

Support Staff Substitute

Tonya Ebert
Maureen Haley
Lindsey Smith

Supplemental Contracts

Pam Geraci - Student Council, .5 time, (1) \$499.00
Dawn Kulikowski - Orchestra (2) \$1,586
Patty Rini - District Calendar (1) \$2,812.00

Home Instruction Tutors – to be paid on an as needed basis

Brenda Booth*, *effective 01/20/16*

Lana Jones**, *effective 02/01/16*

*to be paid at the hourly rate of pay of a first year tutor (20.47)

**to be paid at the staff development rate of pay (21.35)

Athletic Supplemental Contracts

Learwood Middle School

Josh Forsythe - Softball 8th Grade Coach (2) \$1,947

Avon Lake High School

Kevin Bresnahan - Boys Lacrosse Assistant Coach (2) \$3,388
Darci Gervaise - Girls Lacrosse Head Coach (6) \$3,728
Jim Janis - Freshman Baseball Coach (2) \$2,433
Alex Johnson - B&G Track & Field Assistant Coach (2) \$3,754
Brian Mullen - Softball Head Coach (5) \$4,463
Daniel Smith - B&G Track & Field Assistant Coach (4) \$3,938
Patty Wennerberg - Softball Assistant Coach (2) \$2,839

J.O. Volleyball

Dan Berkheimer \$5,000.00
Emily Dvorak 1,400.00
Katie Mihalik 1,200.00
Taylor Leube 600.00
Craig Collins 600.00
Laura Thrasivoulou 500.00

2. Additional Compensation

To approve Kathryn Modock, Teacher at Learwood Middle School to be paid 1 hour per week for the remainder of the 2015-16 school year at the Staff Development Compensation hourly rate of pay (\$21.35) for work performed as independent study, *effective 01/11/16.*

To approve the following teachers to receive up to 15 hours for the remainder of the 2015-2016 school year at the Staff Development Compensation hourly rate of pay (\$21.35) for after school Spanish programs at Erieview and Redwood Elementary Schools.

Tara Hanratty (at Redwood Elementary School)
Janet Lanning (at Erieview Elementary School)

To approve the following High School Guidance Counselors to receive one day compensation (to be paid at their per diem rate of pay) for work to be done on the Master Schedule on 3/12/16.

Erin Grieger Mike Kaminski Allen Skierski

3. Salary Changes Due to Additional Hours

To approve the following changes in salary due to additional semester hours:

<i>Name</i>	<i>Building</i>	<i>Degree</i>	<i>From Level</i>	<i>To Level</i>
Jim Johnson	Learwood	M	III-A-13 (66359)	IV-13 (71461)
Lana Jones	Troy	B+20	II-11 (56496)	III-A-11 (62429)
Jeff Vasil	High School	M+10	Step 3 (80466)	Step 3 (82810)

4. Spectrum Field Trip

To approve the Spectrum field trip to Washington, D.C. 8 students and 3 adults will be traveling to Washington, D.C. to participate in the Grammy Museum Education program being held at the White House on February 23 and February 24, 2016. The group will be leaving Monday, February 22, and will return Wednesday, February 24, 2016.

5. Rescind Handbook

To approve to rescind the Business Manager Handbook, effective August 1, 2015.

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#18-16

SUPERINTENDENT'S REPORT – SUPPLEMENTAL SALARY COMPENSATION 2014-2015

Mr. Cracas moved, seconded by Mr. Stobe:

1. A RESOLUTION TO APPROVE SUPPLEMENTAL SALARY COMPENSATION FOR THE 2014-2015 SCHOOL YEAR TO A MUSIC TEACHER PREVIOUSLY EMPLOYED AS HALF-TIME NOW EMPLOYED AS FULL-TIME BEGINNING WITH THE 2014-2015 SCHOOL YEAR

Whereas, during the 2014-2015 school year, Dawn Kulikowski, music teacher was employed as a Part-time Orchestra teacher and compensated as such, and;

Whereas, Dawn Kulikowski, during the 2014-2015 school year the music teacher developed the Orchestra program into a "full-time" program, and;

Whereas, all music teachers who developed their programs into "full-time" status are paid a full-time supplemental, and;

Whereas, the Board of Education seeks to treat Dawn Kulikowski, as all other similarly situated music teachers.

Now therefore the Avon Lake City School District Board of Education does hereby adopt the following:

1. That Dawn Kulikowski, shall be paid a supplemental salary equal to all other music teachers of the District for the 2014-2015 school year, less any compensation previously paid the teacher under the Part-time Orchestra supplemental for the 2014-2015 school year.

2. That the Treasurer shall certify this Resolution and certify that there are sufficient funds to pay the monies hereby authorized.

3. That all actions related to this Resolution were taken in an open and public Board meeting according ORC 121.22.

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#19-16

DISCUSSION – REVISIONS TO THE POLICY MANUAL

Mr. Jantz moved, seconded by Mr. Stobe:

1. First Reading of Proposed Revisions to the Avon Lake Board of Education Policy Manual
To approve a first reading of the following proposed policy revisions to the Avon Lake Board of Education Policy Manual:

File EEA	-	Student Transportation Services
File EEAA	-	Eligibility Zones for Pupil Transportation
File EEAC	-	School Bus Safety Program
File EEACC	-	Student Conduct on School Buses
File EEACC-R	-	Student Conduct on School Buses
File EEACCA	-	Video Cameras on Transportation Vehicles
File EEACD	-	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
File EEAD	-	Special Use of School Buses
File EEAE	-	Student Transportation in Private Vehicles
File JEA	-	Compulsory Attendance Ages
File JFCC	-	Student Conduct on School Buses
File JFCC-R	-	Student Conduct on School Buses

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

#20-16

EXECUTIVE SESSION

Mr. Cracas moved, seconded by Mr. Jantz:

- A. Suspension Appeal

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

The Board entered Executive Session at 7:50 pm
The Board came out of Executive Session at 9:36 pm

#21-16

ADJOURN

Mr. Cracas moved, seconded by Mr. Stobe:

Roll Call: Yes: Mr. Cracas, Mr. Jantz, Mr. Stobe, Mr. Froehlich
No: None
Abstain: None
Motion carried.

ADJOURN @ 9:37 pm

President of Board

Treasurer of Board