

AVON LAKE CITY SCHOOLS
ACCEPTABLE COMPUTER USE POLICY FOR STUDENTS (GRADES 7-12)

Avon Lake City School District (the “District”) provides computer, network, Internet remote access and other online resource and electronic messaging services to its students for educational purposes. The District believes that access to these systems will allow students to: (1) assist in the collaboration and exchange of information; (2) facilitate their own academic development and personal growth; and (3) enhance their information gathering, dissemination and communication skills.

ACCEPTABLE AND UNACCEPTABLE USES

Use of the District’s computer and technology systems (on site and remote) and resources is a privilege, not a right. Inappropriate use of these systems and resources may result in a revocation of that privilege, as well as further disciplinary action. The District, including its administration, teachers or representatives, will determine what constitutes inappropriate use and that decision will be final.

In exchange for the privilege of accessing and using the District’s resources, the student understands and agrees that the following uses are unacceptable under any circumstances:

- Transmitting, retrieving, storing or accessing any material, site, data or information that is discriminatory, harassing (Cyber-bullying) or derogatory to any individual, group or entity, or any material that violates the District’s anti-harassment policy or any other District policy;
- Transmitting, retrieving, storing or accessing any material, site, data or information that is obscene, pornographic or sexually-oriented;

****A good rule to follow is never view, send, or access materials which you would not want your teachers or parents to see. Should you encounter such material by accident, you must report it to your teacher immediately.*
- Posting, or otherwise transmitting in any manner, personal information about any student (including yourself), such as the student’s personal e-mail addresses, home address, phone number and/or photograph, to any website, chat room, electronic bulletin board system or any other person or location without approval from an appropriate administrator;
- Any use that constitutes intentional waste of the District’s resources, including but not limited to mass mailings unrelated to academic functions, installing unauthorized software or games or using printer paper, disks or other District property for personal use;
- Communications that are threatening to any other person or group of persons;
- Uses that violate copyright laws;
- Any use that would violate federal, state or local laws;
- Uses that attempt to gain unauthorized access to another computer system (“hacking”) or to impair the operation of another computer system (for example, the transmission of digital media such as a computer virus, song, movie, etc...);
- Accessing or attempting to access another user’s account, using another user’s password for any reason, misrepresenting yourself as another user and/or accessing another user’s stored data, information, e-mail or files without express permission of the other user;

- Permitting any other individual to use your account to access the District's resources, Internet or e-mail systems, or sharing your password with other individuals (the student will be responsible for any activity or misconduct that results from sharing his/her account or password);
- Using the District's resources for commercial or profit-making activities and/or the facilitation of personal business;
- Any fundraising activities, unless specifically authorized by the administrator;

The list above is not exhaustive; the District reserves the right to address any further conduct that may constitute unacceptable use of its resources.

FILTERING AND MONITORING

Pursuant to federal law, the District has implemented technology protection measures which block or filter Internet access to visual displays that are obscene, constitute child pornography or are harmful to minors. The District may also monitor online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Any student who attempts to disable the technology protection measures discussed above will be subject to discipline.

Nevertheless, parents/guardians are advised that an industrious user may be able to access information or images on the Internet the District has not authorized for educational purposes and which may be inappropriate, offensive, objectionable or controversial. Parents/guardians assume this risk by consenting to allow their student to use such resources.

The District reserves all rights to any material stored in files or other District media, and will remove any material which the District, in its sole discretion, believes to be unlawful, obscene, pornographic, abusive or otherwise inappropriate.

WAIVER OF PRIVACY

The District possesses the right to monitor, access and inspect any computer, device, network or Internet connection, e-mail system, files or other electronic media within its systems and any data, information, e-mail, transmission, upload, download or messages which may be contained therein. **Therefore, all such data, information and the like are the property of the District and students specifically waive any right to privacy in anything they create, store, send, transmit, upload, download or receive on or through the District's computers, network, Internet connection or other online resources and electronic messaging systems.**

VIOLATIONS OF THE POLICY

Violations of this policy compromise the security, integrity and availability of the District's resources and therefore will be taken very seriously. Violations may result in the user's access privileges being revoked, as well as disciplinary action up to and including suspension or expulsion for a first offense. The District also will cooperate with government and civil authorities in the prosecution of any civil or criminal matter against any person who violates this policy.

ACKNOWLEDGMENT AND RELEASE

Student

I, the student, by signing the *Parent & Student Signature Sheet*, have read and agree to abide by the rules and conditions set forth in this Acceptable Use Policy for Students. I understand a violation of this policy may result in disciplinary action, including revocation of my privileges to use the District's computer and technological resources, initiation of suspension or expulsion procedures and/or civil and criminal penalties.

In exchange for the privilege of using the District's computer and technology resources, I, the student, by signing the *Parent & Student Signature Sheet*, hereby release the District and its providers, operators, administrators, and agents from any and all claims arising from my use or inability to use the District's computer, network, Internet connections, online resources, electronic messaging and related technological resources.

Parent

I, the parent or legal guardian of the student, by signing the *Parent & Student Signature Sheet*, have read and understand the Acceptable Use Policy for Students and have discussed the rules and conditions of this policy with my child. I understand violations of this policy may result in disciplinary action as discussed above.

In consideration for the privilege of allowing my child to use the District's computer and technology resources, I, the parent or legal guardian of the student, by signing the *Parent & Student Signature Sheet*, hereby release the District and its providers, operators, administrators, and agents from any and all claims arising from the student's use or inability to use the District's computer, network, Internet connections, online resources, electronic messaging and related technological resources.